

P R E L I M I N A R Y

# BUDGET REPORT

Presented November 2023



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# **Part 1 – Overview of Budget**

## 2024 Budget – Executive Director’s Message

2024 marks the fifth and final year of Timberland Regional Library’s (TRL) five-year Strategic Direction, which guides how staff provide public library services to the 550,000 residents of Mason, Grays Harbor, Pacific, Lewis and Thurston counties. During 2024, TRL will be working on a 2025-2029 Strategic Direction with input from residents, patrons, staff and the Board of Trustees.



### 2020-2024 Strategic Direction

**Vision:** Libraries connecting to our communities

**Mission:** Welcoming everyone to a vibrant world of possibilities; connecting people, places and ideas; evolving to meet the needs of our communities

**Values:** Access for all; working together; diverse communities and ideas; responsible use of public resources

**We will focus on:** Local communities Equity, Diversity and Inclusion Children from birth to five

In 2023, TRL accomplished the following:

- **New - *Library of Things*** expanded to include kitchen tools and additional math backpacks
- **New website**
- **Outdoor wireless access points**
- ***Expanded Access Hours program*** for patrons 14 years of age and older who want to access the library outside of standard operating hours without staff expanded to Westport, Elma, Ilwaco, Ocean Park, Tenino and Amanda Park libraries daily 7 a.m. – 8 p.m. including Sundays and holidays
- **Anywhere Library** – mobile services launched
- **Exterior Refreshes:** North Mason, Hoodspport
- **Interior Refreshes:** West Olympia, McCleary, Ilwaco, Elma, Hoodspport
- **Mountain View Timberland Library** – purchased land, completed architectural design work, advertisement for bids October 2023
- ***Doubled the size to 2,500 sq. ft. of the West Olympia Timberland Library – lease financed by the City of Olympia, ends April 30, 2025***

The 2020-2024 Strategic Direction informs how we developed the 2024 Budget. Property taxes continue to account for almost **93%** of TRL's revenue. TRL's 2023 property tax revenue was budgeted at \$24,400,000. TRL's second biggest revenue source is timber revenue, accounting for a little more than **7%** of total TRL revenue. According to the Department of Natural Resources (DNR), timber revenue will most likely decrease for Beneficiaries of Trust Lands, of which TRL is one, beginning in 2023 through the end of the harvest decade in 2025. This reduction is due to overharvesting that occurred in earlier years of the harvest decade. DNR is looking at methods to ensure that beneficiaries can have steady timber revenue each year during the harvest decade.

As a taxing district in Washington State, TRL is restricted to a 1% increase on its property tax levy plus any new construction.

### **Building Projects for 2024**

TRL wants libraries to be inviting and comfortable for our patrons. In the 2024 Preliminary Budget there are projects to refresh and improve several libraries. These include:

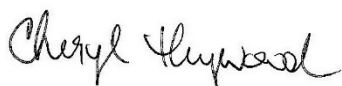
- New Mountain View Timberland Library
- Salkum Timberland Library Refresh
- Westport Timberland Library Refresh
- Tenino Exterior Refresh
- Montesano Exterior Refresh

If you are interested in learning more about TRL, the following information is available at [trl.org](http://trl.org):

- Board of Trustee monthly meeting information dates/times; recorded meetings, includes Board packets
- Budget (Draft, Preliminary, and Final versions - along with any revisions)
- 2020-2024 Strategic Direction
- Open Data Portal
- Annual Reports, Policies, and Newsletters

Respectfully,

Cheryl Heywood



## Budget in a Page

The 2024 Preliminary Budget is hereby submitted. It was created with a goal of presenting a transparent document that is useful to citizens, the TRL Board of Trustees, and TRL staff. This budget document strives to demonstrate TRL's commitment to responsible stewardship and provide valuable services to the members of the communities it serves.

| <b>Timberland Regional Library<br/>2024 Preliminary Budget<br/>Condensed - All Funds</b> |                      |                      |                      |                      |                               |                                |
|------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|--------------------------------|
| <b>Funds</b>                                                                             | <b>2020 Actual</b>   | <b>2021 Actual</b>   | <b>2022 Actual</b>   | <b>2023 Adopted</b>  | <b>2023 Year End Estimate</b> | <b>2024 Preliminary Budget</b> |
| <b>General Fund</b>                                                                      |                      |                      |                      |                      |                               |                                |
| <b>Beginning Fund Balance, Jan 1</b>                                                     | <b>\$ 13,245,793</b> | <b>\$ 9,207,716</b>  | <b>\$ 10,056,317</b> | <b>\$ 11,379,163</b> | <b>\$ 11,379,163</b>          | <b>\$ 11,189,520</b>           |
| Revenues                                                                                 | 24,669,027           | 25,536,273           | 25,931,476           | 26,364,000           | 26,600,100                    | 27,274,750                     |
| Expenditures                                                                             | 28,707,104           | 24,687,672           | 24,608,630           | 27,632,255           | 26,789,742                    | 29,457,637                     |
| <b>Ending Fund Balance, Dec 31</b>                                                       | <b>9,207,716</b>     | <b>10,056,317</b>    | <b>11,379,163</b>    | <b>10,110,908</b>    | <b>11,189,520</b>             | <b>9,006,633</b>               |
|                                                                                          |                      |                      |                      |                      |                               |                                |
| <b>Technology Fund</b>                                                                   |                      |                      |                      |                      |                               |                                |
| <b>Beginning Fund Balance, Jan 1</b>                                                     | <b>961,283</b>       | <b>921,775</b>       | <b>400,369</b>       | <b>644,288</b>       | <b>644,288</b>                | <b>881,288</b>                 |
| Revenues                                                                                 | 261,800              | 253,958              | 254,435              | 254,000              | 262,000                       | 256,000                        |
| Expenditures                                                                             | 301,307              | 775,364              | 10,516               | -                    | 25,000                        | 250,000                        |
| <b>Ending Fund Balance, Dec 31</b>                                                       | <b>921,775</b>       | <b>400,369</b>       | <b>644,288</b>       | <b>898,288</b>       | <b>881,288</b>                | <b>887,288</b>                 |
|                                                                                          |                      |                      |                      |                      |                               |                                |
| <b>Unemployment Fund</b>                                                                 |                      |                      |                      |                      |                               |                                |
| <b>Beginning Fund Balance, Jan 1</b>                                                     | <b>309,261</b>       | <b>328,859</b>       | <b>345,161</b>       | <b>364,855</b>       | <b>364,855</b>                | <b>325,855</b>                 |
| Revenues                                                                                 | 64,015               | 66,664               | 67,182               | 2,000                | 6,000                         | 2,000                          |
| Expenditures                                                                             | 44,417               | 50,362               | 47,488               | 40,000               | 45,000                        | 40,000                         |
| <b>Ending Fund Balance, Dec 31</b>                                                       | <b>328,859</b>       | <b>345,161</b>       | <b>364,855</b>       | <b>326,855</b>       | <b>325,855</b>                | <b>287,855</b>                 |
|                                                                                          |                      |                      |                      |                      |                               |                                |
| <b>Gift Fund</b>                                                                         |                      |                      |                      |                      |                               |                                |
| <b>Beginning Fund Balance, Jan 1</b>                                                     | <b>1,899,602</b>     | <b>1,727,366</b>     | <b>1,759,062</b>     | <b>1,696,044</b>     | <b>1,696,044</b>              | <b>2,754,244</b>               |
| Revenues                                                                                 | 90,941               | 38,267               | 57,574               | 60,000               | 1,135,000                     | 70,000                         |
| Expenditures                                                                             | 263,177              | 6,572                | 120,592              | 78,000               | 76,800                        | 307,060                        |
| <b>Ending Fund Balance, Dec 31</b>                                                       | <b>1,727,366</b>     | <b>1,759,062</b>     | <b>1,696,044</b>     | <b>1,678,044</b>     | <b>2,754,244</b>              | <b>2,517,184</b>               |
|                                                                                          |                      |                      |                      |                      |                               |                                |
| <b>Building Fund</b>                                                                     |                      |                      |                      |                      |                               |                                |
| <b>Beginning Fund Balance, Jan 1</b>                                                     | <b>2,041,306</b>     | <b>7,083,293</b>     | <b>6,466,305</b>     | <b>5,684,612</b>     | <b>5,684,612</b>              | <b>4,557,762</b>               |
| Revenues                                                                                 | 5,599,239            | 320,328              | 331,452              | 508,650              | 363,650                       | 323,650                        |
| Expenditures                                                                             | 557,251              | 937,315              | 1,113,145            | 2,840,167            | 1,490,500                     | 2,505,000                      |
| <b>Ending Fund Balance, Dec 31</b>                                                       | <b>7,083,294</b>     | <b>6,466,305</b>     | <b>5,684,612</b>     | <b>3,353,095</b>     | <b>4,557,762</b>              | <b>2,376,412</b>               |
|                                                                                          |                      |                      |                      |                      |                               |                                |
| <b>Combined Fund Balances</b>                                                            |                      |                      |                      |                      |                               |                                |
| <b>Beginning Fund Balance, Jan 1</b>                                                     | <b>18,457,245</b>    | <b>19,269,010</b>    | <b>19,027,214</b>    | <b>19,768,961</b>    | <b>19,768,961</b>             | <b>19,708,669</b>              |
| Net of all revs, exps, transfers                                                         | 811,766              | (241,795)            | 741,746              | (3,401,772)          | (60,292)                      | (4,633,297)                    |
| <b>Ending Fund Balance, Dec 31</b>                                                       | <b>\$ 19,269,011</b> | <b>\$ 19,027,214</b> | <b>\$ 19,768,960</b> | <b>\$ 16,367,189</b> | <b>\$ 19,708,669</b>          | <b>\$ 15,075,371</b>           |

## **Part 2 – General Fund**

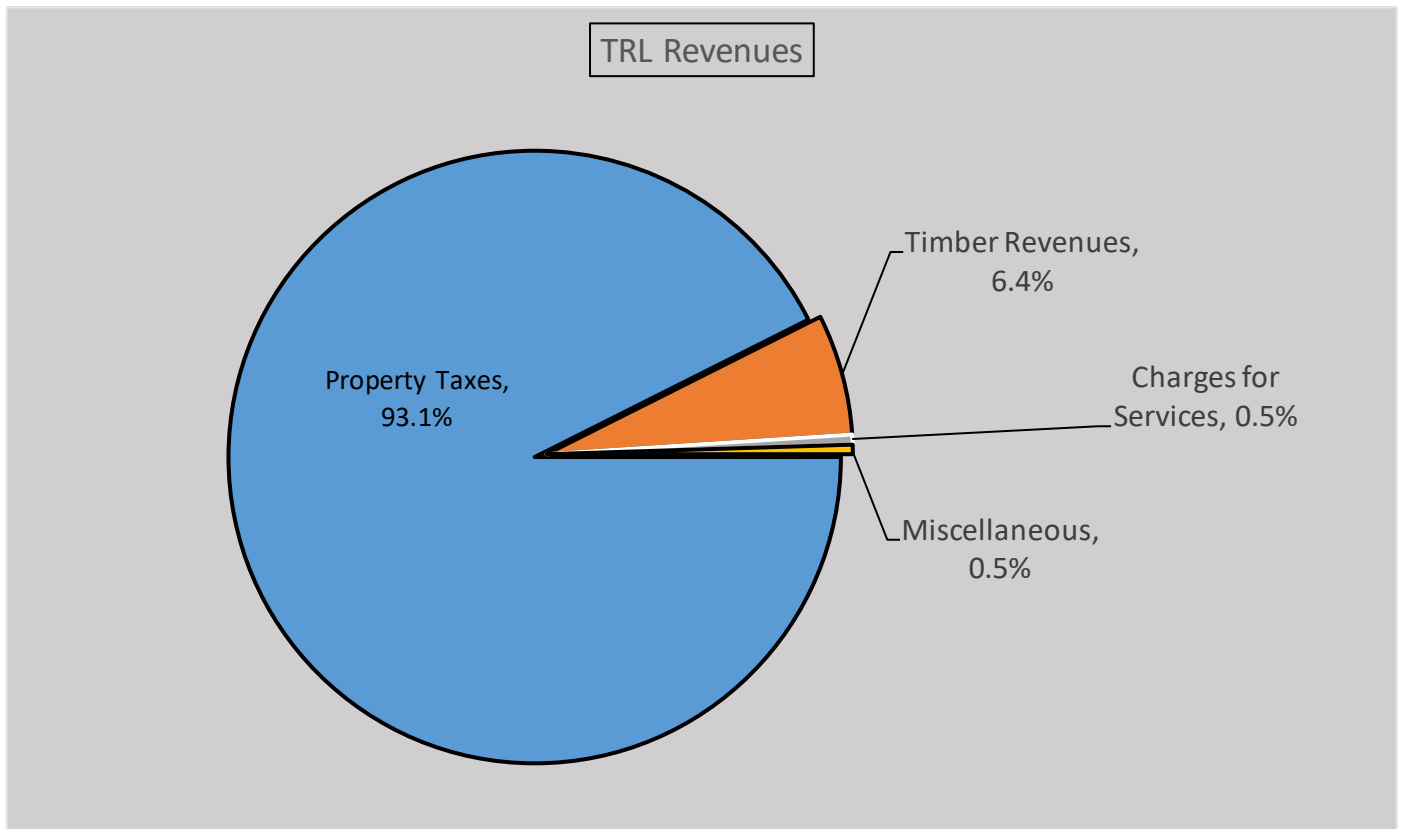
## General Fund Budget Summary

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund |                      |                      |                      |                      |                        |                         |                                       |             |
|------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|-------------------------|---------------------------------------|-------------|
| Revenues                                                               | 2020 Actual          | 2021 Actual          | 2022 Actual          | 2023 Budget          | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary \$ Change | % Change    |
| Property Taxes                                                         | \$ 22,086,068        | \$ 22,859,493        | \$ 23,470,510        | \$ 24,400,000        | \$ 24,150,000          | \$ 25,300,000           | 900,000                               | 3.7%        |
| Sale of Tax Title Property                                             | \$ 7,812             | 5,980                | 44,330               | 5,000                | 2,700                  | 3,000                   | (2,000)                               | -40.0%      |
| In Lieu of Taxes                                                       | 9,947                | 10,951               | 11,488               | 7,500                | 5,200                  | 8,500                   | 1,000                                 | 13.3%       |
| Indirect Federal Grants                                                | 22,672               | 134,885              | -                    | -                    | 25,000                 | -                       | -                                     | n/a         |
| Leasehold Excise Tax                                                   | 65,123               | 72,615               | 69,722               | 60,000               | 64,500                 | 70,000                  | 10,000                                | 16.7%       |
| Timber Excise Tax                                                      | 849,051              | 947,210              | 934,423              | 750,000              | 831,000                | 800,000                 | 50,000                                | 6.7%        |
| DNR Other Trust 2                                                      | 8,022                | 12,321               | 4,910                | 1,000                | 5,000                  | 7,500                   | 6,500                                 | 650.0%      |
| DNR Timber Trust 2                                                     | 357,905              | 231,037              | 316,603              | 250,000              | 280,000                | 250,000                 | -                                     | 0.0%        |
| DNR In Lieu of Taxes                                                   | 5,947                | 4,742                | 4,008                | 5,000                | 6,000                  | -                       | (5,000)                               | -100.0%     |
| Intergovernmental Revenue                                              | 20,803               | -                    | 20,798               | -                    | 20,800                 | -                       | -                                     | n/a         |
| Local Grant Revenue                                                    | 25,242               | 3,400                | -                    | 5,000                | 25,300                 | -                       | (5,000)                               | -100.0%     |
| Non-Resident Fees                                                      | 1,400                | 2,208                | 2,899                | 3,000                | 1,200                  | 3,500                   | 500                                   | 16.7%       |
| Copies & Printing Fees                                                 | 4,835                | 2,826                | 4,093                | 7,500                | 4,850                  | 5,000                   | (2,500)                               | -33.3%      |
| Other Fees                                                             | 991                  | 947                  | 548                  | 1,000                | 1,000                  | 500                     | (500)                                 | -50.0%      |
| Library Fines                                                          | 5,260                | -                    | -                    | -                    | -                      | -                       | -                                     | n/a         |
| Interest on Investments                                                | 138,537              | 59,245               | 101,763              | 65,000               | 130,000                | 90,000                  | 25,000                                | 38.5%       |
| Forest Board Interest                                                  | 1,240                | 864                  | 1,298                | 1,000                | 1,090                  | 2,000                   | 1,000                                 | 100.0%      |
| Forest Board Rentals                                                   | 42,155               | 10,921               | 46,643               | 12,000               | 42,000                 | 9,000                   | (3,000)                               | -25.0%      |
| Other Rents                                                            | -                    | -                    | 314                  | -                    | -                      | -                       | -                                     | n/a         |
| Gifts & Donations                                                      | 380                  | 857                  | 712                  | 1,000                | 400                    | 750                     | (250)                                 | -25.0%      |
| Sale of Salvaged Materials                                             | 7,030                | 15,157               | 19,870               | 10,000               | 6,500                  | 10,000                  | -                                     | 0.0%        |
| Judgments and Settlements                                              | -                    | -                    | 55,320               | -                    | -                      | -                       | -                                     | n/a         |
| Cashier's Overages and (Shortages)                                     | 9                    | (21)                 | (775)                | -                    | 10                     | -                       | -                                     | n/a         |
| Other Miscellaneous Revenue                                            | (6,355)              | 543                  | 807                  | -                    | 550                    | -                       | -                                     | n/a         |
| Sale of Capital Assets                                                 | -                    | 58,339               | 38,809               | -                    | -                      | -                       | -                                     | n/a         |
| Timber Sales/State                                                     | 801,424              | 784,564              | 435,761              | 500,000              | 800,000                | 430,000                 | (70,000)                              | -14.0%      |
| Timber Sales/County                                                    | 186,109              | 255,159              | 303,185              | 250,000              | 170,000                | 250,000                 | -                                     | 0.0%        |
| Lost/Damaged Recoveries                                                | 27,419               | 62,031               | 43,437               | 30,000               | 27,000                 | 35,000                  | 5,000                                 | 16.7%       |
| Transfer In                                                            | -                    | -                    | -                    | -                    | -                      | -                       | -                                     | n/a         |
| <b>Total Revenues</b>                                                  | <b>\$ 24,669,027</b> | <b>\$ 25,536,273</b> | <b>\$ 25,931,476</b> | <b>\$ 26,364,000</b> | <b>\$ 26,600,100</b>   | <b>\$ 27,274,750</b>    | <b>\$ 910,750</b>                     | <b>3.5%</b> |

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund |                      |                      |                      |                      |                        |                         |                                       |             |
|------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|-------------------------|---------------------------------------|-------------|
| Expenditures                                                           | 2020 Actual          | 2021 Actual          | 2022 Actual          | 2023 Budget          | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary \$ Change | % Change    |
| Salaries                                                               | \$ 12,330,800        | \$ 11,818,000        | \$ 12,193,513        | \$ 13,780,605        | \$ 13,217,627          | \$ 14,712,873           | 932,269                               | 6.8%        |
| Benefits                                                               | 4,680,377            | 4,428,600            | 4,388,908            | 4,784,844            | 4,603,988              | 5,047,157               | 262,313                               | 5.5%        |
| Supplies                                                               |                      |                      |                      |                      |                        |                         |                                       |             |
| General Supplies                                                       | 571,359              | 431,724              | 464,351              | 770,300              | 519,950                | 664,270                 | (106,030)                             | -13.8%      |
| Books & Collections Materials                                          | 3,212,421            | 4,758,741            | 4,017,708            | 4,000,000            | 4,000,000              | 4,250,000               | 250,000                               | 6.3%        |
| Fuel                                                                   | 33,329               | 47,537               | 62,812               | 100,000              | 67,000                 | 100,000                 | -                                     | 0.0%        |
| Equipment                                                              | 363,890              | 361,609              | 321,485              | 385,075              | 303,750                | 556,245                 | 171,170                               | 44.5%       |
| Professional Services                                                  | 1,118,042            | 1,197,624            | 1,184,773            | 1,839,856            | 1,744,228              | 1,915,222               | 75,366                                | 4.1%        |
| Communications                                                         | 200,645              | 210,606              | 217,742              | 298,900              | 271,450                | 314,300                 | 15,400                                | 5.2%        |
| Mileage, Meals, Trans, Lodging                                         | 13,910               | 10,887               | 29,538               | 62,181               | 50,390                 | 83,480                  | 21,299                                | 34.3%       |
| Advertising                                                            | 16,363               | 2,830                | 21,837               | 27,000               | 20,700                 | 32,000                  | 5,000                                 | 18.5%       |
| Operating Rentals                                                      | 152,602              | 200,893              | 261,088              | 265,405              | 250,825                | 288,540                 | 23,135                                | 8.7%        |
| Insurance                                                              | 136,743              | 147,444              | 20,813               | 172,500              | 340,000                | 207,000                 | 34,500                                | 20.0%       |
| Utilities                                                              | 122,482              | 131,677              | 161,001              | 159,300              | 188,040                | 182,300                 | 23,000                                | 14.4%       |
| Repairs & Maintenance                                                  | 76,097               | 113,187              | 249,757              | 244,750              | 302,810                | 359,250                 | 114,500                               | 46.8%       |
| Memberships & Registrations                                            | 42,260               | 60,035               | 76,385               | 98,890               | 72,335                 | 116,350                 | 17,460                                | 17.7%       |
| Capital                                                                | 31,626               | 173,019              | 344,270              | 114,000              | 308,000                | 100,000                 | (14,000)                              | -12.3%      |
| Transfer Out                                                           | 5,604,158            | 593,260              | 592,650              | 528,650              | 528,650                | 528,650                 | -                                     | 0.0%        |
| <b>Total Expenditures</b>                                              | <b>\$ 28,707,104</b> | <b>\$ 24,687,671</b> | <b>\$ 24,608,630</b> | <b>\$ 27,632,255</b> | <b>\$ 26,789,742</b>   | <b>\$ 29,457,637</b>    | <b>\$ 1,825,382</b>                   | <b>7.4%</b> |

The summarized version of the 2024 Preliminary Budget for the General Fund is presented above as a balanced budget where expenditures track with annual revenues. A discussion of revenues and expenditures follows.

## General Fund Revenues



The 2024 Preliminary Budget was developed based on recent financials trends. Revenues from property taxes comprise 93.1% of all revenues received by TRL. It is essential for TRL to project these revenues in advance to plan spending for the budget. By state law, the maximum levy limit for library districts is \$0.50 per \$1,000 assessed property valuation. Currently, the levy rate for TRL is \$0.236007 per \$1,000 assessed property valuation.

The second largest revenue stream for TRL is timber revenue received from the five counties. This revenue accounts for 6.4% of the TRL budget. Timber revenues can fluctuate considerably from year to year based on actions of the Department of Natural Resources (DNR), the market price of lumber, impacts from environmental regulations, and the Endangered Species Act. Due to how volatile timber revenues can be, a conservative budget approach for these revenues is used by TRL. DNR has predicted that over-harvesting in the TRL five county region will lead to revenues starting to decrease in 2023.

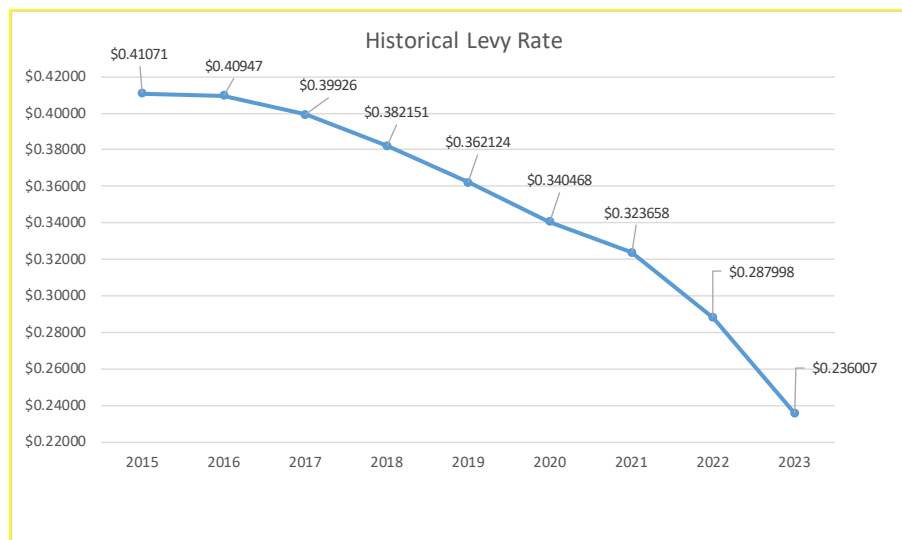
For 2024, revenues are budgeted to increase by \$910,750 or 3.5% from 2023 budgeted amounts. As discussed earlier, property tax revenue is a majority of total revenues for TRL. Property taxes levy increases are capped by statute at 1% plus new construction and property improvements.

| <b>Timberland Regional Library<br/>2024 Preliminary Budget<br/>General Fund</b> |                      |                      |                      |                      |                        |                         |                             |             |
|---------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|-------------------------|-----------------------------|-------------|
| Revenues                                                                        | 2020 Actual          | 2021 Actual          | 2022 Actual          | 2023 Budget          | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                 |                      |                      |                      |                      |                        |                         | \$ Change                   | % Change    |
| Property Taxes                                                                  | \$ 22,086,068        | \$ 22,859,493        | \$ 23,470,510        | \$ 24,400,000        | \$ 24,150,000          | \$ 25,300,000           | 900,000                     | 3.7%        |
| Sale of Tax Title Property                                                      | \$ 7,812             | 5,980                | 44,330               | 5,000                | 2,700                  | 3,000                   | (2,000)                     | -40.0%      |
| In Lieu of Taxes                                                                | 9,947                | 10,951               | 11,488               | 7,500                | 5,200                  | 8,500                   | 1,000                       | 13.3%       |
| Indirect Federal Grants                                                         | 22,672               | 134,885              | -                    | -                    | 25,000                 | -                       | -                           | n/a         |
| Leasehold Excise Tax                                                            | 65,123               | 72,615               | 69,722               | 60,000               | 64,500                 | 70,000                  | 10,000                      | 16.7%       |
| Timber Excise Tax                                                               | 849,051              | 947,210              | 934,423              | 750,000              | 831,000                | 800,000                 | 50,000                      | 6.7%        |
| DNR Other Trust 2                                                               | 8,022                | 12,321               | 4,910                | 1,000                | 5,000                  | 7,500                   | 6,500                       | 650.0%      |
| DNR Timber Trust 2                                                              | 357,905              | 231,037              | 316,603              | 250,000              | 280,000                | 250,000                 | -                           | 0.0%        |
| DNR In Lieu of Taxes                                                            | 5,947                | 4,742                | 4,008                | 5,000                | 6,000                  | -                       | (5,000)                     | -100.0%     |
| Intergovernmental Revenue                                                       | 20,803               | -                    | 20,798               | -                    | 20,800                 | -                       | -                           | n/a         |
| Local Grant Revenue                                                             | 25,242               | 3,400                | -                    | 5,000                | 25,300                 | -                       | (5,000)                     | -100.0%     |
| Non-Resident Fees                                                               | 1,400                | 2,208                | 2,899                | 3,000                | 1,200                  | 3,500                   | 500                         | 16.7%       |
| Copies & Printing Fees                                                          | 4,835                | 2,826                | 4,093                | 7,500                | 4,850                  | 5,000                   | (2,500)                     | -33.3%      |
| Other Fees                                                                      | 991                  | 947                  | 548                  | 1,000                | 1,000                  | 500                     | (500)                       | -50.0%      |
| Library Fines                                                                   | 5,260                | -                    | -                    | -                    | -                      | -                       | -                           | n/a         |
| Interest on Investments                                                         | 138,537              | 59,245               | 101,763              | 65,000               | 130,000                | 90,000                  | 25,000                      | 38.5%       |
| Forest Board Interest                                                           | 1,240                | 864                  | 1,298                | 1,000                | 1,090                  | 2,000                   | 1,000                       | 100.0%      |
| Forest Board Rentals                                                            | 42,155               | 10,921               | 46,643               | 12,000               | 42,000                 | 9,000                   | (3,000)                     | -25.0%      |
| Other Rents                                                                     | -                    | -                    | 314                  | -                    | -                      | -                       | -                           | n/a         |
| Gifts & Donations                                                               | 380                  | 857                  | 712                  | 1,000                | 400                    | 750                     | (250)                       | -25.0%      |
| Sale of Salvaged Materials                                                      | 7,030                | 15,157               | 19,870               | 10,000               | 6,500                  | 10,000                  | -                           | 0.0%        |
| Judgments and Settlements                                                       | -                    | -                    | 55,320               | -                    | -                      | -                       | -                           | n/a         |
| Cashier's Overages and (Shortages)                                              | 9                    | (21)                 | (775)                | -                    | 10                     | -                       | -                           | n/a         |
| Other Miscellaneous Revenue                                                     | (6,355)              | 543                  | 807                  | -                    | 550                    | -                       | -                           | n/a         |
| Sale of Capital Assets                                                          | -                    | 58,339               | 38,809               | -                    | -                      | -                       | -                           | n/a         |
| Timber Sales/State                                                              | 801,424              | 784,564              | 435,761              | 500,000              | 800,000                | 430,000                 | (70,000)                    | -14.0%      |
| Timber Sales/County                                                             | 186,109              | 255,159              | 303,185              | 250,000              | 170,000                | 250,000                 | -                           | 0.0%        |
| Lost/Damaged Recoveries                                                         | 27,419               | 62,031               | 43,437               | 30,000               | 27,000                 | 35,000                  | 5,000                       | 16.7%       |
| Transfer In                                                                     | -                    | -                    | -                    | -                    | -                      | -                       | -                           | n/a         |
| <b>Total Revenues</b>                                                           | <b>\$ 24,669,027</b> | <b>\$ 25,536,273</b> | <b>\$ 25,931,476</b> | <b>\$ 26,364,000</b> | <b>\$ 26,600,100</b>   | <b>\$ 27,274,750</b>    | <b>\$ 910,750</b>           | <b>3.5%</b> |

## Revenue by Type

**Property Taxes.....\$25,300,000**

Property Taxes are received from the five counties in TRL's district. By Washington State law, the maximum levy rate that library districts can assess is \$0.50 per \$1,000 of assessed property valuation. Additionally, taxing districts are limited to an increase of 1% per year plus new construction. Currently, the TRL levy rate is at \$0.236007 per \$1,000. Property taxes increased 3.7% or \$900,000.



**Sale of Tax Title Property.....\$3,000**

Sale of Tax Title Property is revenue received from the sale of properties that have been foreclosed upon by county assessors. The 2024 budget for sale of title tax property decreased by \$2,000 or 40% based on analysis of recent trends.

**In Lieu of Taxes.....\$8,500**

In Lieu of Taxes are revenues that are in lieu of property taxes for state forest land leases managed by the Department of Natural Resources. The budget for revenues in lieu of property taxes increased \$1,000 or 13.3% based on analysis of recent trends.

**Indirect Federal Grants.....\$0**

Indirect Federal Grants are grants that originate from the federal government and are passed through another agency to TRL. In the past TRL has had one work-study indirect federal grant for up to \$6,000 for a staff member at the Centralia Timberland Library. This position has not been filled in the past five years.

**Leasehold Excise Tax.....\$70,000**

Leasehold Excise Tax is a tax on the use of public property by a private party which is in lieu of the property tax. The 2024 budget for Leasehold Excise Tax increased 16.7% or \$10,000 based on an analysis of revenue trends throughout 2023.

**Timber Excise Tax.....\$800,000**

Timber Excise Tax is a tax on the sale of timber. The 2024 budget for Timber Excise Tax increased 6.7% or \$50,000 based on an analysis of timber revenue trends throughout 2023.

**DNR Other Trust 2.....\$7,500**

DNR Other Trust 2 revenues are proceeds from leases and sales of products, other than timber, from state forest lands managed by the Department of Natural Resources for beneficiaries which includes TRL. The 2024 budget for DNR Other Trust 2 increased 650% or \$6,500 based on an analysis of timber revenue trends throughout 2023.

**DNR Timber Trust 2.....\$250,000**

DNR Timber Trust 2 revenues are proceeds from sales timber from state forest lands managed by the Department of Natural Resources for beneficiaries which includes TRL. The 2024 budget for DNR Timber Trust 2 remained the same based on an analysis of timber revenue trends throughout 2023.

**Intergovernmental Revenue.....\$0**

Intergovernmental revenue is revenue received through interlocal agreements related to contracted library services. TRL had an agreement with the City of Hoquiam as part of their annexation with TRL. The City of Hoquiam made their final payment to TRL in 2021.

**Local Grant Revenue.....\$0**

Local Grant Revenue are funds received from local agencies for grants or other projects. The 2024 budget for local grant revenue decreased \$5,000 or 100% based on an analysis of grant revenues received in 2023.

**Non-Resident Fees.....\$3,500**

Non-Resident Fees are charged to patrons who want a library card but are not a resident in the Timberland Regional Library district. The 2024 budget for non-resident fees increased \$500 or 16.7% for 2024.

**Copies & Printing.....\$5,000**

Copies and Printing are charged to patrons for making copies on copiers and printers at the different library branches. The 2024 budget for copies & printing decreased by \$2,500 or 33.3% based on an analysis of recent trends.

**Other Fees.....\$500**

Other Fees include miscellaneous fees. The 2024 budget for other fees decreased by \$500 or 50% based on an analysis of recent trends.

**Library Fines.....\$0**

Library Fines are charged to cardholders who return items past their due date. The TRL Board of Trustees made Motion 19-67 updating the TRL Fees Policy to discontinue charging fines for materials returned past their due date; therefore, there is no budget for Library Fines in the 2024 budget.

**Interest on Investments.....\$90,000**

Interest on Investments is revenue received from the Thurston County Treasurer for interest on the fund balance of the General Fund being held in their treasury. The 2024 budget for interest on investments increased by \$25,000 or 38.5% based on an analysis of recent trends.

**Forest Board Interest.....\$2,000**

Forest Board Interest is TRL's share of interest revenue received by the Department of Natural Resources. The 2024 budget for forest board interest is \$2,000, increasing 100% based on an analysis of recent trends.

**Forest Board Rentals.....\$9,000**

Forest Board Rentals are revenue received for rents and leases of state forest land. The 2024 budget for forest board rentals decreased by \$3,000 or 25% based on an analysis of recent trends.

**Gifts and Donations.....\$750**

Contributions are miscellaneous gifts given by patrons at the library branches. A good portion of this money is when patrons let us keep the change from their transactions. There is a decrease of \$250 or 25% projected for the 2024 budget. Most donations are now being recorded in the Gift Fund, with only very minor gifts at the branches being recorded in the General Fund.

**Sale of Junk or Salvage.....\$10,000**

Sale of Junk or Salvage is revenue received from the sale of books and materials that are removed from the TRL collection. The 2024 budget for Sale of Junk or Salvage remained the same based on an analysis of recent trends.

**Timber Sales-State Forest Board.....\$430,000**

Timber Sales-State Forest Board is TRL's portion of revenue from timber sales by the State Forest Board. The 2024 budget for Timber Sales-State Forest Board decreased \$70,000 or 14% based on an analysis of timber revenue trends throughout 2023.

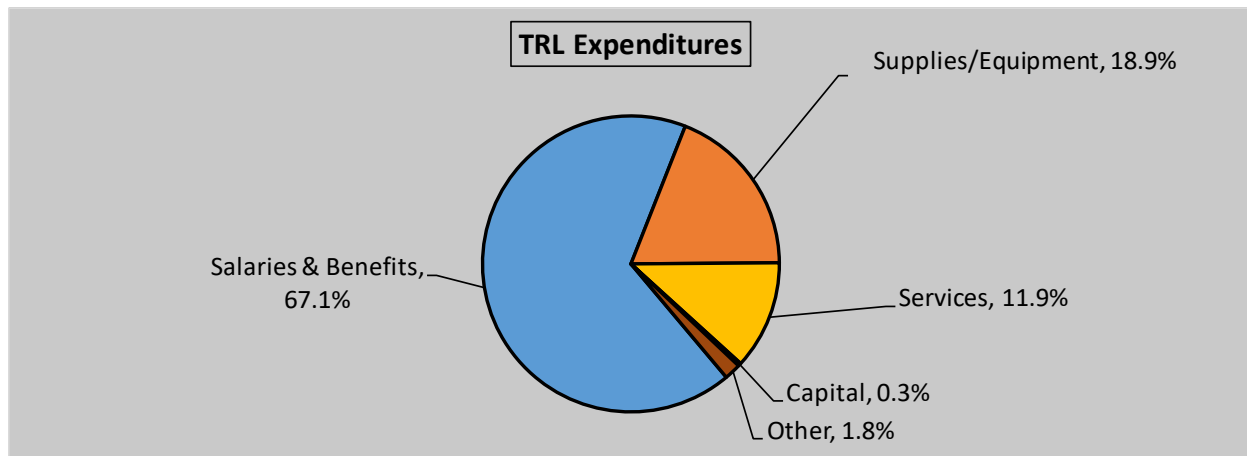
**Timber Sales-County.....\$250,000**

Timber Sales-County is TRL's portion of revenue from timber sales by the counties in the TRL region. The 2024 budget for Timber Sales-County remains the same based on analysis of recent trends.

**Lost/Damaged Recoveries.....\$35,000**

Lost/Damaged Recoveries is revenue from patrons for costs related to materials that were lost or damaged while in their possession. The 2024 budget for Lost/Damaged Recoveries increased \$5,000 or 16.7% based on an analysis of recent trends.

## General Fund Expenditures



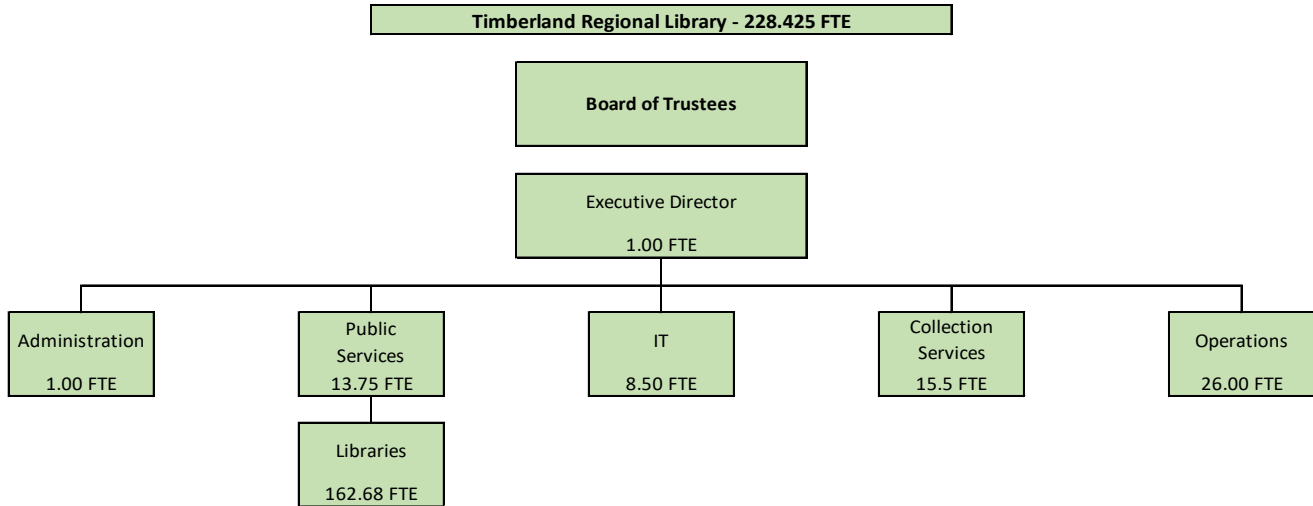
The budget process was done in a collaborative manner. Directors were given budget worksheets that helped them develop their budget in detail. All budgeted expenditures are included and give a transparent picture of costs for all departments and libraries.

| <b>Timberland Regional Library<br/>2024 Preliminary Budget<br/>General Fund</b> |                      |                      |                      |                      |                        |                         |                             |             |
|---------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                    | 2020 Actual          | 2021 Actual          | 2022 Actual          | 2023 Budget          | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                 |                      |                      |                      |                      |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                        | \$ 12,330,800        | \$ 11,818,000        | \$ 12,193,513        | \$ 13,780,605        | \$ 13,217,627          | \$ 14,712,873           | 932,269                     | 6.8%        |
| Benefits                                                                        | 4,680,377            | 4,428,600            | 4,388,908            | 4,784,844            | 4,603,988              | 5,047,157               | 262,313                     | 5.5%        |
| Supplies                                                                        |                      |                      |                      |                      |                        |                         |                             |             |
| General Supplies                                                                | 571,359              | 431,724              | 464,351              | 770,300              | 519,950                | 664,270                 | (106,030)                   | -13.8%      |
| Books & Collections Materials                                                   | 3,212,421            | 4,758,741            | 4,017,708            | 4,000,000            | 4,000,000              | 4,250,000               | 250,000                     | 6.3%        |
| Fuel                                                                            | 33,329               | 47,537               | 62,812               | 100,000              | 67,000                 | 100,000                 | -                           | 0.0%        |
| Equipment                                                                       | 363,890              | 361,609              | 321,485              | 385,075              | 303,750                | 556,245                 | 171,170                     | 44.5%       |
| Professional Services                                                           | 1,118,042            | 1,197,624            | 1,184,773            | 1,839,856            | 1,744,228              | 1,915,222               | 75,366                      | 4.1%        |
| Communications                                                                  | 200,645              | 210,606              | 217,742              | 298,900              | 271,450                | 314,300                 | 15,400                      | 5.2%        |
| Mileage, Meals, Trans, Lodging                                                  | 13,910               | 10,887               | 29,538               | 62,181               | 50,390                 | 83,480                  | 21,299                      | 34.3%       |
| Advertising                                                                     | 16,363               | 2,830                | 21,837               | 27,000               | 20,700                 | 32,000                  | 5,000                       | 18.5%       |
| Operating Rentals                                                               | 152,602              | 200,893              | 261,088              | 265,405              | 250,825                | 288,540                 | 23,135                      | 8.7%        |
| Insurance                                                                       | 136,743              | 147,444              | 20,813               | 172,500              | 340,000                | 207,000                 | 34,500                      | 20.0%       |
| Utilities                                                                       | 122,482              | 131,677              | 161,001              | 159,300              | 188,040                | 182,300                 | 23,000                      | 14.4%       |
| Repairs & Maintenance                                                           | 76,097               | 113,187              | 249,757              | 244,750              | 302,810                | 359,250                 | 114,500                     | 46.8%       |
| Memberships & Registrations                                                     | 42,260               | 60,035               | 76,385               | 98,890               | 72,335                 | 116,350                 | 17,460                      | 17.7%       |
| Capital                                                                         | 31,626               | 173,019              | 344,270              | 114,000              | 308,000                | 100,000                 | (14,000)                    | -12.3%      |
| Transfer Out                                                                    | 5,604,158            | 593,260              | 592,650              | 528,650              | 528,650                | 528,650                 | -                           | 0.0%        |
| <b>Total Expenditures</b>                                                       | <b>\$ 28,707,104</b> | <b>\$ 24,687,671</b> | <b>\$ 24,608,630</b> | <b>\$ 27,632,255</b> | <b>\$ 26,789,742</b>   | <b>\$ 29,457,637</b>    | <b>\$ 1,825,382</b>         | <b>7.4%</b> |

## Expenditures by Type

**Salaries.....\$14,712,873**

Salaries increased in the 2023 budget by 6.8% or \$932,269. Staff that are not at the top step of their position grade receive a 3.0% increase when they advance a step and receive a COLA annually at the start of each year. Administration has increased the FTE for TRL by 1.4 FTE for the 2024 budget as compared to the 2023 budget. All of these factors combined account for the increase in salary costs.



| Timberland Regional Library Position Inventory |                |                      |                     |                      |                |                      |                     |                      |
|------------------------------------------------|----------------|----------------------|---------------------|----------------------|----------------|----------------------|---------------------|----------------------|
| Location                                       | 2023           |                      |                     |                      | 2024           |                      |                     |                      |
|                                                | FTE            | Salary               | Benefits            | Total                | FTE            | Salary               | Benefits            | Total                |
| Aberdeen                                       | 9.88           | \$ 528,772           | \$ 205,463          | \$ 734,236           | 8.38           | \$ 448,467           | \$ 176,486          | \$ 624,953           |
| Amanda Park                                    | 2.10           | 111,665              | 33,662              | 145,327              | 2.85           | 172,964              | 63,215              | 236,179              |
| Centralia                                      | 10.20          | 589,306              | 233,208             | 822,515              | 10.00          | 597,267              | 235,009             | 832,276              |
| Chehalis                                       | 7.80           | 436,432              | 172,808             | 609,240              | 7.80           | 459,641              | 148,658             | 608,298              |
| Elma                                           | 4.05           | 248,312              | 96,623              | 344,936              | 4.15           | 267,832              | 102,990             | 370,822              |
| Hoquiam                                        | 4.40           | 236,705              | 80,951              | 317,656              | 5.10           | 304,448              | 113,915             | 418,363              |
| Hoodsport                                      | 2.05           | 108,086              | 49,610              | 157,696              | 2.30           | 126,090              | 55,057              | 181,146              |
| Ilwaco                                         | 3.00           | 147,517              | 51,417              | 198,934              | 3.50           | 177,777              | 70,166              | 247,943              |
| Lacey                                          | 23.23          | 1,311,061            | 509,863             | 1,820,924            | 22.53          | 1,364,966            | 514,709             | 1,879,675            |
| McClary                                        | 2.00           | 121,847              | 41,220              | 163,067              | 2.05           | 126,914              | 51,099              | 178,013              |
| Montesano                                      | 3.50           | 211,311              | 76,686              | 287,997              | 3.50           | 228,626              | 80,274              | 308,900              |
| Mountain View                                  | 2.48           | 129,862              | 50,482              | 180,345              | 2.41           | 138,901              | 51,488              | 190,389              |
| Naselle                                        | 2.50           | 153,589              | 52,793              | 206,382              | 1.80           | 108,080              | 37,877              | 145,957              |
| North Mason                                    | 5.13           | 291,073              | 109,830             | 400,903              | 5.40           | 343,676              | 128,035             | 471,711              |
| Oakville                                       | 2.10           | 102,572              | 41,095              | 143,667              | 0.00           | -                    | -                   | -                    |
| Ocean Park                                     | 3.55           | 222,785              | 80,197              | 302,983              | 4.25           | 235,225              | 97,041              | 332,266              |
| Olympia                                        | 22.10          | 1,199,624            | 469,805             | 1,669,429            | 21.30          | 1,204,110            | 472,537             | 1,676,647            |
| Packwood                                       | 1.93           | 108,592              | 46,410              | 155,002              | 1.99           | 114,090              | 49,862              | 163,952              |
| Raymond                                        | 3.55           | 196,856              | 79,034              | 275,890              | 4.55           | 274,448              | 106,295             | 380,743              |
| Salkum                                         | 2.25           | 109,818              | 51,043              | 160,862              | 3.06           | 181,794              | 65,328              | 247,121              |
| Shelton                                        | 10.75          | 602,427              | 236,010             | 838,436              | 11.13          | 656,237              | 248,549             | 904,785              |
| South Bend                                     | 2.15           | 118,413              | 41,557              | 159,970              | 2.15           | 126,845              | 52,359              | 179,203              |
| Tenino                                         | 3.30           | 177,632              | 75,103              | 252,734              | 2.80           | 164,305              | 65,519              | 229,824              |
| Tumwater                                       | 14.80          | 875,430              | 314,795             | 1,190,225            | 16.00          | 965,850              | 344,897             | 1,310,747            |
| Westport                                       | 2.75           | 140,158              | 50,200              | 190,358              | 2.75           | 149,457              | 62,247              | 211,703              |
| Winlock                                        | 2.75           | 139,651              | 50,252              | 189,903              | 2.94           | 160,700              | 57,992              | 218,692              |
| Yelm                                           | 8.00           | 459,506              | 173,530             | 633,037              | 8.00           | 480,241              | 190,288             | 670,528              |
| Service Center                                 | 64.75          | 5,017,600            | 1,711,197           | 6,728,797            | 65.75          | 5,484,425            | 1,805,267           | 7,289,692            |
| <b>Total</b>                                   | <b>227.025</b> | <b>\$ 14,096,605</b> | <b>\$ 5,184,844</b> | <b>\$ 19,281,449</b> | <b>228.425</b> | <b>\$ 15,063,373</b> | <b>\$ 5,447,157</b> | <b>\$ 20,510,530</b> |

TRL's position inventory highlights the total cost of salaries and benefits should each branch and department retain full staffing throughout the year.

**Starting in 2023, salary and benefits projections include an adjustment based on past staffing trends to have a clearer picture of anticipated actual salaries and benefits for 2024.**

**Benefits.....\$5,047,157**

Benefits increased in the 2024 budget by 5.5% or \$262,313. This accounted for an overall 5.06% increase in benefits compared to 2023.

**Supplies.....\$664,270**

Supplies consist of office supplies which cost less than \$500. The 2024 supplies budget decreased by 13.8% or \$106,030.

**Books & Collections Materials.....\$4,250,000**

Books & Collections Materials consists of both physical and digital items purchased for the library's collection. The 2024 budget for books & collections materials is 14.43% of the total budget.

**Fuel.....\$100,000**

Fuel costs are for the courier vans that transport materials between all libraries in the TRL district and the Service Center, as well as for fleet vehicles used by staff to travel to other libraries for coverage and to meetings, trainings, and conferences. The 2024 budget for fuel remained unchanged from 2023.

**Equipment.....\$556,245**

Equipment are items that cost between \$500 and \$4,999. The 2024 budget for these items increased by 44.5% or \$171,170.

**Professional Services.....\$1,915,222**

Professional Services in the 2024 budget largely includes, janitorial, security services, and computer technology maintenance. Professional services increased by 4.1% or \$75,336 for the 2024 calendar year.

**Communications.....\$314,300**

Communications costs are for telephone, internet, and data lines. The 2024 budget for these costs increased 5.2% or \$15,400. Branches will show increases to communications costs across the board due to an analysis of actual communications costs in 2023.

**Mileage, Meals, Transportation, and Lodging.....\$83,480**

The 2024 budget for mileage, meals, transportation, and lodging increased by 34.3% or \$21,299. This increase is due to additional conference and training funds being allocated districtwide.

**Advertising.....\$32,000**

Advertising covers costs related to advertising TRL events and programs via different outlets, as well as for employment recruitment. The 2024 budget for advertising increased \$5,000 or 18.5%

**Operating Rentals.....\$288,540**

Operating Rentals are costs for the Service Center land lease from the Port of Olympia and rent for Hawks Prairie, Mountain View and West Olympia Timberland Libraries as well as equipment leases. The 2024 budget for rentals increased 8.7% or \$23,135.

**Insurance.....\$207,000**

Insurance for TRL property, buildings, and assets is covered through CIAW. The 2024 budget for insurance increased by 20% or \$34,500 due to anticipated increased premiums.

**Utilities.....\$182,300**

Utilities costs include electricity, sewer, and waste disposal. The 2024 budget for utilities increased 14.4% or \$23,000.

**Repairs & Maintenance.....\$359,250**

Repairs and Maintenance include those related to facilities and vehicles. The 2024 budget for these items increased 46.8% or \$114,500 due to an increase in funds allocated for routine and emergency repairs throughout the district.

**Memberships & Registrations.....\$116,350**

Memberships & Registrations include professional memberships and registrations for conferences or trainings. Memberships increased in the 2024 budget by 17.7% or \$17,460.

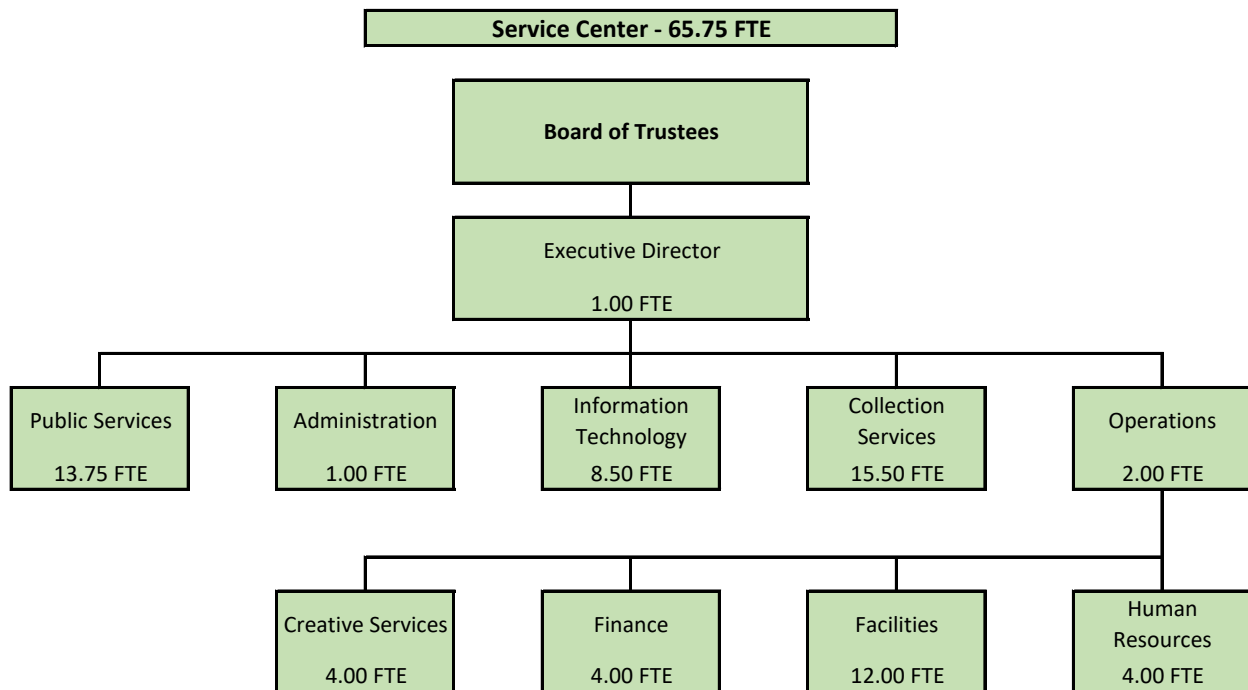
**Capital.....\$100,000**

Capital costs are for items that cost \$5,000 or more. The 2024 capital budget decreased by 12.3% or \$14,000 due to fewer capital expenditures being requested compared to 2023.

**Transfers Out.....\$528,650**

Transfers Out are transfers made to the other special purpose funds. Transfer are made to the Technology Fund and Building Fund Reserves, but were removed for the Unemployment Fund in the 2023 budget.

# TRL Service Center Department Budgets



# Finance

| Finance Position Inventory |            |             |                   |                   |                   |             |                   |                   |                   |
|----------------------------|------------|-------------|-------------------|-------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title             | Group      | 2023        |                   |                   |                   | 2024        |                   |                   |                   |
|                            |            | FTE         | Salary            | Benefits          | Total             | FTE         | Salary            | Benefits          | Total             |
| Director, Operations       | Non-Rep    | 0.25        | \$ 32,397         | \$ 9,014          | \$ 41,412         | 0.25        | \$ 39,060         | \$ 10,231         | \$ 49,291         |
| Operations Coordinator     | Non-Rep    | 0.25        | 18,476            | 6,477             | 24,952            | 0.25        | 19,791            | 6,745             | 26,536            |
| Finance Administrator      | Non-Rep    | 1.00        | 98,582            | 30,106            | 128,688           | 1.00        | 112,032           | 32,347            | 144,379           |
| Payroll/AP Specialist Lead | Local 3758 | 1.00        | 81,155            | 26,865            | 108,020           | 0.00        | -                 | -                 | -                 |
| Payroll/AP Specialist      | Local 3758 | 1.00        | 61,739            | 23,028            | 84,767            | 1.00        | 72,267            | 25,006            | 97,273            |
| Payroll/AP Specialist      | Local 3758 | 0.00        | -                 | -                 | -                 | 1.00        | 68,795            | 24,816            | 93,611            |
| Payroll/AP Specialist      | Local 3758 | 1.00        | 58,483            | 22,894            | 81,378            | 1.00        | 62,647            | 23,842            | 86,489            |
| <b>Total</b>               |            | <b>4.50</b> | <b>\$ 350,832</b> | <b>\$ 118,385</b> | <b>\$ 469,217</b> | <b>4.50</b> | <b>\$ 374,593</b> | <b>\$ 122,987</b> | <b>\$ 497,580</b> |

Director of Operations and Operations Coordinator salaries and benefits have been split between all Operations sub departments starting in 2022.

The Finance Manager role was reclassified to the Finance Administrator role following an assessment of duties and responsibilities during the 2023 calendar year.

## Budget Highlights:

- Mileage, Meals, Transportation, and Lodging increased for conference and training purposes.
- Insurance costs reflect an anticipated 20% increase in premiums for the district.
- Memberships and Registrations increased for conference and training purposes.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Finance |                   |                   |                   |                     |                        |                         |                             |               |
|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|---------------|
| Expenditures                                                                      | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |               |
|                                                                                   |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change      |
| Salaries                                                                          | \$ 352,675        | \$ 254,009        | \$ 279,186        | \$ 350,832          | \$ 342,216             | \$ 374,593              | \$ 23,761                   | 6.8%          |
| Benefits                                                                          | 121,805           | 95,901            | 104,907           | 118,385             | 110,564                | 122,987                 | 4,602                       | 3.9%          |
| Supplies                                                                          | 13,358            | 6,352             | 3,356             | 16,000              | 3,150                  | 16,000                  | -                           | 0.0%          |
| Equipment                                                                         | 2,002             | -                 | -                 | -                   | -                      | -                       | -                           | n/a           |
| Professional Services                                                             | 25,572            | 29,740            | 39,485            | 73,394              | 36,000                 | 73,394                  | -                           | 0.0%          |
| Communications                                                                    | 25,110            | 19,504            | 34,530            | 45,000              | 31,000                 | 45,000                  | -                           | 0.0%          |
| Mileage, Meals, Trans, Lodging                                                    | -                 | 334               | 3,918             | 7,344               | 8,000                  | 10,430                  | 3,086                       | 42.0%         |
| Operating Rentals                                                                 | 3,850             | 6,095             | 4,139             | 13,000              | 2,600                  | 13,000                  | -                           | 0.0%          |
| Insurance                                                                         | 136,743           | 147,444           | 20,813            | 358,750             | 340,000                | 207,000                 | (151,750)                   | -42.3%        |
| Repairs & Maintenance                                                             | -                 | 20,912            | 22,226            | -                   | -                      | -                       | -                           | n/a           |
| Memberships & Registrations                                                       | 498               | 467               | 5,120             | 3,935               | 4,200                  | 4,335                   | 400                         | 10.2%         |
| <b>Total Expenditures</b>                                                         | <b>\$ 681,641</b> | <b>\$ 580,756</b> | <b>\$ 517,679</b> | <b>\$ 986,640</b>   | <b>\$ 877,730</b>      | <b>\$ 866,739</b>       | <b>\$ (119,901)</b>         | <b>-23.2%</b> |

# Human Resources

| Human Resources Position Inventory |         |             |                   |                  |                   |             |                   |                   |                   |
|------------------------------------|---------|-------------|-------------------|------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title                     | Group   | 2023        |                   |                  |                   | 2024        |                   |                   |                   |
|                                    |         | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits          | Total             |
| Director, Operations               | Non-Rep | 0.25        | \$ 32,397         | \$ 9,014         | \$ 41,412         | 0.25        | \$ 39,060         | \$ 10,231         | \$ 49,291         |
| Operations Coordinator             | Non-Rep | 0.25        | 18,476            | 6,477            | 24,952            | 0.25        | 19,791            | 6,745             | 26,536            |
| Human Resources Administrator      | Non-Rep | 1.00        | 98,828            | 30,068           | 128,896           | 1.00        | 112,311           | 32,399            | 144,710           |
| HR Coordinator                     | Non-Rep | 0.00        | -                 | -                | -                 | 1.00        | 82,952            | 27,678            | 110,630           |
| Lead Human Resources Specialist    | Non-Rep | 0.00        | -                 | -                | -                 | 1.00        | 74,805            | 26,174            | 100,979           |
| Human Resources Specialist         | Non-Rep | 1.00        | 59,494            | 23,171           | 82,666            | 1.00        | 64,049            | 24,188            | 88,238            |
| Human Resources Specialist         | Non-Rep | 1.00        | 65,824            | 24,373           | 90,197            | 0.00        | -                 | -                 | -                 |
| <b>Total</b>                       |         | <b>3.50</b> | <b>\$ 275,019</b> | <b>\$ 93,103</b> | <b>\$ 368,122</b> | <b>4.50</b> | <b>\$ 392,968</b> | <b>\$ 127,415</b> | <b>\$ 520,384</b> |

Director of Operations and Operations Coordinator salaries and benefits have been split between all Operations sub departments starting in 2022.

The Human Resources Administrator role was reclassified following an assessment of duties and responsibilities during the 2023 calendar year.

## Budget Highlights:

- Salaries and Benefits increased due to the addition of a 1.0 FTE Human Resources Coordinator position.
- Mileage, Meals, Transportation, and Lodging increased for conference and training purposes.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Human Resources |                   |                   |                   |                     |                        |                         |                             |              |
|-------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                              | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                           |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                                  | \$ 142,868        | \$ 160,240        | \$ 212,705        | \$ 275,019          | \$ 285,246             | \$ 392,968              | \$ 117,949                  | 42.9%        |
| Benefits                                                                                  | 50,819            | 57,560            | 71,993            | 93,103              | 90,862                 | 127,415                 | 34,312                      | 36.9%        |
| Supplies                                                                                  | 5,431             | 2,213             | 543               | 12,500              | 4,200                  | 12,500                  | -                           | 0.0%         |
| Equipment                                                                                 | 524               | -                 | -                 | -                   | -                      | -                       | -                           | n/a          |
| Professional Services                                                                     | 3,802             | 50,738            | 28,080            | 8,000               | 41,053                 | 8,000                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                            | (5,318)           | 242               | 2,340             | 7,924               | 3,750                  | 9,850                   | 1,926                       | 24.3%        |
| Advertising                                                                               | 100               | 1,049             | 3,387             | 5,000               | 2,700                  | 5,000                   | -                           | 0.0%         |
| Operating Rentals                                                                         | -                 | -                 | -                 | -                   | 300                    | -                       | -                           | n/a          |
| Repairs & Maintenance                                                                     | -                 | 7                 | -                 | -                   | 60                     | -                       | -                           | n/a          |
| Memberships & Registrations                                                               | 2,024             | 17,676            | 17,905            | 19,050              | 17,000                 | 19,250                  | 200                         | 1.0%         |
| <b>Total Expenditures</b>                                                                 | <b>\$ 200,250</b> | <b>\$ 289,725</b> | <b>\$ 336,953</b> | <b>\$ 420,596</b>   | <b>\$ 445,170</b>      | <b>\$ 574,984</b>       | <b>\$ 154,388</b>           | <b>45.8%</b> |

# Creative Services

| Creative Services Position Inventory |            |             |                   |                   |                   |             |                   |                   |                   |
|--------------------------------------|------------|-------------|-------------------|-------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title                       | Group      | 2023        |                   |                   |                   | 2024        |                   |                   |                   |
|                                      |            | FTE         | Salary            | Benefits          | Total             | FTE         | Salary            | Benefits          | Total             |
| Director, Operations                 | Non-Rep    | 0.25        | \$ 32,397         | \$ 9,014          | \$ 41,412         | 0.25        | \$ 39,060         | \$ 10,231         | \$ 49,291         |
| Operations Coordinator               | Non-Rep    | 0.25        | 18,476            | 6,477             | 24,952            | 0.25        | 19,791            | 6,745             | 26,536            |
| Creative Services Coordinator        | Local 3758 | 1.00        | 75,743            | 25,686            | 101,429           | 1.00        | 88,660            | 28,032            | 116,692           |
| Video and Digital Media Specialist   | Local 3758 | 1.00        | 60,238            | 22,895            | 83,133            | 1.00        | 62,647            | 23,930            | 86,577            |
| Social Media Specialist              | Local 3758 | 1.00        | 57,761            | 22,843            | 80,604            | 1.00        | 64,054            | 23,490            | 87,544            |
| Multimedia Assistant                 | Local 3758 | 0.00        | -                 | -                 | -                 | 1.00        | 53,908            | 11,436            | 65,343            |
| Graphic Designer                     | Local 3758 | 1.00        | 62,658            | 23,687            | 86,345            | 0.00        | -                 | -                 | -                 |
| <b>Total</b>                         |            | <b>4.50</b> | <b>\$ 307,273</b> | <b>\$ 110,602</b> | <b>\$ 417,875</b> | <b>4.50</b> | <b>\$ 328,120</b> | <b>\$ 103,863</b> | <b>\$ 431,983</b> |

Director of Operations and Operations Coordinator salaries and benefits have been split between all Operations sub departments starting in 2022.

## Budget Highlights:

- Professional Services have increased due to general increases with copier, printing and translation services.
- Advertising has increased due to transitioning advertising for the West Olympia branch to the general district advertising budget in Creative Services.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Creative Services |                   |                   |                   |                     |                        |                         |                             |              |
|---------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                                | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                             |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                                    | \$ 260,317        | \$ 152,303        | \$ 204,116        | \$ 307,273          | \$ 297,896             | \$ 328,120              | \$ 20,847                   | 6.8%         |
| Benefits                                                                                    | 93,762            | 61,690            | 72,888            | 110,602             | 98,504                 | 103,863                 | (6,739)                     | -6.1%        |
| Supplies                                                                                    | 27,491            | 51,722            | 17,207            | 80,500              | 28,000                 | 80,500                  | -                           | 0.0%         |
| Equipment                                                                                   | -                 | 2,863             | 694               | -                   | 13,000                 | 25,000                  | 25,000                      | n/a          |
| Professional Services                                                                       | 8,393             | 18,190            | 38,994            | 21,500              | 40,000                 | 28,500                  | 7,000                       | 32.6%        |
| Mileage, Meals, Trans, Lodging                                                              | -                 | -                 | -                 | 2,274               | 260                    | 2,290                   | 16                          | 0.7%         |
| Advertising                                                                                 | 16,203            | 1,780             | 18,450            | 22,000              | 18,000                 | 27,000                  | 5,000                       | 22.7%        |
| Operating Rentals                                                                           | 15,239            | 19,877            | 15,474            | 17,000              | 16,500                 | 17,000                  | -                           | 0.0%         |
| Repairs & Maintenance                                                                       | -                 | 85                | -                 | 1,000               | -                      | 1,000                   | -                           | 0.0%         |
| Memberships & Registrations                                                                 | -                 | 425               | 442               | 1,700               | -                      | 1,700                   | -                           | 0.0%         |
| <b>Total Expenditures</b>                                                                   | <b>\$ 421,405</b> | <b>\$ 308,936</b> | <b>\$ 368,265</b> | <b>\$ 563,849</b>   | <b>\$ 512,159</b>      | <b>\$ 614,973</b>       | <b>\$ 51,124</b>            | <b>13.9%</b> |

# Facilities

| Facilities Position Inventory     |            |              |                   |                   |                     |              |                   |                   |                     |
|-----------------------------------|------------|--------------|-------------------|-------------------|---------------------|--------------|-------------------|-------------------|---------------------|
| Position Title                    | Group      | 2023         |                   |                   |                     | 2024         |                   |                   |                     |
|                                   |            | FTE          | Salary            | Benefits          | Total               | FTE          | Salary            | Benefits          | Total               |
| Director, Operations              | Non-Rep    | 0.25         | \$ 32,397         | \$ 9,014          | \$ 41,412           | 0.25         | \$ 39,060         | \$ 10,231         | \$ 49,291           |
| Operations Coordinator            | Non-Rep    | 0.25         | 18,476            | 6,477             | 24,952              | 0.25         | 19,791            | 6,745             | 26,536              |
| Facilities Coordinator            | Local 3758 | 1.00         | 84,620            | 29,337            | 113,957             | 1.00         | 90,644            | 30,002            | 120,646             |
| Operations Technician 3           | Local 3758 | 1.00         | 74,634            | 27,291            | 101,925             | 1.00         | 79,948            | 27,612            | 107,560             |
| Operations Technician 2           | Local 3758 | 1.00         | 63,118            | 25,674            | 88,792              | 1.00         | 66,955            | 25,717            | 92,672              |
| Operations Technician 2           | Local 3758 | 1.00         | 64,538            | 25,611            | 90,149              | 1.00         | 69,133            | 26,119            | 95,252              |
| Operations Technician 2           | Local 3758 | 1.00         | 64,380            | 25,828            | 90,209              | 1.00         | 68,964            | 26,196            | 95,160              |
| Operations Technician 2           | Local 3758 | 1.00         | 63,749            | 13,638            | 77,387              | 1.00         | 68,288            | 15,396            | 83,684              |
| Operations Technician 1 - Grounds | Local 3758 | 1.00         | 59,494            | 24,986            | 84,480              | 1.00         | 64,049            | 24,765            | 88,814              |
| AMH Specialist                    | Local 3758 | 1.00         | 59,940            | 25,071            | 85,011              | 1.00         | 64,208            | 25,406            | 89,614              |
| Operations Technician 1           | Local 3758 | 1.00         | 59,940            | 24,827            | 84,767              | 1.00         | 62,802            | 24,447            | 87,249              |
| Operations Technician 1           | Local 3758 | 1.00         | 64,538            | 24,044            | 88,582              | 1.00         | 67,612            | 25,946            | 93,558              |
| Operations Technician 1           | Local 3758 | 1.00         | 63,907            | 23,440            | 87,347              | 1.00         | 62,647            | 25,030            | 87,677              |
| Operations Technician 1           | Local 3758 | 1.00         | 59,494            | 23,171            | 82,666              | 1.00         | 63,890            | 25,151            | 89,040              |
| <b>Total</b>                      |            | <b>12.50</b> | <b>\$ 833,226</b> | <b>\$ 308,410</b> | <b>\$ 1,141,636</b> | <b>12.50</b> | <b>\$ 887,993</b> | <b>\$ 318,762</b> | <b>\$ 1,206,754</b> |

Director of Operations and Operations Coordinator salaries and benefits have been split between all Operations sub departments starting in 2022.

## Budget Highlights:

- Professional Services increased to capture annual cost increases for HVAC maintenance, shredding and additional line items for pest control, fire inspection and backflow testing.
- Repairs & Maintenance increased to offset the impacts of emergency repairs districtwide.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Facilities |                   |                   |                   |                     |                        |                         |                             |              |
|--------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                         | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                      |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                             | \$ 162,270        | \$ 216,871        | \$ 386,626        | \$ 833,226          | \$ 782,476             | \$ 887,993              | \$ 54,767                   | 6.6%         |
| Benefits                                                                             | 69,538            | 85,825            | 143,804           | 308,410             | 265,287                | 318,762                 | 10,352                      | 3.4%         |
| Supplies                                                                             | 104,931           | 85,141            | 53,829            | 200,000             | 54,000                 | 200,000                 | -                           | 0.0%         |
| Equipment                                                                            | -                 | 25,773            | 17,523            | 5,000               | 14,000                 | 100,000                 | 95,000                      | n/a          |
| Professional Services                                                                | 24,006            | 39,496            | 34,281            | 49,200              | 23,000                 | 55,565                  | 6,365                       | 12.9%        |
| Mileage, Meals, Trans, Lodging                                                       | 62                | 2,524             | 3,886             | 432                 | 8,200                  | 2,430                   | 1,998                       | n/a          |
| Operating Rentals                                                                    | 81,376            | 82,742            | 81,376            | 81,400              | 83,000                 | 85,500                  | 4,100                       | 5.0%         |
| Utilities                                                                            | 63,041            | 66,182            | 80,202            | 76,000              | 98,000                 | 92,000                  | 16,000                      | 21.1%        |
| Repairs & Maintenance                                                                | 22,783            | 16,830            | 27,281            | 100,000             | 115,000                | 175,000                 | 75,000                      | 75.0%        |
| Memberships & Registrations                                                          | 146               | 193               | 434               | -                   | 50                     | -                       | -                           | n/a          |
| Capital                                                                              | -                 | 16,355            | 15,211            | -                   | -                      | -                       | -                           | n/a          |
| <b>Total Expenditures</b>                                                            | <b>\$ 528,154</b> | <b>\$ 637,932</b> | <b>\$ 844,453</b> | <b>\$ 1,653,668</b> | <b>\$ 1,443,014</b>    | <b>\$ 1,917,249</b>     | <b>\$ 263,581</b>           | <b>31.2%</b> |

# Fleet

## Budget Highlights:

- Repairs and maintenance increased due to an assessment of actual costs in 2023.
- Capital Expenditures of \$100,000 were allocated for the replacement of courier vans.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Fleet |                 |                  |                   |                           |                           |                               |                             |                |
|---------------------------------------------------------------------------------|-----------------|------------------|-------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|----------------|
| Expenditures                                                                    | 2020 Actual     | 2021 Actual      | 2022 Actual       | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |                |
|                                                                                 |                 |                  |                   |                           |                           |                               | \$ Change                   | % Change       |
| Supplies                                                                        | \$ 288          | \$ 862           | \$ 377            | \$ 2,000                  | \$ 900                    | \$ 2,000                      | \$ -                        | 0.0%           |
| Fuel                                                                            | 4,355           | 5,889            | 8,082             | 100,000                   | 67,000                    | 100,000                       | -                           | 0.0%           |
| Professional Services                                                           | 20              | 746              | 2,432             | 1,000                     | 17,000                    | 1,000                         | -                           | 0.0%           |
| Repairs & Maintenance                                                           | 2,518           | 6,580            | 9,432             | 32,500                    | 34,000                    | 40,000                        | 7,500                       | 23.1%          |
| Memberships & Registrations                                                     | 1,845           | 357              | -                 | 3,500                     | -                         | 3,500                         | -                           | 0.0%           |
| Capital                                                                         | -               | -                | 225,711           | 624,289                   | 290,000                   | 100,000                       | (524,289)                   | -84.0%         |
| <b>Total Expenditures</b>                                                       | <b>\$ 9,025</b> | <b>\$ 14,433</b> | <b>\$ 246,034</b> | <b>\$ 763,289</b>         | <b>\$ 408,900</b>         | <b>\$ 246,500</b>             | <b>\$ (516,789)</b>         | <b>-210.0%</b> |

# Collection Services

| Collection Services Position Inventory |              |              |                     |                   |                     |              |                     |                   |                     |
|----------------------------------------|--------------|--------------|---------------------|-------------------|---------------------|--------------|---------------------|-------------------|---------------------|
| Position Title                         | Group        | 2023         |                     |                   |                     | 2024         |                     |                   |                     |
|                                        |              | FTE          | Salary              | Benefits          | Total               | FTE          | Salary              | Benefits          | Total               |
| Director, Content and Access           | Non-Rep      | 0.50         | \$ 64,634           | \$ 18,678         | \$ 83,312           | 0.50         | \$ 77,927           | \$ 21,050         | \$ 98,977           |
| Collection Services Manager            | Local 3758-S | 1.00         | 113,721             | 33,046            | 146,767             | 1.00         | 121,818             | 34,570            | 156,388             |
| Collection Services Manager            | Local 3758-S | 1.00         | 80,155              | 27,008            | 107,163             | 1.00         | 95,931              | 29,987            | 125,917             |
| Collection Services Coordinator        | Local 3758   | 0.00         | -                   | -                 | -                   | 1.00         | 78,190              | 26,799            | 104,990             |
| Collection Development Librarian       | Local 3758   | 1.00         | 81,155              | 27,039            | 108,194             | 1.00         | 86,934              | 28,165            | 115,098             |
| Collection Development Librarian       | Local 3758   | 1.00         | 92,691              | 29,055            | 121,746             | 1.00         | 96,399              | 29,877            | 126,275             |
| Lead Collection Services Specialist    | Local 3758   | 1.00         | 64,065              | 23,621            | 87,686              | 1.00         | 68,626              | 24,749            | 93,375              |
| Lead Collection Services Specialist    | Local 3758   | 1.00         | 59,205              | 23,117            | 82,322              | 1.00         | 63,421              | 24,072            | 87,493              |
| Collection Services Specialist         | Local 3758   | 1.00         | 59,494              | 23,086            | 82,580              | 1.00         | 48,725              | 21,359            | 70,085              |
| Collection Services Specialist         | Local 3758   | 1.00         | 55,535              | 22,335            | 77,870              | 1.00         | 59,489              | 23,259            | 82,747              |
| Collection Services Specialist         | Local 3758   | 1.00         | 59,494              | 23,086            | 82,580              | 1.00         | 61,874              | 23,699            | 85,573              |
| Collection Services Specialist         | Local 3758   | 1.00         | 47,083              | 20,657            | 67,740              | 1.00         | 50,435              | 21,514            | 71,949              |
| Collection Services Specialist         | Local 3758   | 1.00         | 44,934              | 19,839            | 64,772              | 1.00         | 48,133              | 20,550            | 68,683              |
| Collection Services Specialist         | Local 3758   | 1.00         | 57,761              | 22,757            | 80,519              | 1.00         | 61,874              | 23,699            | 85,573              |
| Collection Services Specialist         | Local 3758   | 1.00         | 44,934              | 19,839            | 64,772              | 1.00         | 48,133              | 20,550            | 68,683              |
| Collection Services Specialist         | Local 3758   | 1.00         | 46,510              | 20,138            | 66,647              | 1.00         | 49,821              | 20,862            | 70,683              |
| Collection Services Specialist         | Local 3758   | 1.00         | 48,140              | 20,599            | 68,738              | 0.00         | -                   | -                 | -                   |
| Collection Services Specialist         | Local 3758   | 1.00         | 59,494              | 23,086            | 82,580              | 0.00         | -                   | -                 | -                   |
| Collection Services Specialist         | Local 3758   | 1.00         | 63,229              | 23,463            | 86,692              | 0.00         | -                   | -                 | -                   |
| <b>Total</b>                           |              | <b>17.50</b> | <b>\$ 1,142,233</b> | <b>\$ 420,447</b> | <b>\$ 1,562,680</b> | <b>15.50</b> | <b>\$ 1,117,730</b> | <b>\$ 394,761</b> | <b>\$ 1,512,491</b> |

Director of Content and Access's salary and benefits are split between the Collections and Information Technology departments starting in 2023.

## Budget Highlights:

- Equipment decreased due to fewer one-time equipment purchase requests compared to prior years.
- Professional Services increased due to increases in costs with service contracts for the district.
- Mileage, Meals, Transportation and Lodgings increased for conference and training purposes.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Collection Services |                     |                     |                     |                     |                           |                       |                             |             |
|-----------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|-----------------------|-----------------------------|-------------|
| Expenditures                                                                                  | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023                | 2023 Year<br>End Estimate | 2024                  | 23 Adopted - 24 Preliminary |             |
|                                                                                               |                     |                     |                     | Adopted<br>Budget   |                           | Preliminary<br>Budget | \$ Change                   | % Change    |
| Salaries                                                                                      | \$ 1,086,979        | \$ 1,027,249        | \$ 1,073,471        | \$ 1,142,233        | \$ 1,044,543              | \$ 1,117,730          | \$ (24,503)                 | -2.1%       |
| Benefits                                                                                      | 411,821             | 389,876             | 385,822             | 420,447             | 354,173                   | 394,761               | (25,686)                    | -6.1%       |
| Supplies                                                                                      | 3,237,640           | 4,805,184           | 4,045,853           | 4,033,000           | 4,033,000                 | 4,283,000             | 250,000                     | 6.2%        |
| Equipment                                                                                     | 856                 | 13,917              | 12,689              | 18,000              | 13,000                    | 3,000                 | (15,000)                    | -83.3%      |
| Professional Services                                                                         | 97,645              | 139,594             | 92,046              | 107,900             | 127,000                   | 125,920               | 18,020                      | 16.7%       |
| Mileage, Meals, Trans, Lodging                                                                | 2,069               | 301                 | 2,075               | 5,362               | 700                       | 6,350                 | 988                         | 18.4%       |
| Repairs & Maintenance                                                                         | -                   | 160                 | -                   | -                   | -                         | -                     | -                           | n/a         |
| Memberships & Registrations                                                                   | 3,001               | 3,498               | 11,041              | 1,500               | 7,500                     | 1,500                 | -                           | 0.0%        |
| <b>Total Expenditures</b>                                                                     | <b>\$ 4,840,010</b> | <b>\$ 6,379,779</b> | <b>\$ 5,622,999</b> | <b>\$ 5,728,442</b> | <b>\$ 5,579,916</b>       | <b>\$ 5,932,261</b>   | <b>\$ 203,819</b>           | <b>3.6%</b> |

# Public Services

| Public Services Position Inventory          |              |              |                     |                   |                     |              |                     |                   |                     |
|---------------------------------------------|--------------|--------------|---------------------|-------------------|---------------------|--------------|---------------------|-------------------|---------------------|
| Position Title                              | Group        | 2023         |                     |                   |                     | 2024         |                     |                   |                     |
|                                             |              | FTE          | Salary              | Benefits          | Total               | FTE          | Salary              | Benefits          | Total               |
| Deputy Director, Public Services            | Non-Rep      | 1.00         | \$ 131,192          | \$ 36,447         | \$ 167,639          | 1.00         | \$ 158,562          | \$ 41,441         | \$ 200,002          |
| District Manager: Youth & Family Svcs       | Local 3758-S | 1.00         | 99,811              | 30,738            | 130,549             | 1.00         | 106,917             | 32,015            | 138,932             |
| Public Services Manager                     | Local 3758-S | 1.00         | 98,582              | 30,258            | 128,840             | 1.00         | 105,601             | 31,663            | 137,264             |
| Public Services Manager                     | Local 3758-S | 1.00         | 93,154              | 29,475            | 122,629             | 1.00         | 100,035             | 30,744            | 130,779             |
| Administrative Coordinator                  | Local 3758   | 1.00         | 83,590              | 27,501            | 111,091             | 1.00         | 89,542              | 28,646            | 118,188             |
| Early Learning Coordinator                  | Local 3758   | 1.00         | 95,471              | 29,582            | 125,053             | 1.00         | 99,290              | 30,410            | 129,700             |
| Security & Safety Coordinator               | Local 3758   | 1.00         | 81,955              | 27,017            | 108,972             | 1.00         | 78,190              | 26,799            | 104,990             |
| Equity, Diversity and Inclusion Coordinator | Local 3758   | 1.00         | 72,283              | 25,514            | 97,796              | 1.00         | 77,429              | 26,571            | 104,000             |
| Program Coordinator                         | Local 3758   | 1.00         | 83,384              | 27,288            | 110,672             | 1.00         | 89,321              | 28,570            | 117,891             |
| Public Experiences Coordinator              | Local 3758   | 1.00         | 71,928              | 25,199            | 97,126              | 1.00         | 77,049              | 26,392            | 103,441             |
| Librarian                                   | Local 3758   | 0.00         | -                   | -                 | -                   | 1.00         | 65,483              | 24,453            | 89,936              |
| Social Services Specialist                  | Local 3758   | 0.00         | -                   | -                 | -                   | 1.00         | 63,576              | 24,101            | 87,677              |
| Social Services Specialist                  | Local 3758   | 0.00         | -                   | -                 | -                   | 1.00         | 63,576              | 24,101            | 87,677              |
| Library Assistant                           | Local 3758   | 0.75         | 32,880              | 17,045            | 49,925              | 0.75         | 35,221              | 17,776            | 52,997              |
| District Manager: Equity, Diversity and In  | Local 3758   | 1.00         | 93,849              | 29,360            | 123,209             | 0.00         | -                   | -                 | -                   |
| District Manager: Public Experiences        | Local 3758   | 1.00         | 93,154              | 29,143            | 122,297             | 0.00         | -                   | -                 | -                   |
| <b>Total</b>                                |              | <b>12.75</b> | <b>\$ 1,131,233</b> | <b>\$ 364,567</b> | <b>\$ 1,495,800</b> | <b>13.75</b> | <b>\$ 1,209,791</b> | <b>\$ 393,683</b> | <b>\$ 1,603,474</b> |

In mid-2022, the Community Engagement Department was reclassified to become part of the Public Services Department.

## Budget Highlights:

- Professional Services decreased due to fewer one-time allocations compared to prior years.
- Mileage, Meals, Transportation, & Lodging increased for conference and training purposes.
- Memberships & Registrations increased to support professional development for Public Services staff.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Public Services |                   |                     |                     |                     |                        |                         |                             |             |
|-------------------------------------------------------------------------------------------|-------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                              | 2020 Actual       | 2021 Actual         | 2022 Actual         | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                           |                   |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                                  | \$ 619,157        | \$ 710,589          | \$ 1,105,764        | \$ 1,134,233        | \$ 1,000,493           | \$ 1,209,791            | \$ 75,558                   | 6.7%        |
| Benefits                                                                                  | 204,347           | 231,536             | 353,928             | 364,567             | 340,284                | 393,683                 | 29,116                      | 8.0%        |
| Supplies                                                                                  | 135,174           | 49,039              | 21,698              | 41,000              | 54,000                 | 44,000                  | 3,000                       | 7.3%        |
| Equipment                                                                                 | 1,047             | -                   | 23,304              | -                   | -                      | 10,000                  | 10,000                      | n/a         |
| Professional Services                                                                     | 11,392            | 16,869              | 9,380               | 78,000              | 50,000                 | 53,500                  | (24,500)                    | -31.4%      |
| Mileage, Meals, Trans, Lodging                                                            | 2,539             | 638                 | 2,484               | 8,504               | 8,600                  | 19,500                  | 10,996                      | 129.3%      |
| Advertising                                                                               | 60                | -                   | -                   | -                   | -                      | -                       | -                           | n/a         |
| Operating Rentals                                                                         | -                 | -                   | 1,000               | -                   | -                      | -                       | -                           | n/a         |
| Memberships & Registrations                                                               | 9,385             | 4,453               | 14,546              | 6,000               | 10,000                 | 13,115                  | 7,115                       | 118.6%      |
| <b>Total Expenditures</b>                                                                 | <b>\$ 983,101</b> | <b>\$ 1,013,123</b> | <b>\$ 1,532,103</b> | <b>\$ 1,632,304</b> | <b>\$ 1,463,377</b>    | <b>\$ 1,743,589</b>     | <b>\$ 111,285</b>           | <b>7.3%</b> |

# Administration

| Administration Position Inventory |         |      |            |           |            |      |            |           |            |
|-----------------------------------|---------|------|------------|-----------|------------|------|------------|-----------|------------|
| Position Title                    | Group   | 2023 |            |           |            | 2024 |            |           |            |
|                                   |         | FTE  | Salary     | Benefits  | Total      | FTE  | Salary     | Benefits  | Total      |
| Executive Director                | Non-Rep | 1.00 | \$ 155,000 | \$ 40,881 | \$ 195,881 | 1.00 | \$ 189,000 | \$ 46,973 | \$ 235,973 |
| Administrative Coordinator        | Non-Rep | 1.00 | 89,554     | 28,459    | 118,014    | 1.00 | 95,931     | 29,790    | 125,721    |
| Total                             |         | 2.00 | \$ 244,554 | \$ 69,340 | \$ 313,895 | 2.00 | \$ 284,931 | \$ 76,763 | \$ 361,694 |

## Budget Highlights:

- Salaries and Benefits increased due to the board's approval of the Director's annual contract for 2023 (after the budget document was approved.)
- Professional Services increased due to the inclusion of EDI consultants for the 2024 calendar year.
- Mileage, Meals, Transportation & Lodging increased due to the addition of funds for districtwide travel as well as for members of the Board of Trustees to attend conferences on behalf of Timberland Regional Library.
- Operating Rentals decreased due to the reallocation of copier-related costs to other departments.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Administration |             |             |             |                     |                        |                         |                             |          |
|------------------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------|------------------------|-------------------------|-----------------------------|----------|
| Expenditures                                                                             | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |          |
|                                                                                          |             |             |             |                     |                        |                         | \$ Change                   | % Change |
| Salaries                                                                                 | \$ 351,433  | \$ 380,881  | \$ 243,610  | \$ 244,554          | \$ 279,104             | \$ 284,931              | \$ 40,376                   | 16.5%    |
| Benefits                                                                                 | 110,661     | 116,967     | 67,410      | 69,340              | 71,513                 | 76,763                  | 7,422                       | 10.7%    |
| Supplies                                                                                 | 1,074       | 7,251       | 3,806       | 19,700              | 3,300                  | 19,700                  | -                           | 0.0%     |
| Equipment                                                                                | 960         | -           | -           | -                   | -                      | -                       | -                           | n/a      |
| Professional Services                                                                    | 42,067      | 45,341      | 22,719      | 55,500              | 25,000                 | 155,500                 | 100,000                     | 180.2%   |
| Mileage, Meals, Trans, Lodging                                                           | 2,941       | 291         | 8,717       | 12,572              | 8,700                  | 14,070                  | 1,498                       | 11.9%    |
| Operating Rentals                                                                        | -           | 103         | 72          | 150                 | 125                    | -                       | (150)                       | -100.0%  |
| Repairs & Maintenance                                                                    | 1,325       | 955         | 1,897       | -                   | 2,500                  | -                       | -                           | n/a      |
| Memberships & Registrations                                                              | 10,074      | 14,838      | 10,600      | 17,575              | 15,835                 | 18,825                  | 1,250                       | 7.1%     |
| Total Expenditures                                                                       | \$ 520,534  | \$ 566,627  | \$ 358,831  | \$ 419,392          | \$ 406,077             | \$ 569,789              | \$ 150,397                  | 41.9%    |

# Information Technology

| Information Technology Position Inventory |         |             |                   |                   |                   |             |                   |                   |                     |
|-------------------------------------------|---------|-------------|-------------------|-------------------|-------------------|-------------|-------------------|-------------------|---------------------|
| Position Title                            | Group   | 2023        |                   |                   |                   | 2024        |                   |                   |                     |
|                                           |         | FTE         | Salary            | Benefits          | Total             | FTE         | Salary            | Benefits          | Total               |
| Director, Content and Access              | Non-Rep | 0.50        | \$ 64,634         | \$ 18,678         | \$ 83,312         | 0.50        | \$ 77,927         | \$ 21,050         | \$ 98,977           |
| IT Administrator                          | Non-Rep | 1.00        | 122,452           | 34,552            | 157,004           | 1.00        | 135,106           | 36,607            | 171,714             |
| IT Administrator                          | Non-Rep | 1.00        | 105,554           | 31,496            | 137,050           | 1.00        | 125,473           | 35,244            | 160,717             |
| IT Specialist 4                           | Non-Rep | 1.00        | 101,286           | 31,018            | 132,304           | 1.00        | 105,338           | 31,723            | 137,061             |
| IT Specialist 4                           | Non-Rep | 1.00        | 101,286           | 30,686            | 131,972           | 1.00        | 105,338           | 31,527            | 136,864             |
| IT Coordinator                            | Non-Rep | 0.00        | -                 | -                 | -                 | 1.00        | 86,720            | 28,090            | 114,809             |
| IT Specialist 3                           | Non-Rep | 1.00        | 78,791            | 26,416            | 105,207           | 1.00        | 84,401            | 27,662            | 112,063             |
| IT Specialist 2                           | Non-Rep | 1.00        | 76,873            | 26,470            | 103,343           | 1.00        | 82,346            | 27,566            | 109,913             |
| IT Specialist 2                           | Non-Rep | 1.00        | 82,355            | 27,026            | 109,381           | 1.00        | 85,649            | 27,564            | 113,213             |
| <b>Total</b>                              |         | <b>7.50</b> | <b>\$ 733,231</b> | <b>\$ 226,343</b> | <b>\$ 959,573</b> | <b>8.50</b> | <b>\$ 888,298</b> | <b>\$ 267,034</b> | <b>\$ 1,155,332</b> |

Director of Content and Access's salary and benefits are split between the Collections and Information Technology departments starting in 2023.

Two IT Specialist 4 roles were reclassified to IT Administrator roles following an assessment of duties and responsibilities during the 2023 calendar year.

## Budget Highlights:

- Supplies decreased due to fewer one-time supply purchase requests compared to prior years.
- Equipment increased due to additional one-time equipment purchases compared to prior years.
- Communications increased due to an analysis of actual costs in 2023.
- Mileage, Meals, Transportation & Lodging increased for conference and training purposes.
- Memberships & Registrations decreased due to services being on prepaid multi-year contracts.

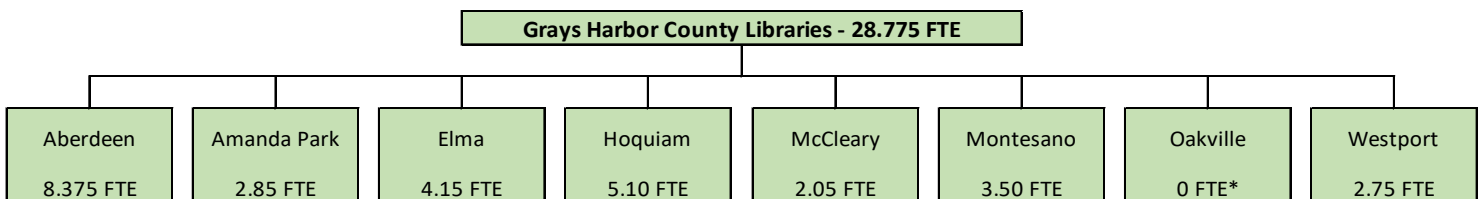
| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Information Technology |                     |                     |                     |                     |                        |                         |                             |             |
|--------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                                     | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                  |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                                         | \$ 495,753          | \$ 458,199          | \$ 625,269          | \$ 733,231          | \$ 799,645             | \$ 888,298              | \$ 155,067                  | 21.1%       |
| Benefits                                                                                         | 162,421             | 150,100             | 191,506             | 226,343             | 231,076                | 267,034                 | 40,691                      | 18.0%       |
| Supplies                                                                                         | 71,770              | 30,583              | 90,106              | 160,150             | 100,000                | 46,150                  | (114,000)                   | -71.2%      |
| Equipment                                                                                        | 317,752             | 177,996             | 145,140             | 168,000             | 183,000                | 282,000                 | 114,000                     | 67.9%       |
| Professional Services                                                                            | 658,428             | 572,166             | 560,370             | 1,060,071           | 1,024,000              | 993,988                 | (66,083)                    | -6.2%       |
| Communications                                                                                   | 44,409              | 122,686             | 123,941             | 127,620             | 135,000                | 159,050                 | 31,430                      | 24.6%       |
| Mileage, Meals, Trans, Lodging                                                                   | 2,447               | 297                 | 652                 | 652                 | -                      | 3,200                   | 2,548                       | 390.8%      |
| Operating Rentals                                                                                | 4,604               | 2,343               | 2,120               | 2,600               | 2,800                  | 3,000                   | 400                         | 15.4%       |
| Repairs & Maintenance                                                                            | 71                  | 2,168               | 1,886               | -                   | 2,800                  | -                       | -                           | n/a         |
| Memberships & Registrations                                                                      | 3,312               | 1,644               | 4,595               | 5,320               | 5,000                  | 750                     | (4,570)                     | -85.9%      |
| Capital                                                                                          | 31,626              | 114,962             | 47,755              | 14,000              | 18,000                 | -                       | (14,000)                    | -100.0%     |
| <b>Total Expenditures</b>                                                                        | <b>\$ 1,792,593</b> | <b>\$ 1,633,144</b> | <b>\$ 1,793,340</b> | <b>\$ 2,497,986</b> | <b>\$ 2,501,321</b>    | <b>\$ 2,643,470</b>     | <b>\$ 145,483</b>           | <b>8.1%</b> |

# **TRL Library Budgets**

# Grays Harbor County

## Library Budgets

| Property Tax Levies<br>Grays Harbor County |                          |                  |                  |                  |                  |
|--------------------------------------------|--------------------------|------------------|------------------|------------------|------------------|
|                                            |                          | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Unincorporated                             | Property Assessed Values | \$ 3,358,897,600 | \$ 3,609,500,133 | \$ 4,157,051,579 | \$ 5,233,977,851 |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 1,143,597     | \$ 1,168,244     | \$ 1,197,223     | \$ 1,235,255     |
| Aberdeen                                   | Property Assessed Values | \$ 1,083,101,686 | \$ 1,134,045,278 | \$ 1,330,694,169 | \$ 1,648,092,286 |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 368,761       | \$ 367,043       | \$ 383,237       | \$ 388,961       |
| Elma                                       | Property Assessed Values | \$ 299,744,729   | \$ 325,927,067   | \$ 374,182,411   | \$ 486,762,125   |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 102,053       | \$ 105,489       | \$ 107,764       | \$ 114,879       |
| Hoquiam                                    | Property Assessed Values | \$ 497,190,419   | \$ 536,128,196   | \$ 602,014,967   | \$ 717,758,126   |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 169,277       | \$ 173,522       | \$ 173,379       | \$ 169,396       |
| McCleary                                   | Property Assessed Values | \$ 148,746,956   | \$ 170,192,431   | \$ 202,945,995   | \$ 260,611,091   |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 50,644        | \$ 55,084        | \$ 58,448        | \$ 61,506        |
| Montesano                                  | Property Assessed Values | \$ 343,034,245   | \$ 387,925,627   | \$ 454,672,341   | \$ 567,928,038   |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 116,792       | \$ 125,555       | \$ 130,945       | \$ 134,035       |
| Oakville                                   | Property Assessed Values | \$ 42,422,288    | \$ 48,824,415    | \$ 56,585,343    | \$ 69,525,717    |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 14,443        | \$ 15,802        | \$ 16,296        | \$ 16,409        |
| Westport                                   | Property Assessed Values | \$ 355,493,564   | \$ 382,702,186   | \$ 423,571,751   | \$ 552,814,352   |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 121,034       | \$ 123,865       | \$ 121,988       | \$ 130,468       |
| Grays Harbor County Total                  | Property Assessed Values | \$ 6,128,631,487 | \$ 6,595,245,333 | \$ 7,601,718,556 | \$ 9,537,469,586 |
|                                            | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                                            | Amount Levied            | \$ 2,086,603     | \$ 2,134,604     | \$ 2,189,280     | \$ 2,250,910     |



\*Oakville is part of a shared staffing model with Tumwater; all FTE are in the Tumwater budget

| <b>Timberland Regional Library</b><br><b>2024 Preliminary Budget</b><br><b>General Fund Revenues</b><br><b>Grays Harbor County Libraries</b> |                     |                     |                     |                     |                        |                         |                             |             |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Revenue Type                                                                                                                                 | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted        | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                                                              |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Property Tax                                                                                                                                 | \$ 2,085,855        | \$ 2,157,210        | \$ 2,167,169        | \$ 2,250,000        | \$ 2,254,000           | \$ 2,340,000            | \$ 90,000                   | 4.0%        |
| Sale of Tax Title Property                                                                                                                   | 5,227               | 3,082               | 2,985               | 4,500               | 900                    | 1,700                   | (2,800)                     | -62.2%      |
| Leasehold Tax                                                                                                                                | 14,823              | 16,528              | 17,204              | 15,000              | 18,500                 | 17,000                  | 2,000                       | 13.3%       |
| Timber Excise Tax                                                                                                                            | 183,279             | 202,965             | 305,880             | 220,000             | 260,000                | 225,000                 | 5,000                       | 2.3%        |
| In Lieu of Taxes                                                                                                                             | 2,612               | 2,837               | 2,434               | 2,700               | 5,300                  | 4,000                   | 1,300                       | 48.1%       |
| DNR Trust                                                                                                                                    | 131,053             | 56,608              | 143,927             | 90,900              | 120,000                | 108,000                 | 17,100                      | 18.8%       |
| DNR In Lieu of Taxes                                                                                                                         | -                   | -                   | -                   | 2,000               | -                      | -                       | (2,000)                     | 0.0%        |
| Forest Board Interest                                                                                                                        | 259                 | 70                  | 224                 | 200                 | 550                    | 500                     | 300                         | 150.0%      |
| Forest Board Rentals                                                                                                                         | 87                  | 124                 | 136                 | 150                 | 150                    | 150                     | -                           | 0.0%        |
| Timber Sales - State                                                                                                                         | -                   | 1                   | 20,098              | 25,000              | 800                    | 4,000                   | (21,000)                    | -84.0%      |
| Timber Sales - County                                                                                                                        | 186,109             | 255,159             | 295,963             | 250,000             | 245,000                | 250,000                 | -                           | 0.0%        |
| <b>Total Revenues</b>                                                                                                                        | <b>\$ 2,609,304</b> | <b>\$ 2,694,581</b> | <b>\$ 2,956,020</b> | <b>\$ 2,860,450</b> | <b>\$ 2,905,200</b>    | <b>\$ 2,950,350</b>     | <b>\$ 89,900</b>            | <b>3.0%</b> |

| <b>Timberland Regional Library</b><br><b>2024 Preliminary Budget</b><br><b>General Fund Expenditures</b><br><b>Grays Harbor County Libraries</b> |                     |                     |                     |                     |                        |                         |                             |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                                                                                     | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                                                                  |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                                                                                         | \$ 1,479,849        | \$ 1,518,793        | \$ 1,392,767        | \$ 1,711,343        | \$ 1,538,296           | \$ 1,709,207            | \$ (2,136)                  | -0.1%       |
| Benefits                                                                                                                                         | 566,267             | 570,288             | 494,046             | 625,901             | 547,339                | 650,227                 | 24,326                      | 3.9%        |
| Supplies                                                                                                                                         | 28,579              | 22,414              | 46,961              | 26,735              | 37,500                 | 43,560                  | 16,825                      | 62.9%       |
| Equipment                                                                                                                                        | 3,598               | 8,678               | 32,504              | 2,500               | 10,100                 | 22,100                  | 19,600                      | n/a         |
| Professional Services                                                                                                                            | 49,774              | 31,410              | 93,419              | 132,625             | 120,075                | 156,570                 | 23,945                      | 18.1%       |
| Communications                                                                                                                                   | 38,436              | 15,531              | 13,109              | 32,000              | 28,900                 | 32,000                  | -                           | 0.0%        |
| Mileage, Meals, Trans, Lodging                                                                                                                   | 2,743               | 581                 | 798                 | 3,994               | 2,830                  | 3,460                   | (534)                       | -13.4%      |
| Operating Rentals                                                                                                                                | 7,785               | 9,799               | 11,097              | 10,790              | 12,400                 | 12,445                  | 1,655                       | 15.3%       |
| Utilities                                                                                                                                        | 12,131              | 14,042              | 15,929              | 15,500              | 22,440                 | 20,500                  | 5,000                       | 32.3%       |
| Repairs & Maintenance                                                                                                                            | 5,981               | 7,169               | 18,686              | 12,600              | 17,800                 | 17,500                  | 4,900                       | 38.9%       |
| Memberships & Registrations                                                                                                                      | 4,969               | 8,285               | 4,788               | 11,095              | 3,450                  | 10,645                  | (450)                       | -4.1%       |
| Capital                                                                                                                                          | -                   | -                   | -                   | -                   | -                      | -                       | -                           | n/a         |
| <b>Total Expenditures</b>                                                                                                                        | <b>\$ 2,200,111</b> | <b>\$ 2,206,991</b> | <b>\$ 2,124,103</b> | <b>\$ 2,585,083</b> | <b>\$ 2,341,131</b>    | <b>\$ 2,678,214</b>     | <b>\$ 93,131</b>            | <b>4.4%</b> |

# Aberdeen

| Property Tax Levies<br>Aberdeen |                   |                   |                   |                   |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                 | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Property Assessed Values        | \$ 1,083,101,686  | \$ 1,134,045,278  | \$ 1,330,694,169  | \$ 1,648,092,286  |
| Levy Rate                       | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
| <b>Amount Levied</b>            | <b>\$ 368,761</b> | <b>\$ 367,043</b> | <b>\$ 383,237</b> | <b>\$ 388,961</b> |

| Aberdeen Position Inventory    |              |             |                   |                   |                   |             |                   |                   |                   |
|--------------------------------|--------------|-------------|-------------------|-------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title                 | Group        | 2023        |                   |                   |                   | 2024        |                   |                   |                   |
|                                |              | FTE         | Salary            | Benefits          | Total             | FTE         | Salary            | Benefits          | Total             |
| Library Manager 2 (shared)     | Local 3758-S | 1.00        | \$ 79,761         | \$ 27,018         | \$ 106,780        | 0.50        | \$ 45,546         | \$ 14,984         | \$ 60,530         |
| Operations Supervisor (shared) | Local 3758-S | 1.00        | 62,199            | 23,352            | 85,551            | 0.50        | 29,452            | 12,101            | 41,553            |
| Librarian                      | Local 3758   | 1.00        | 62,965            | 23,830            | 86,795            | 1.00        | 65,483            | 24,453            | 89,936            |
| Librarian                      | Local 3758   | 1.00        | 58,628            | 22,675            | 81,302            | 1.00        | 62,802            | 23,762            | 86,564            |
| Library Assistant              | Local 3758   | 1.00        | 54,446            | 21,796            | 76,242            | 1.00        | 56,624            | 22,533            | 79,157            |
| Library Assistant              | Local 3758   | 0.88        | 37,984            | 17,721            | 55,705            | 0.88        | 40,688            | 18,450            | 59,138            |
| Library Assistant              | Local 3758   | 1.00        | 43,732            | 19,611            | 63,343            | 1.00        | 41,520            | 19,941            | 61,461            |
| Library Assistant              | Local 3758   | 1.00        | 39,726            | 19,420            | 59,146            | 1.00        | 42,555            | 20,220            | 62,775            |
| Library Assistant              | Local 3758   | 1.00        | 40,715            | 9,351             | 50,067            | 1.00        | 41,827            | 9,410             | 51,237            |
| Library Assistant (shared)     | Local 3758   | 0.00        | -                 | -                 | -                 | 0.50        | 21,970            | 10,632            | 32,602            |
| Mobile Services Specialist     | Local 3758   | 1.00        | 48,616            | 20,689            | 69,306            | 0.00        | -                 | -                 | -                 |
| <b>Total</b>                   |              | <b>9.88</b> | <b>\$ 528,772</b> | <b>\$ 205,463</b> | <b>\$ 734,236</b> | <b>8.38</b> | <b>\$ 448,467</b> | <b>\$ 176,486</b> | <b>\$ 624,953</b> |

## Highlighted Changes:

- Salaries and Benefits decreased due to the elimination of 0.5 FTE from the budget and sharing the Library Manager 2 and Operations Supervisor FTE with the Amanda Park branch.
- Professional Services increased due to an analysis of actual security costs in 2023.
- Repairs and Maintenance increased due to an analysis of actual copier usage costs in 2023.
- Memberships & Registrations increased due to the combination of conference and training funds for staff at Aberdeen and Amanda Park branches.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Aberdeen |                   |                   |                   |                     |                        |                         |                             |               |
|------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|---------------|
| Expenditures                                                                       | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |               |
|                                                                                    |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change      |
| Salaries                                                                           | \$ 475,162        | \$ 456,839        | \$ 384,684        | \$ 531,772          | \$ 403,073             | \$ 452,467              | \$ (79,306)                 | -14.9%        |
| Benefits                                                                           | 198,393           | 187,443           | 143,935           | 205,463             | 145,520                | 176,486                 | (28,977)                    | -14.1%        |
| Supplies                                                                           | 4,223             | 7,123             | 7,825             | 6,000               | 7,000                  | 6,400                   | 400                         | 6.7%          |
| Equipment                                                                          | -                 | -                 | -                 | -                   | 5,300                  | -                       | -                           | n/a           |
| Professional Services                                                              | 16,659            | -                 | 53,557            | 84,500              | 86,000                 | 106,300                 | 21,800                      | 25.8%         |
| Communications                                                                     | 4,271             | 2,060             | 1,415             | 3,500               | 3,100                  | 3,500                   | -                           | 0.0%          |
| Mileage, Meals, Trans, Lodging                                                     | 711               | -                 | 79                | 1,060               | 650                    | 770                     | (290)                       | -27.4%        |
| Operating Rentals                                                                  | 1,455             | 1,990             | 2,361             | 2,200               | 2,200                  | 2,200                   | -                           | 0.0%          |
| Repairs & Maintenance                                                              | 376               | 2,346             | 3,943             | 3,600               | 4,900                  | 4,750                   | 1,150                       | 31.9%         |
| Memberships & Registrations                                                        | 4,136             | 7,369             | 3,728             | 1,000               | 2,000                  | 3,000                   | 2,000                       | 200.0%        |
| <b>Total Expenditures</b>                                                          | <b>\$ 705,386</b> | <b>\$ 665,170</b> | <b>\$ 601,526</b> | <b>\$ 839,096</b>   | <b>\$ 659,744</b>      | <b>\$ 755,873</b>       | <b>\$ (83,223)</b>          | <b>-13.8%</b> |

# Amanda Park

| Amanda Park Position Inventory |              |             |                   |                  |                   |             |                   |                  |                   |
|--------------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title                 | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                                |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 2 (shared)     | Local 3758-S | 0.00        | \$ -              | \$ -             | \$ -              | 0.50        | \$ 45,546         | \$ 14,984        | \$ 60,530         |
| Operations Supervisor (shared) | Local 3758-S | 0.00        | -                 | -                | -                 | 0.50        | \$ 29,452         | \$ 12,101        | \$ 41,553         |
| Library Assistant              | Local 3758   | 0.00        | -                 | -                | -                 | 0.70        | \$ 39,637         | \$ 8,697         | \$ 48,334         |
| Library Assistant              | Local 3758   | 0.65        | 33,942            | 16,209           | 50,152            | 0.65        | 36,359            | 16,802           | 53,161            |
| Library Assistant (shared)     | Local 3758   | 0.00        | -                 | -                | -                 | 0.50        | 21,970            | 10,632           | 32,602            |
| Library Manager 1              | Local 3758-S | 0.80        | \$ 51,125         | \$ 11,105        | \$ 62,231         | 0.00        | -                 | -                | -                 |
| Library Assistant              | Local 3758   | 0.65        | 26,597            | 6,347            | 32,944            | 0.00        | -                 | -                | -                 |
| <b>Total</b>                   |              | <b>2.10</b> | <b>\$ 111,665</b> | <b>\$ 33,662</b> | <b>\$ 145,327</b> | <b>2.85</b> | <b>\$ 172,964</b> | <b>\$ 63,215</b> | <b>\$ 236,179</b> |

## Highlighted Changes:

- Salaries and benefits increased due to sharing the Library Manager 2 and Operations Supervisor FTE with the Aberdeen branch.
- Utilities increased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier usage costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Amanda Park |                   |                   |                   |                     |                        |                         |                             |              |
|---------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                          | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                       |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                              | \$ 73,190         | \$ 82,698         | \$ 92,027         | \$ 112,665          | \$ 136,175             | \$ 172,964              | \$ 60,299                   | 53.5%        |
| Benefits                                                                              | 25,153            | 26,594            | 29,251            | 33,662              | 42,631                 | 63,215                  | 29,553                      | 87.8%        |
| Supplies                                                                              | 1,151             | 1,128             | 1,053             | 1,030               | 800                    | 1,100                   | 70                          | 6.8%         |
| Equipment                                                                             | -                 | -                 | 3,310             | -                   | -                      | -                       | -                           | n/a          |
| Professional Services                                                                 | 11,467            | 8,620             | 12,837            | 11,000              | 9,000                  | 11,850                  | 850                         | 7.7%         |
| Communications                                                                        | 4,044             | 471               | 2,668             | 6,500               | 6,000                  | 6,500                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                        | 98                | 283               | 108               | 470                 | -                      | 430                     | (40)                        | -8.5%        |
| Operating Rentals                                                                     | 472               | 1,165             | 1,223             | 1,230               | 1,300                  | 1,260                   | 30                          | 2.4%         |
| Utilities                                                                             | 3,075             | 2,958             | 3,922             | 4,000               | 8,400                  | 7,000                   | 3,000                       | 75.0%        |
| Repairs & Maintenance                                                                 | 46                | 131               | 5,941             | 250                 | 400                    | 400                     | 150                         | 60.0%        |
| Memberships & Registrations                                                           | 109               | -                 | -                 | 500                 | 100                    | -                       | (500)                       | -100.0%      |
| <b>Total Expenditures</b>                                                             | <b>\$ 118,807</b> | <b>\$ 124,049</b> | <b>\$ 152,340</b> | <b>\$ 171,307</b>   | <b>\$ 204,807</b>      | <b>\$ 264,719</b>       | <b>\$ 93,412</b>            | <b>61.3%</b> |

# Elma

| Property Tax Levies<br>Elma |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|
|                             | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Property Assessed Values    | \$ 299,744,729    | \$ 325,927,067    | \$ 374,182,411    | \$ 486,762,125    |
| Levy Rate                   | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
| <b>Amount Levied</b>        | <b>\$ 102,053</b> | <b>\$ 105,489</b> | <b>\$ 107,764</b> | <b>\$ 114,879</b> |

| Elma Position Inventory    |              |             |                   |                  |                   |             |                   |                   |                   |
|----------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title             | Group        | 2023        |                   |                  |                   | 2024        |                   |                   |                   |
|                            |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits          | Total             |
| Library Manager 2          | Local 3758-S | 1.00        | \$ 92,466         | \$ 29,097        | \$ 121,563        | 1.00        | \$ 97,844         | \$ 30,231         | \$ 128,075        |
| Public Services Specialist | Local 3758   | 1.00        | 59,940            | 23,012           | 82,953            | 0.90        | 59,521            | 22,767            | 82,289            |
| Library Assistant          | Local 3758   | 0.75        | 40,835            | 16,810           | 57,645            | 0.75        | 42,468            | 17,266            | 59,734            |
| Library Assistant          | Local 3758   | 0.80        | 33,633            | 15,990           | 49,623            | 1.00        | 45,034            | 20,590            | 65,625            |
| Library Assistant          | Local 3758   | 0.50        | 21,438            | 11,714           | 33,152            | 0.50        | 22,964            | 12,135            | 35,099            |
| <b>Total</b>               |              | <b>4.05</b> | <b>\$ 248,312</b> | <b>\$ 96,623</b> | <b>\$ 344,936</b> | <b>4.15</b> | <b>\$ 267,832</b> | <b>\$ 102,990</b> | <b>\$ 370,822</b> |

## Highlighted Changes:

- Supplies and Equipment increased due to additional one-time supply purchases compared to prior years.
- Mileage, Meals, Transportation & Lodging increased due to an analysis of actual costs in 2023.
- Memberships & Registration decreased due to fewer one-time training requests compared to prior years.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Elma |             |             |             |                           |                           |                               |                             |          |
|--------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------------|---------------------------|-------------------------------|-----------------------------|----------|
| Expenditures                                                                   | 2020 Actual | 2021 Actual | 2022 Actual | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |          |
|                                                                                |             |             |             |                           |                           |                               | \$ Change                   | % Change |
| Salaries                                                                       | \$ 201,101  | \$ 211,694  | \$ 199,020  | \$ 249,312                | \$ 249,644                | \$ 269,332                    | \$ 20,020                   | 8.0%     |
| Benefits                                                                       | 85,620      | 83,427      | 71,867      | 96,623                    | 89,191                    | 102,990                       | 6,366                       | 6.6%     |
| Supplies                                                                       | 2,737       | 3,368       | 7,079       | 2,100                     | 3,000                     | 5,200                         | 3,100                       | 147.6%   |
| Equipment                                                                      | -           | 651         | -           | 1,000                     | -                         | 2,400                         | 1,400                       | 140.0%   |
| Professional Services                                                          | 445         | 244         | 5,397       | 2,500                     | 2,000                     | 2,500                         | -                           | 0.0%     |
| Communications                                                                 | 4,531       | 2,009       | 1,415       | 3,500                     | 3,100                     | 3,500                         | -                           | 0.0%     |
| Mileage, Meals, Trans, Lodging                                                 | 183         | -           | 33          | 330                       | 450                       | 430                           | 100                         | 30.3%    |
| Operating Rentals                                                              | 472         | 1,138       | 1,307       | 1,230                     | 1,300                     | 1,250                         | 20                          | 1.6%     |
| Utilities                                                                      | 89          | -           | 111         | -                         | -                         | -                             | -                           | n/a      |
| Repairs & Maintenance                                                          | 1,580       | 890         | 1,487       | 1,300                     | 2,700                     | 2,600                         | 1,300                       | 100.0%   |
| Memberships & Registrations                                                    | 70          | 178         | 50          | 3,550                     | 200                       | 1,550                         | (2,000)                     | -56.3%   |
| Total Expenditures                                                             | \$ 296,827  | \$ 303,598  | \$ 287,765  | \$ 361,446                | \$ 351,585                | \$ 391,752                    | \$ 30,306                   | 10.5%    |

# Hoquiam

| Property Tax Levies<br>Hoquiam |                   |                   |                   |                   |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Property Assessed Values       | \$ 497,190,419    | \$ 536,128,196    | \$ 602,014,967    | \$ 717,758,126    |
| Levy Rate                      | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
| <b>Amount Levied</b>           | <b>\$ 169,277</b> | <b>\$ 173,522</b> | <b>\$ 173,379</b> | <b>\$ 169,396</b> |

| Hoquiam Position Inventory |              |             |                   |                  |                   |             |                   |                   |                   |
|----------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title             | Group        | 2023        |                   |                  |                   | 2024        |                   |                   |                   |
|                            |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits          | Total             |
| Library Manager 2          | Local 3758-S | 1.00        | \$ 75,931         | \$ 26,206        | \$ 102,137        | 1.00        | \$ 81,337         | \$ 27,292         | \$ 108,630        |
| Librarian                  | Local 3758   | 1.00        | 62,965            | 23,261           | 86,226            | 1.00        | 67,448            | 24,116            | 91,564            |
| Anywhere Specialist        | Local 3758   | 0.00        | -                 | -                | -                 | 1.00        | 63,576            | 24,101            | 87,677            |
| Library Assistant          | Local 3758   | 0.90        | 35,842            | 17,589           | 53,431            | 1.00        | 42,660            | 20,240            | 62,900            |
| Library Assistant          | Local 3758   | 1.00        | 40,316            | 8,504            | 48,820            | 0.60        | 26,234            | 12,559            | 38,793            |
| Library Assistant          | Local 3758   | 0.50        | 21,651            | 5,391            | 27,043            | 0.50        | 23,193            | 5,607             | 28,800            |
| <b>Total</b>               |              | <b>4.40</b> | <b>\$ 236,705</b> | <b>\$ 80,951</b> | <b>\$ 317,656</b> | <b>5.10</b> | <b>\$ 304,448</b> | <b>\$ 113,915</b> | <b>\$ 418,363</b> |

## Highlighted Changes:

- Salaries and Benefits increased due to the addition of a 1.0 FTE Anywhere Library Specialist position.
- Supplies and Equipment increased due to additional one-time purchase requests compared to prior years.
- Operating Rentals and Repairs and Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Hoquiam |                   |                   |                   |                   |                           |                       |                             |              |
|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------------|-----------------------|-----------------------------|--------------|
| Expenditures                                                                      | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023              | 2023 Year<br>End Estimate | 2024                  | 23 Adopted - 24 Preliminary |              |
|                                                                                   |                   |                   |                   | Adopted<br>Budget |                           | Preliminary<br>Budget | \$ Change                   | % Change     |
| Salaries                                                                          | \$ 243,007        | \$ 262,907        | \$ 204,289        | \$ 237,705        | \$ 222,950                | \$ 306,448            | \$ 68,743                   | 28.9%        |
| Benefits                                                                          | 89,057            | 89,880            | 64,785            | 80,951            | 80,000                    | 113,915               | 32,964                      | 40.7%        |
| Supplies                                                                          | 1,024             | 1,875             | 9,272             | 2,825             | 6,500                     | 12,800                | 9,975                       | 353.1%       |
| Equipment                                                                         | -                 | -                 | 8,093             | 1,500             | 1,800                     | 11,300                | 9,800                       | 653.3%       |
| Professional Services                                                             | 4                 | -                 | 594               | 2,500             | 500                       | 2,500                 | -                           | 0.0%         |
| Communications                                                                    | 5,924             | 2,326             | 1,595             | 3,750             | 3,500                     | 3,750                 | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                    | 318               | 140               | 57                | 430               | 900                       | 470                   | 40                          | 9.3%         |
| Operating Rentals                                                                 | 352               | 1,018             | 1,181             | 1,100             | 2,600                     | 2,600                 | 1,500                       | 136.4%       |
| Repairs & Maintenance                                                             | 1,372             | 1,754             | 2,684             | 2,600             | 4,000                     | 3,600                 | 1,000                       | 38.5%        |
| Memberships & Registrations                                                       | -                 | -                 | 51                | 1,500             | -                         | 1,500                 | -                           | 0.0%         |
| <b>Total Expenditures</b>                                                         | <b>\$ 341,058</b> | <b>\$ 359,969</b> | <b>\$ 292,671</b> | <b>\$ 334,861</b> | <b>\$ 322,750</b>         | <b>\$ 458,883</b>     | <b>\$ 124,022</b>           | <b>42.4%</b> |

# McCleary

| Property Tax Levies<br>McCleary |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|
|                                 | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values        | \$ 148,746,956   | \$ 170,192,431   | \$ 202,945,995   | \$ 260,611,091   |
| Levy Rate                       | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| <b>Amount Levied</b>            | <b>\$ 50,644</b> | <b>\$ 55,084</b> | <b>\$ 58,448</b> | <b>\$ 61,506</b> |

| McCleary Position Inventory |              |             |                   |                  |                   |             |                   |                  |                   |
|-----------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title              | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                             |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 1           | Local 3758-S | 0.75        | \$ 59,967         | \$ 20,441        | \$ 80,408         | 0.75        | \$ 62,365         | \$ 20,939        | \$ 83,305         |
| Library Assistant           | Local 3758   | 0.70        | 38,112            | 15,746           | 53,859            | 0.70        | 39,637            | 16,173           | 55,810            |
| Library Assistant           | Local 3758   | 0.35        | 15,193            | 3,292            | 18,485            | 0.60        | 24,912            | 13,986           | 38,898            |
| Library Assistant           | Local 3758   | 0.20        | 8,575             | 1,740            | 10,315            | 0.00        | -                 | -                | -                 |
| <b>Total</b>                |              | <b>2.00</b> | <b>\$ 121,847</b> | <b>\$ 41,220</b> | <b>\$ 163,067</b> | <b>2.05</b> | <b>\$ 126,914</b> | <b>\$ 51,099</b> | <b>\$ 178,013</b> |

## Highlighted Changes:

- Benefits costs increased due to staff selection of coverage.
- Supplies increased due to additional one-time purchase requests compared to prior years.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>McCleary |                   |                   |                   |                     |                        |                         |                             |              |
|------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                       | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                    |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                           | \$ 98,245         | \$ 108,843        | \$ 107,373        | \$ 122,847          | \$ 114,436             | \$ 127,914              | \$ 5,067                    | 4.1%         |
| Benefits                                                                           | 34,472            | 38,057            | 35,599            | 41,220              | 40,492                 | 51,099                  | 9,879                       | 24.0%        |
| Supplies                                                                           | 207               | 263               | 1,040             | 1,310               | 2,600                  | 3,760                   | 2,450                       | 187.0%       |
| Professional Services                                                              | 291               | 79                | 428               | 2,500               | 75                     | 2,500                   | -                           | 0.0%         |
| Communications                                                                     | 4,377             | 2,025             | 1,415             | 3,500               | 3,100                  | 3,500                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                     | 161               | -                 | -                 | 358                 | -                      | 360                     | 2                           | 0.6%         |
| Operating Rentals                                                                  | 1,198             | 1,089             | 1,307             | 1,230               | 1,300                  | 1,260                   | 30                          | 2.4%         |
| Utilities                                                                          | -                 | -                 | 43                | -                   | 40                     | -                       | -                           | n/a          |
| Repairs & Maintenance                                                              | 117               | 329               | 599               | 700                 | 800                    | 700                     | -                           | 0.0%         |
| Memberships & Registrations                                                        | 20                | -                 | -                 | 1,050               | 100                    | 1,100                   | 50                          | 4.8%         |
| <b>Total Expenditures</b>                                                          | <b>\$ 139,088</b> | <b>\$ 150,685</b> | <b>\$ 147,804</b> | <b>\$ 174,715</b>   | <b>\$ 163,943</b>      | <b>\$ 192,193</b>       | <b>\$ 17,478</b>            | <b>11.8%</b> |

# Montesano

| Property Tax Levies<br>Montesano |                   |                   |                   |                   |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                  | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Property Assessed Values         | \$ 343,034,245    | \$ 387,925,627    | \$ 454,672,341    | \$ 567,928,038    |
| Levy Rate                        | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
| <b>Amount Levied</b>             | <b>\$ 116,792</b> | <b>\$ 125,555</b> | <b>\$ 130,945</b> | <b>\$ 134,035</b> |

| Montesano Position Inventory |              |             |                   |                  |                   |             |                   |                  |                   |
|------------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title               | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                              |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 2            | Local 3758-S | 1.00        | \$ 80,755         | \$ 27,122        | \$ 107,877        | 1.00        | \$ 86,505         | \$ 28,247        | \$ 114,752        |
| Public Services Specialist   | Local 3758   | 1.00        | 65,011            | 24,133           | 89,145            | 1.00        | 71,909            | 25,552           | 97,461            |
| Library Assistant            | Local 3758   | 1.00        | 43,732            | 20,095           | 63,827            | 1.00        | 46,846            | 20,925           | 67,771            |
| Library Assistant            | Local 3758   | 0.50        | 21,812            | 5,337            | 27,149            | 0.50        | 23,366            | 5,551            | 28,917            |
| <b>Total</b>                 |              | <b>3.50</b> | <b>\$ 211,311</b> | <b>\$ 76,686</b> | <b>\$ 287,997</b> | <b>3.50</b> | <b>\$ 228,626</b> | <b>\$ 80,274</b> | <b>\$ 308,900</b> |

## Highlighted Changes:

- Supplies increased due to additional one-time purchase requests compared to prior years.
- Mileage, Meals, Transportation & Lodging decreased due to an analysis of actual mileage-related costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Montesano |                   |                   |                   |                           |                           |                               |                             |              |
|-------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|--------------|
| Expenditures                                                                        | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                     |                   |                   |                   |                           |                           |                               | \$ Change                   | % Change     |
| Salaries                                                                            | \$ 177,458        | \$ 184,230        | \$ 195,836        | \$ 212,311                | \$ 223,766                | \$ 229,626                    | \$ 17,315                   | 8.2%         |
| Benefits                                                                            | 69,186            | 70,153            | 70,837            | 76,686                    | 75,117                    | 80,274                        | 3,588                       | 4.7%         |
| Supplies                                                                            | 14,041            | 1,317             | 9,967             | 1,480                     | 4,200                     | 2,080                         | 600                         | 40.5%        |
| Equipment                                                                           | -                 | -                 | 13,016            | -                         | -                         | 8,400                         | 8,400                       | n/a          |
| Professional Services                                                               | 20,612            | 22,206            | 20,385            | 24,625                    | 21,000                    | 25,920                        | 1,295                       | 5.3%         |
| Communications                                                                      | 4,426             | 2,040             | 1,415             | 3,500                     | 3,100                     | 3,500                         | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                      | -                 | -                 | -                 | 444                       | 30                        | 390                           | (54)                        | -12.2%       |
| Operating Rentals                                                                   | 2,858             | 1,018             | 1,176             | 1,200                     | 1,100                     | 1,200                         | -                           | 0.0%         |
| Utilities                                                                           | 8,967             | 11,014            | 11,783            | 11,500                    | 14,000                    | 13,500                        | 2,000                       | 17.4%        |
| Repairs & Maintenance                                                               | 2,274             | 581               | 2,051             | 1,850                     | 2,500                     | 2,350                         | 500                         | 27.0%        |
| Memberships & Registrations                                                         | 129               | 94                | 35                | 1,545                     | 150                       | 1,545                         | -                           | 0.0%         |
| <b>Total Expenditures</b>                                                           | <b>\$ 299,952</b> | <b>\$ 292,653</b> | <b>\$ 326,503</b> | <b>\$ 335,141</b>         | <b>\$ 344,963</b>         | <b>\$ 368,785</b>             | <b>\$ 33,644</b>            | <b>10.3%</b> |

# Oakville

| Property Tax Levies<br>Oakville |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|
|                                 | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values        | \$ 42,422,288    | \$ 48,824,415    | \$ 56,585,343    | \$ 69,525,717    |
| Levy Rate                       | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| <b>Amount Levied</b>            | <b>\$ 14,443</b> | <b>\$ 15,802</b> | <b>\$ 16,296</b> | <b>\$ 16,409</b> |

| Oakville Position Inventory |              |             |                   |                  |                   |             |             |             |             |
|-----------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------|-------------|-------------|
| Position Title              | Group        | 2023        |                   |                  |                   | 2024        |             |             |             |
|                             |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary      | Benefits    | Total       |
| Library Manager 1           | Local 3758-S | 0.80        | \$ 48,309         | \$ 19,815        | \$ 68,124         | 0.00        | \$ -        | \$ -        | \$ -        |
| Library Assistant           | Local 3758   | 0.65        | 26,597            | 6,347            | 32,944            | 0.00        | -           | -           | -           |
| Library Assistant           | Local 3758   | 0.65        | 27,666            | 14,933           | 42,599            | 0.00        | -           | -           | -           |
| <b>Total</b>                |              | <b>2.10</b> | <b>\$ 102,572</b> | <b>\$ 41,095</b> | <b>\$ 143,667</b> | <b>0.00</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

Oakville is part of a shared staffing model with Tumwater; all FTE are in the Tumwater budget starting in 2024.

## Highlighted Changes:

- Salaries, Benefits and Mileage, Meals, Transportation and Lodging all decreased due to shifting all Oakville FTE to the Tumwater branch.
- Supplies decreased due to fewer one-time supply purchase requests compared to prior years.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Oakville |                   |                   |                   |                   |                           |                       |                             |                |
|------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------------|-----------------------|-----------------------------|----------------|
| Expenditures                                                                       | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023              | 2023 Year<br>End Estimate | 2024                  | 23 Adopted - 24 Preliminary |                |
|                                                                                    |                   |                   |                   | Adopted<br>Budget |                           | Preliminary<br>Budget | \$ Change                   | % Change       |
| Salaries                                                                           | \$ 103,872        | \$ 98,424         | \$ 93,918         | \$ 103,572        | \$ 48,614                 | \$ -                  | \$ (103,572)                | -100.0%        |
| Benefits                                                                           | 29,562            | 37,227            | 36,432            | 41,095            | 16,971                    | -                     | (41,095)                    | -100.0%        |
| Supplies                                                                           | 2,089             | 4,622             | 4,275             | 8,930             | 7,000                     | 6,500                 | (2,430)                     | -27.2%         |
| Equipment                                                                          | 3,598             | 5,684             | 8,084             | -                 | 2,000                     | -                     | -                           | n/a            |
| Professional Services                                                              | 295               | 261               | 153               | 2,500             | 300                       | 2,500                 | -                           | 0.0%           |
| Communications                                                                     | 5,996             | 2,579             | 1,769             | 4,250             | 3,900                     | 4,250                 | -                           | 0.0%           |
| Mileage, Meals, Trans, Lodging                                                     | 848               | 97                | 153               | 544               | 500                       | 250                   | (294)                       | -54.0%         |
| Operating Rentals                                                                  | 352               | 1,043             | 1,099             | 1,100             | 1,100                     | 1,100                 | -                           | 0.0%           |
| Repairs & Maintenance                                                              | 32                | 255               | 950               | 1,100             | 500                       | 1,100                 | -                           | 0.0%           |
| Memberships & Registrations                                                        | 245               | (75)              | 255               | 1,150             | -                         | 1,150                 | -                           | 0.0%           |
| <b>Total Expenditures</b>                                                          | <b>\$ 146,890</b> | <b>\$ 150,117</b> | <b>\$ 147,089</b> | <b>\$ 164,241</b> | <b>\$ 80,885</b>          | <b>\$ 16,850</b>      | <b>\$ (147,391)</b>         | <b>-100.2%</b> |

# Westport

| Property Tax Levies<br>Westport |                   |                   |                   |                   |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                 | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Property Assessed Values        | \$ 355,493,564    | \$ 382,702,186    | \$ 423,571,751    | \$ 552,814,352    |
| Levy Rate                       | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
| <b>Amount Levied</b>            | <b>\$ 121,034</b> | <b>\$ 123,865</b> | <b>\$ 121,988</b> | <b>\$ 130,468</b> |

| Westport Position Inventory |              |             |                   |                  |                   |             |                   |                  |                   |
|-----------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title              | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                             |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 1           | Local 3758-S | 1.00        | \$ 66,312         | \$ 24,133        | \$ 90,445         | 1.00        | \$ 71,207         | \$ 25,314        | \$ 96,521         |
| Library Assistant           | Local 3758   | 0.88        | 37,334            | 8,624            | 45,958            | 0.88        | 39,992            | 18,627           | 58,618            |
| Library Assistant           | Local 3758   | 0.88        | 36,513            | 17,442           | 53,955            | 0.88        | 38,258            | 18,306           | 56,564            |
| <b>Total</b>                |              | <b>2.75</b> | <b>\$ 140,158</b> | <b>\$ 50,200</b> | <b>\$ 190,358</b> | <b>2.75</b> | <b>\$ 149,457</b> | <b>\$ 62,247</b> | <b>\$ 211,703</b> |

## Highlighted Changes:

- Benefits costs increased due to staff selection of coverage.
- Supplies increased due to additional one-time purchase requests compared to prior years.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Westport |             |             |             |                           |                           |                               |                             |          |
|------------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------------|---------------------------|-------------------------------|-----------------------------|----------|
| Expenditures                                                                       | 2020 Actual | 2021 Actual | 2022 Actual | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |          |
|                                                                                    |             |             |             |                           |                           |                               | \$ Change                   | % Change |
| Salaries                                                                           | \$ 107,812  | \$ 113,157  | \$ 115,619  | \$ 141,158                | \$ 139,638                | \$ 150,457                    | \$ 9,299                    | 6.6%     |
| Benefits                                                                           | 34,825      | 37,507      | 41,341      | 50,200                    | 57,417                    | 62,247                        | 12,047                      | 24.0%    |
| Supplies                                                                           | 3,106       | 2,719       | 6,449       | 3,060                     | 6,400                     | 5,720                         | 2,660                       | 86.9%    |
| Equipment                                                                          | -           | 2,343       | -           | -                         | -                         | -                             | -                           | n/a      |
| Professional Services                                                              | -           | -           | 69          | 2,500                     | 1,200                     | 2,500                         | -                           | 0.0%     |
| Communications                                                                     | 4,866       | 2,021       | 1,415       | 3,500                     | 3,100                     | 3,500                         | -                           | 0.0%     |
| Mileage, Meals, Trans, Lodging                                                     | 425         | 60          | 368         | 358                       | 300                       | 360                           | 2                           | 0.6%     |
| Operating Rentals                                                                  | 626         | 1,339       | 1,444       | 1,500                     | 1,500                     | 1,575                         | 75                          | 5.0%     |
| Repairs & Maintenance                                                              | 183         | 884         | 1,030       | 1,200                     | 2,000                     | 2,000                         | 800                         | 66.7%    |
| Memberships & Registrations                                                        | 260         | 719         | 669         | 800                       | 900                       | 800                           | -                           | 0.0%     |
| Total Expenditures                                                                 | \$ 152,103  | \$ 160,750  | \$ 168,405  | \$ 204,276                | \$ 212,455                | \$ 229,158                    | \$ 24,882                   | 14.8%    |

# Lewis County Library Budgets

| Property Tax Levies |                          |                  |                   |                   |                   |
|---------------------|--------------------------|------------------|-------------------|-------------------|-------------------|
| Lewis County        |                          |                  |                   |                   |                   |
|                     |                          | 2020 Levy        | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Unincorporated      | Property Assessed Values | \$ 6,685,321,044 | \$ 7,452,169,414  | \$ 8,953,027,346  | \$ 11,297,653,287 |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 2,276,138     | \$ 2,411,954      | \$ 2,578,454      | \$ 2,666,325      |
| Centralia           | Property Assessed Values | \$ 1,426,683,541 | \$ 1,660,249,892  | \$ 1,820,601,513  | \$ 2,378,809,483  |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 485,740       | \$ 537,353        | \$ 524,330        | \$ 561,416        |
| Chehalis            | Property Assessed Values | \$ 769,615,890   | \$ 824,330,209    | \$ 944,839,689    | \$ 1,105,246,154  |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 262,030       | \$ 266,801        | \$ 272,112        | \$ 260,846        |
| Morton              | Property Assessed Values | \$ 109,583,525   | \$ 116,133,217    | \$ 156,624,113    | \$ 207,606,764    |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 37,310        | \$ 37,587         | \$ 45,107         | \$ 48,997         |
| Toledo              | Property Assessed Values | \$ 48,512,318    | \$ 56,097,524     | \$ 66,224,195     | \$ 83,436,648     |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 16,517        | \$ 18,156         | \$ 19,072         | \$ 19,692         |
| Winlock             | Property Assessed Values | \$ 95,868,962    | \$ 122,224,268    | \$ 146,259,736    | \$ 215,744,497    |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 32,640        | \$ 39,559         | \$ 42,123         | \$ 50,917         |
| Lewis County Total  | Property Assessed Values | \$ 9,135,585,280 | \$ 10,231,204,524 | \$ 12,087,576,592 | \$ 15,288,496,833 |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 3,110,374     | \$ 3,311,411      | \$ 3,481,198      | \$ 3,608,192      |

## Lewis County Libraries - 28.20 FTE

|           |          |               |           |          |          |
|-----------|----------|---------------|-----------|----------|----------|
| Centralia | Chehalis | Mountain View | Packwood  | Salkum   | Winlock  |
| 10.00 FTE | 7.80 FTE | 2.413 FTE     | 1.988 FTE | 3.06 FTE | 2.94 FTE |

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund Revenues<br>Lewis County Libraries |                     |                     |                     |                     |                        |                         |                             |             |
|-----------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Revenue Type                                                                                              | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted        | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                           |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Property Tax                                                                                              | \$ 3,124,556        | \$ 3,340,654        | \$ 3,494,374        | \$ 3,600,000        | \$ 3,610,000           | \$ 3,740,000            | \$ 140,000                  | 3.9%        |
| Sale of Tax Title Property                                                                                | -                   | -                   | 40,497              | -                   | -                      | -                       | -                           | n/a         |
| Leasehold Tax                                                                                             | 9,697               | 10,253              | 11,180              | 9,500               | 11,500                 | 11,000                  | 1,500                       | 15.8%       |
| Timber Excise Tax                                                                                         | 361,860             | 489,479             | 302,757             | 280,000             | 380,000                | 300,000                 | 20,000                      | 7.1%        |
| In Lieu of Taxes                                                                                          | -                   | 59                  | -                   | -                   | -                      | -                       | -                           | n/a         |
| DNR Trust                                                                                                 | 76,105              | -                   | -                   | -                   | 10,500                 | 2,000                   | 2,000                       | n/a         |
| DNR In Lieu of Taxes                                                                                      | -                   | -                   | -                   | -                   | -                      | -                       | -                           | n/a         |
| Forest Board Interest                                                                                     | 434                 | 324                 | 262                 | 325                 | 1,000                  | 700                     | 375                         | 115.4%      |
| Forest Board Rentals                                                                                      | 262                 | 873                 | 103                 | 200                 | 25                     | 100                     | (100)                       | -50.0%      |
| Timber Sales - State                                                                                      | 462,235             | 283,709             | 181,614             | 225,000             | 229,000                | 227,000                 | 2,000                       | 0.9%        |
| <b>Total Revenues</b>                                                                                     | <b>\$ 4,035,149</b> | <b>\$ 4,125,350</b> | <b>\$ 4,030,787</b> | <b>\$ 4,115,025</b> | <b>\$ 4,242,025</b>    | <b>\$ 4,280,800</b>     | <b>\$ 165,775</b>           | <b>4.1%</b> |

**Timberland Regional Library  
2024 Preliminary Budget  
General Fund  
Lewis County Libraries**

| Expenditures                   | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |             |
|--------------------------------|---------------------|---------------------|---------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|-------------|
|                                |                     |                     |                     |                           |                           |                               | \$ Change                   | % Change    |
| Salaries                       | \$ 1,222,396        | \$ 1,254,496        | \$ 1,281,802        | \$ 1,539,662              | \$ 1,431,928              | \$ 1,660,393                  | \$ 120,730                  | 7.8%        |
| Benefits                       | 477,903             | 483,398             | 486,214             | 604,204                   | 506,626                   | 608,336                       | 4,132                       | 0.7%        |
| Supplies                       | 30,367              | 36,778              | 49,836              | 29,820                    | 44,000                    | 27,120                        | (2,700)                     | -9.1%       |
| Equipment                      | 2,161               | 37,192              | 49,536              | 66,000                    | 26,650                    | 25,000                        | (41,000)                    | n/a         |
| Professional Services          | 38,695              | 32,550              | 46,406              | 46,960                    | 29,000                    | 43,400                        | (3,560)                     | -7.6%       |
| Communications                 | 28,374              | 12,641              | 8,792               | 22,250                    | 20,300                    | 22,250                        | -                           | 0.0%        |
| Mileage, Meals, Trans, Lodging | 1,285               | 1,683               | 549                 | 3,618                     | 2,200                     | 3,470                         | (148)                       | -4.1%       |
| Operating Rentals              | 24,273              | 28,208              | 29,823              | 31,370                    | 32,100                    | 33,410                        | 2,040                       | 6.5%        |
| Utilities                      | 12,273              | 11,967              | 12,864              | 14,800                    | 15,000                    | 15,900                        | 1,100                       | 7.4%        |
| Repairs & Maintenance          | 1,969               | 4,506               | 12,241              | 10,650                    | 16,900                    | 16,800                        | 6,150                       | n/a         |
| Memberships & Registrations    | 547                 | 1,633               | 983                 | 8,080                     | 1,600                     | 8,550                         | 470                         | 5.8%        |
| <b>Total Expenditures</b>      | <b>\$ 1,840,242</b> | <b>\$ 1,905,052</b> | <b>\$ 1,979,045</b> | <b>\$ 2,377,414</b>       | <b>\$ 2,126,304</b>       | <b>\$ 2,464,628</b>           | <b>\$ 87,214</b>            | <b>4.4%</b> |

# Centralia

| Property Tax Levies<br>Centralia |                  |                  |                  |                  |
|----------------------------------|------------------|------------------|------------------|------------------|
|                                  | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values         | \$ 1,426,683,541 | \$ 1,660,249,892 | \$ 1,820,601,513 | \$ 2,378,809,483 |
| Levy Rate                        | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| Amount Levied                    | \$ 485,740       | \$ 537,353       | \$ 524,330       | \$ 561,416       |

| Centralia Position Inventory |              |              |                   |                   |                   |              |                   |                   |                   |
|------------------------------|--------------|--------------|-------------------|-------------------|-------------------|--------------|-------------------|-------------------|-------------------|
| Position Title               | Group        | 2023         |                   |                   |                   | 2024         |                   |                   |                   |
|                              |              | FTE          | Salary            | Benefits          | Total             | FTE          | Salary            | Benefits          | Total             |
| Library Manager 2            | Local 3758-S | 1.00         | \$ 99,319         | \$ 30,486         | \$ 129,806        | 1.00         | \$ 105,338        | \$ 31,562         | \$ 136,900        |
| Operations Supervisor        | Local 3758-S | 1.00         | 60,684            | 22,980            | 83,664            | 1.00         | 64,687            | 24,022            | 88,708            |
| Librarian                    | Local 3758   | 1.00         | 66,312            | 24,048            | 90,359            | 1.00         | 71,033            | 25,194            | 96,227            |
| Librarian                    | Local 3758   | 1.00         | 66,474            | 23,927            | 90,401            | 1.00         | 71,207            | 24,810            | 96,018            |
| Public Services Specialist   | Local 3758   | 0.80         | 45,088            | 19,203            | 64,291            | 0.80         | 49,747            | 20,175            | 69,922            |
| Library Assistant            | Local 3758   | 1.00         | 53,389            | 21,928            | 75,317            | 1.00         | 56,624            | 22,730            | 79,354            |
| Library Assistant            | Local 3758   | 0.80         | 35,858            | 16,412            | 52,271            | 0.80         | 32,971            | 16,083            | 49,053            |
| Library Assistant            | Local 3758   | 0.80         | 32,897            | 16,889            | 49,786            | 0.80         | 35,239            | 17,497            | 52,736            |
| Library Assistant            | Local 3758   | 0.80         | 33,059            | 15,966            | 49,025            | 0.80         | 34,979            | 16,453            | 51,432            |
| Library Assistant            | Local 3758   | 1.00         | 39,726            | 19,334            | 59,061            | 1.00         | 42,555            | 20,132            | 62,687            |
| Library Assistant            | Local 3758   | 0.00         | -                 | -                 | -                 | 0.80         | 32,889            | 16,351            | 49,240            |
| Public Services Specialist   | Local 3758   | 1.00         | 56,500            | 22,034            | 78,534            | 0.00         | -                 | -                 | -                 |
| <b>Total</b>                 |              | <b>10.20</b> | <b>\$ 589,306</b> | <b>\$ 233,208</b> | <b>\$ 822,515</b> | <b>10.00</b> | <b>\$ 597,267</b> | <b>\$ 235,009</b> | <b>\$ 832,276</b> |

## Highlighted Changes:

- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Centralia |                   |                   |                   |                     |                        |                         |                             |             |
|-------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                        | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                     |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                            | \$ 477,868        | \$ 502,365        | \$ 496,943        | \$ 592,306          | \$ 519,634             | \$ 599,267              | \$ 6,961                    | 1.2%        |
| Benefits                                                                            | 189,289           | 200,976           | 194,168           | 233,208             | 198,097                | 235,009                 | 1,801                       | 0.8%        |
| Supplies                                                                            | 10,201            | 25,530            | 18,061            | 8,720               | 16,000                 | 9,220                   | 500                         | 5.7%        |
| Equipment                                                                           | -                 | 13,823            | 26,182            | 10,000              | 1,300                  | 7,000                   | (3,000)                     | n/a         |
| Professional Services                                                               | 5,251             | 1,481             | 14,569            | 2,500               | 1,000                  | 2,500                   | -                           | 0.0%        |
| Communications                                                                      | 4,082             | 1,933             | 1,332             | 3,500               | 3,100                  | 3,500                   | -                           | 0.0%        |
| Mileage, Meals, Trans, Lodging                                                      | 119               | 50                | 96                | 846                 | 1,100                  | 850                     | 4                           | 0.5%        |
| Operating Rentals                                                                   | 1,939             | 2,171             | 2,337             | 2,500               | 2,100                  | 2,500                   | -                           | 0.0%        |
| Utilities                                                                           | 275               | 130               | 18                | -                   | -                      | -                       | -                           | n/a         |
| Repairs & Maintenance                                                               | 1,216             | 2,087             | 6,152             | 4,350               | 6,800                  | 6,650                   | 2,300                       | 52.9%       |
| Memberships & Registrations                                                         | 30                | 1,255             | 833               | 1,500               | 750                    | 1,500                   | -                           | 0.0%        |
| <b>Total Expenditures</b>                                                           | <b>\$ 690,268</b> | <b>\$ 751,800</b> | <b>\$ 760,691</b> | <b>\$ 859,431</b>   | <b>\$ 749,881</b>      | <b>\$ 867,996</b>       | <b>\$ 8,565</b>             | <b>1.1%</b> |

# Chehalis

| Property Tax Levies      |                |                |                |                  |
|--------------------------|----------------|----------------|----------------|------------------|
| Chehalis                 |                |                |                |                  |
|                          | 2020 Levy      | 2021 Levy      | 2022 Levy      | 2023 Levy        |
| Property Assessed Values | \$ 769,615,890 | \$ 824,330,209 | \$ 944,839,689 | \$ 1,105,246,154 |
| Levy Rate                | \$ 0.340468    | \$ 0.323658    | \$ 0.287998    | \$ 0.236007      |
| Amount Levied            | \$ 262,030     | \$ 266,801     | \$ 272,112     | \$ 260,846       |

| Chehalis Position Inventory |              |      |            |            |            |      |            |            |            |
|-----------------------------|--------------|------|------------|------------|------------|------|------------|------------|------------|
| Position Title              | Group        | 2023 |            |            |            | 2024 |            |            |            |
|                             |              | FTE  | Salary     | Benefits   | Total      | FTE  | Salary     | Benefits   | Total      |
| Library Manager 2           | Local 3758-S | 1.00 | \$ 81,555  | \$ 26,789  | \$ 108,344 | 1.00 | \$ 87,362  | \$ 27,793  | \$ 115,155 |
| Operations Supervisor       | Local 3758-S | 1.00 | 59,792     | 22,659     | 82,450     | 1.00 | 64,049     | 23,489     | 87,538     |
| Librarian                   | Local 3758   | 1.00 | 63,749     | 23,561     | 87,310     | 1.00 | 68,288     | 24,687     | 92,975     |
| Public Services Specialist  | Local 3758   | 1.00 | 62,045     | 23,087     | 85,132     | 1.00 | 68,457     | 14,239     | 82,696     |
| Library Assistant           | Local 3758   | 1.00 | 45,377     | 20,407     | 65,784     | 1.00 | 42,031     | 20,036     | 62,067     |
| Library Assistant           | Local 3758   | 1.00 | 43,517     | 19,807     | 63,324     | 1.00 | 43,832     | 9,692      | 53,524     |
| Library Assistant           | Local 3758   | 1.00 | 48,616     | 20,774     | 69,391     | 1.00 | 52,079     | 21,782     | 73,861     |
| Library Assistant           | Local 3758   | 0.80 | 31,781     | 15,724     | 47,505     | 0.80 | 33,543     | 6,941      | 40,484     |
| Total                       |              | 7.80 | \$ 436,432 | \$ 172,808 | \$ 609,240 | 7.80 | \$ 459,641 | \$ 148,658 | \$ 608,298 |

## Highlighted Changes:

- Benefits costs decreased due to staff selection of coverage.
- Supplies and Equipment decreased due to fewer one-time purchase requests compared to prior years.
- Professional Services increased due to the addition of annual fire alarm service to the budget.
- Operating Rentals and Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.
- Memberships & Registrations increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Chehalis |             |             |             |                     |                        |                         |                             |          |
|------------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------|------------------------|-------------------------|-----------------------------|----------|
| Expenditures                                                                       | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |          |
|                                                                                    |             |             |             |                     |                        |                         | \$ Change                   | % Change |
| Salaries                                                                           | \$ 321,033  | \$ 325,486  | \$ 337,430  | \$ 439,432          | \$ 422,477             | \$ 461,641              | \$ 22,209                   | 5.1%     |
| Benefits                                                                           | 137,408     | 136,460     | 132,249     | 172,808             | 134,231                | 148,658                 | (24,150)                    | -14.0%   |
| Supplies                                                                           | 3,433       | 2,389       | 17,914      | 13,860              | 19,000                 | 6,160                   | (7,700)                     | -55.6%   |
| Equipment                                                                          | -           | -           | 14,033      | 35,000              | 12,000                 | 3,000                   | (32,000)                    | -91.4%   |
| Professional Services                                                              | 1,553       | -           | 336         | 2,500               | 2,000                  | 3,300                   | 800                         | 32.0%    |
| Communications                                                                     | 4,362       | 2,042       | 1,406       | 3,500               | 3,100                  | 3,500                   | -                           | 0.0%     |
| Mileage, Meals, Trans, Lodging                                                     | -           | 6           | 299         | 538                 | 400                    | 540                     | 2                           | 0.4%     |
| Operating Rentals                                                                  | 1,332       | 1,400       | 2,539       | 2,400               | 4,200                  | 4,200                   | 1,800                       | 75.0%    |
| Utilities                                                                          | -           | 54          | 22          | -                   | -                      | -                       | -                           | n/a      |
| Repairs & Maintenance                                                              | 390         | 953         | 2,425       | 2,200               | 5,100                  | 4,900                   | 2,700                       | 122.7%   |
| Memberships & Registrations                                                        | -           | -           | 150         | 1,500               | 500                    | 2,000                   | 500                         | 33.3%    |
| Total Expenditures                                                                 | \$ 469,510  | \$ 468,789  | \$ 508,804  | \$ 673,738          | \$ 603,008             | \$ 637,898              | \$ (35,840)                 | -7.0%    |

# Mountain View

| Mountain View Position Inventory |              |      |            |           |            |      |            |           |            |
|----------------------------------|--------------|------|------------|-----------|------------|------|------------|-----------|------------|
| Position Title                   | Group        | 2023 |            |           |            | 2024 |            |           |            |
|                                  |              | FTE  | Salary     | Benefits  | Total      | FTE  | Salary     | Benefits  | Total      |
| Library Manager 2 (shared)       | Local 3758-S | 0.50 | \$ 41,383  | \$ 15,500 | \$ 56,883  | 0.50 | \$ 43,039  | \$ 15,841 | \$ 58,880  |
| Librarian(shared)                | Local 3758   | 0.38 | 21,931     | 9,121     | 31,052     | 0.56 | 35,239     | 13,028    | 48,268     |
| Library Assistant                | Local 3758   | 0.75 | 30,537     | 14,855    | 45,392     | 0.75 | 32,792     | 16,877    | 49,669     |
| Library Assistant                | Local 3758   | 0.60 | 25,981     | 5,510     | 31,491     | 0.60 | 27,831     | 5,741     | 33,572     |
| Library Assistant (shared)       | Local 3758   | 0.25 | 10,030     | 5,496     | 15,526     | 0.00 | -          | -         | -          |
| Total                            |              | 2.48 | \$ 129,862 | \$ 50,482 | \$ 180,345 | 2.41 | \$ 138,901 | \$ 51,488 | \$ 190,389 |

## Highlighted Changes:

- Supplies decreased due to fewer one-time purchase requests compared to prior years.
- Professional Services decreased due to an analysis of actual janitorial costs in 2023.
- Mileage, Meals, Transportation & Lodging increased due to an analysis of actual costs in 2023.
- Utilities increased due to an analysis of actual utility costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Mountain View |             |             |             |                   |                           |                       |                             |          |
|-----------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------------|---------------------------|-----------------------|-----------------------------|----------|
| Expenditures                                                                            | 2020 Actual | 2021 Actual | 2022 Actual | 2023              | 2023 Year<br>End Estimate | 2024                  | 23 Adopted - 24 Preliminary |          |
|                                                                                         |             |             |             | Adopted<br>Budget |                           | Preliminary<br>Budget | \$ Change                   | % Change |
| Salaries                                                                                | \$ 97,510   | \$ 90,309   | \$ 49,661   | \$ 138,862        | \$ 120,767                | \$ 139,901            | \$ 1,039                    | 0.7%     |
| Benefits                                                                                | 29,207      | 26,027      | 15,695      | 50,482            | 36,450                    | 51,488                | 1,005                       | 2.0%     |
| Supplies                                                                                | 1,352       | 1,763       | 2,220       | 2,210             | 1,500                     | 2,760                 | 550                         | 24.9%    |
| Equipment                                                                               | -           | 4,213       | 1,565       | -                 | 850                       | -                     | -                           | n/a      |
| Professional Services                                                                   | 6,128       | 11,372      | 7,915       | 13,500            | 7,600                     | 11,500                | (2,000)                     | -14.8%   |
| Communications                                                                          | 6,176       | 2,466       | 1,752       | 4,250             | 3,900                     | 4,250                 | -                           | 0.0%     |
| Mileage, Meals, Trans, Lodging                                                          | 313         | 114         | -           | 508               | 250                       | 630                   | 122                         | 24.0%    |
| Operating Rentals                                                                       | 19,891      | 21,082      | 21,542      | 22,760            | 22,000                    | 22,800                | 40                          | 0.2%     |
| Utilities                                                                               | 2,750       | 2,691       | 2,660       | 3,300             | 3,800                     | 4,000                 | 700                         | 21.2%    |
| Repairs & Maintenance                                                                   | 104         | 374         | 687         | 700               | 900                       | 850                   | 150                         | 21.4%    |
| Memberships & Registrations                                                             | -           | 55          | -           | 1,080             | 50                        | 1,025                 | (55)                        | -5.1%    |
| Total Expenditures                                                                      | \$ 163,430  | \$ 160,466  | \$ 103,697  | \$ 237,653        | \$ 198,068                | \$ 239,204            | \$ 1,551                    | 1.5%     |

# Packwood

| Packwood Position Inventory |            |      |            |           |            |      |            |           |            |
|-----------------------------|------------|------|------------|-----------|------------|------|------------|-----------|------------|
| Position Title              | Group      | 2023 |            |           |            | 2024 |            |           |            |
|                             |            | FTE  | Salary     | Benefits  | Total      | FTE  | Salary     | Benefits  | Total      |
| Library Manager 2 (shared)  | Local 3758 | 0.50 | \$ 42,001  | \$ 15,617 | \$ 57,618  | 0.50 | \$ 43,681  | \$ 15,960 | \$ 59,641  |
| Librarian(shared)           | Local 3758 | 0.38 | 21,931     | 9,120     | 31,051     | 0.19 | 11,746     | 5,181     | 16,928     |
| Library Assistant           | Local 3758 | 0.25 | 10,104     | 5,508     | 15,612     | 0.50 | 21,646     | 11,892    | 33,538     |
| Library Assistant           | Local 3758 | 0.80 | 34,556     | 16,165    | 50,721     | 0.80 | 37,016     | 16,830    | 53,846     |
| Total                       |            | 1.93 | \$ 108,592 | \$ 46,410 | \$ 155,002 | 1.99 | \$ 114,090 | \$ 49,862 | \$ 163,952 |

## Highlighted Changes:

- Supplies increased due to additional one-time purchase requests compared to prior years.
- Mileage, Meals, Transportation & Lodging decreased due to an analysis of actual costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Packwood |             |             |             |                     |                        |                         |                             |          |
|------------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------|------------------------|-------------------------|-----------------------------|----------|
| Expenditures                                                                       | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |          |
|                                                                                    |             |             |             |                     |                        |                         | \$ Change                   | % Change |
| Salaries                                                                           | \$ 93,373   | \$ 99,552   | \$ 160,892  | \$ 117,592          | \$ 111,662             | \$ 115,090              | \$ (2,502)                  | -2.1%    |
| Benefits                                                                           | 32,205      | 29,922      | 56,511      | 46,410              | 42,878                 | 49,862                  | 3,452                       | 7.4%     |
| Supplies                                                                           | 4,081       | 1,620       | 3,188       | 1,450               | 2,000                  | 4,800                   | 3,350                       | 231.0%   |
| Equipment                                                                          | -           | -           | -           | 8,000               | 4,500                  | 12,500                  | 4,500                       | n/a      |
| Professional Services                                                              | 14,302      | 9,469       | 7,501       | 11,050              | 6,500                  | 10,050                  | (1,000)                     | -9.0%    |
| Communications                                                                     | 5,188       | 2,567       | 1,752       | 4,500               | 4,500                  | 4,500                   | -                           | 0.0%     |
| Mileage, Meals, Trans, Lodging                                                     | 177         | 1,026       | -           | 930                 | 100                    | 590                     | (340)                       | -36.6%   |
| Operating Rentals                                                                  | 351         | 1,032       | 1,082       | 1,100               | 1,000                  | 1,100                   | -                           | 0.0%     |
| Utilities                                                                          | 4,978       | 4,865       | 5,246       | 5,500               | 6,000                  | 5,900                   | 400                         | 7.3%     |
| Repairs & Maintenance                                                              | 65          | 278         | 1,095       | 1,300               | 1,100                  | 1,300                   | -                           | 0.0%     |
| Memberships & Registrations                                                        | 98          | 88          | -           | 1,000               | 250                    | 1,025                   | 25                          | 2.5%     |
| Total Expenditures                                                                 | \$ 154,817  | \$ 150,418  | \$ 237,268  | \$ 198,832          | \$ 180,490             | \$ 206,717              | \$ 7,885                    | 3.3%     |

# Salkum

| Salkum Position Inventory           |              |             |                   |                  |                   |             |                   |                  |                   |
|-------------------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title                      | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                                     |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 2 (shared)          | Local 3758-S | 0.50        | \$ 39,978         | \$ 13,913        | \$ 53,890         | 0.50        | \$ 42,824         | \$ 14,482        | \$ 57,306         |
| Public Services Specialist (shared) | Local 3758   | 0.00        | -                 | -                | -                 | 0.56        | \$ 32,970         | \$ 15,144        | \$ 48,114         |
| Anywhere Specialist                 | Local 3759   | 0.00        | -                 | -                | -                 | 1.00        | \$ 63,576         | \$ 13,972        | \$ 77,548         |
| Library Assistant                   | Local 3758   | 0.75        | 29,647            | 14,687           | 44,334            | 0.75        | \$ 31,758         | \$ 15,289        | \$ 47,047         |
| Library Assistant (shared)          | Local 3758   | 0.25        | 9,956             | 6,225            | 16,181            | 0.25        | \$ 10,665         | \$ 6,442         | \$ 17,107         |
| Library Assistant                   | Local 3758   | 0.75        | 30,237            | 16,219           | 46,456            | 0.00        | -                 | -                | -                 |
| <b>Total</b>                        |              | <b>2.25</b> | <b>\$ 109,818</b> | <b>\$ 51,043</b> | <b>\$ 160,862</b> | <b>3.06</b> | <b>\$ 181,794</b> | <b>\$ 65,328</b> | <b>\$ 247,121</b> |

## Highlighted Changes:

- Salaries and Benefits increased due to the reallocation of shared positions between the Salkum and Winlock branches and the addition of a 1.0 FTE Anywhere Library Specialist position.
- Mileage, Meals, Transportation & Lodging increased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Salkum |                   |                   |                   |                     |                        |                         |                             |              |
|----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                     | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                  |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                         | \$ 105,171        | \$ 115,260        | \$ 135,377        | \$ 110,818          | \$ 117,549             | \$ 182,794              | \$ 71,975                   | 64.9%        |
| Benefits                                                                         | 40,631            | 44,207            | 52,547            | 51,043              | 48,697                 | 65,328                  | 14,284                      | 28.0%        |
| Supplies                                                                         | 4,924             | 1,360             | 4,151             | 1,450               | 3,300                  | 2,100                   | 650                         | 44.8%        |
| Equipment                                                                        | 901               | 17,387            | 7,014             | 2,500               | 8,000                  | -                       | (2,500)                     | n/a          |
| Professional Services                                                            | 11,462            | 10,228            | 15,255            | 14,910              | 9,700                  | 13,550                  | (1,360)                     | -9.1%        |
| Communications                                                                   | 3,970             | 1,705             | 1,224             | 3,000               | 2,700                  | 3,000                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                   | 31                | 60                | 101               | 258                 | 250                    | 430                     | 172                         | 66.7%        |
| Operating Rentals                                                                | 411               | 1,182             | 1,242             | 1,360               | 1,300                  | 1,380                   | 20                          | 1.5%         |
| Utilities                                                                        | 4,112             | 4,226             | 4,916             | 6,000               | 5,200                  | 6,000                   | -                           | 0.0%         |
| Repairs & Maintenance                                                            | 142               | 522               | 1,247             | 1,400               | 1,800                  | 1,900                   | 500                         | 35.7%        |
| Memberships & Registrations                                                      | 418               | 185               | -                 | 1,500               | 50                     | 1,500                   | -                           | 0.0%         |
| <b>Total Expenditures</b>                                                        | <b>\$ 172,172</b> | <b>\$ 196,323</b> | <b>\$ 223,074</b> | <b>\$ 194,240</b>   | <b>\$ 198,546</b>      | <b>\$ 277,981</b>       | <b>\$ 83,742</b>            | <b>37.5%</b> |

# Winlock

| Property Tax Levies<br>Winlock |                  |                  |                  |                  |
|--------------------------------|------------------|------------------|------------------|------------------|
|                                | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values       | \$ 95,868,962    | \$ 122,224,268   | \$ 146,259,736   | \$ 215,744,497   |
| Levy Rate                      | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| <b>Amount Levied</b>           | <b>\$ 32,640</b> | <b>\$ 39,559</b> | <b>\$ 42,123</b> | <b>\$ 50,917</b> |

| Winlock Position Inventory          |              |             |                   |                  |                   |             |                   |                  |                   |
|-------------------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title                      | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                                     |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 2 (shared)          | Local 3758-S | 0.50        | \$ 39,978         | \$ 13,913        | \$ 53,890         | 0.50        | \$ 42,824         | \$ 14,482        | \$ 57,306         |
| Public Services Specialist (shared) | Local 3758   | 0.00        | \$ -              | \$ -             | \$ -              | 0.19        | \$ 10,990         | \$ 5,537         | \$ 16,527         |
| Library Assistant (shared)          | Local 3758   | 0.25        | 9,956             | 6,225            | 16,181            | 0.25        | 10,665            | 6,442            | 17,107            |
| Library Assistant                   | Local 3758   | 1.00        | 46,737            | 20,418           | 67,155            | 1.00        | 50,065            | 21,410           | 71,475            |
| Library Assistant                   | Local 3758   | 1.00        | 42,980            | 9,696            | 52,676            | 1.00        | 46,155            | 10,121           | 56,276            |
| <b>Total</b>                        |              | <b>2.75</b> | <b>\$ 139,651</b> | <b>\$ 50,252</b> | <b>\$ 189,903</b> | <b>2.94</b> | <b>\$ 160,700</b> | <b>\$ 57,992</b> | <b>\$ 218,692</b> |

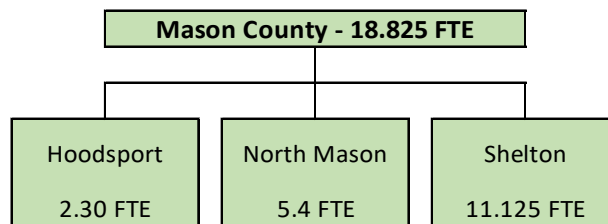
## Highlighted Changes:

- Salaries & Benefits increased due to the reallocation of shared positions between the Salkum and Winlock branches.
- Equipment decreased due to fewer one-time purchase requests compared to prior years.
- Mileage, Meals, Transportation & Lodging increased due to an analysis of actual costs in 2023.
- Operating rentals increased due to the addition of water cooler rental to the budget.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Winlock |                   |                   |                   |                   |                   |                    |                             |              |
|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|-----------------------------|--------------|
| Expenditures                                                                      | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023              | 2023 Year         | 2024               | 23 Adopted - 24 Preliminary |              |
|                                                                                   |                   |                   |                   | Adopted Budget    | End Estimate      | Preliminary Budget | \$ Change                   | % Change     |
| Salaries                                                                          | \$ 127,442        | \$ 121,524        | \$ 101,499        | \$ 140,651        | \$ 139,839        | \$ 161,700         | \$ 21,049                   | 15.0%        |
| Benefits                                                                          | 49,164            | 45,806            | 35,043            | 50,252            | 46,273            | 57,992             | 7,740                       | 15.4%        |
| Supplies                                                                          | 6,377             | 4,115             | 4,302             | 2,130             | 2,200             | 2,080              | (50)                        | -2.3%        |
| Equipment                                                                         | 1,260             | 1,770             | 742               | 10,500            | -                 | 2,500              | (8,000)                     | -76.2%       |
| Professional Services                                                             | -                 | -                 | 831               | 2,500             | 2,200             | 2,500              | -                           | 0.0%         |
| Communications                                                                    | 4,596             | 1,928             | 1,326             | 3,500             | 3,000             | 3,500              | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                    | 644               | 427               | 54                | 538               | 100               | 430                | (108)                       | -20.1%       |
| Operating Rentals                                                                 | 351               | 1,342             | 1,080             | 1,250             | 1,500             | 1,430              | 180                         | 14.4%        |
| Utilities                                                                         | 159               | -                 | -                 | -                 | -                 | -                  | -                           | n/a          |
| Repairs & Maintenance                                                             | 52                | 293               | 635               | 700               | 1,200             | 1,200              | 500                         | 71.4%        |
| Memberships & Registrations                                                       | -                 | 50                | -                 | 1,500             | -                 | 1,500              | -                           | 0.0%         |
| <b>Total Expenditures</b>                                                         | <b>\$ 190,046</b> | <b>\$ 177,255</b> | <b>\$ 145,513</b> | <b>\$ 213,521</b> | <b>\$ 196,312</b> | <b>\$ 234,832</b>  | <b>\$ 21,311</b>            | <b>14.6%</b> |

# Mason County Library Budgets

| Property Tax Levies |                          |                  |                   |                   |                   |
|---------------------|--------------------------|------------------|-------------------|-------------------|-------------------|
| Mason County        |                          |                  |                   |                   |                   |
|                     |                          | 2020 Levy        | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Unincorporated      | Property Assessed Values | \$ 7,991,433,162 | \$ 9,592,365,010  | \$ 10,040,331,661 | \$ 11,543,093,296 |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 2,720,827     | \$ 3,104,646      | \$ 2,891,595      | \$ 2,724,251      |
| Shelton             | Property Assessed Values | \$ 733,130,558   | \$ 862,236,465    | \$ 937,444,461    | \$ 1,134,181,677  |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 249,607       | \$ 279,070        | \$ 269,982        | \$ 267,675        |
| Mason County Total  | Property Assessed Values | \$ 8,724,563,720 | \$ 10,454,601,475 | \$ 10,977,776,122 | \$ 12,677,274,973 |
|                     | Levy Rate                | \$ 0.340468      | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                     | Amount Levied            | \$ 2,970,435     | \$ 3,383,715      | \$ 3,161,578      | \$ 2,991,926      |



| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund Revenues<br>Mason County Libraries |                     |                     |                     |                     |                        |                         |                             |              |
|-----------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Revenue Type                                                                                              | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted        | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                                           |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change     |
| Property Tax                                                                                              | \$ 2,979,079        | \$ 3,126,322        | \$ 3,157,494        | \$ 3,200,000        | \$ 3,008,000           | \$ 3,140,000            | \$ (60,000)                 | -1.9%        |
| Sale of Tax Title Property                                                                                | 2,128               | 595                 | -                   | -                   | -                      | -                       | -                           | n/a          |
| Leasehold Tax                                                                                             | 8,356               | 12,630              | 10,907              | 8,000               | 10,000                 | 9,000                   | 1,000                       | 12.5%        |
| Timber Excise Tax                                                                                         | 89,195              | 66,174              | 107,600             | 75,000              | 130,000                | 95,000                  | 20,000                      | 26.7%        |
| In Lieu of Taxes                                                                                          | 1,205               | 1,147               | -                   | 1,100               | 1,000                  | 1,300                   | 200                         | n/a          |
| DNR Trust                                                                                                 | 27                  | 73                  | 33                  | 100                 | 51,000                 | 30,000                  | 29,900                      | 29900.0%     |
| DNR In Lieu of Taxes                                                                                      | -                   | -                   | 989                 | -                   | -                      | -                       | -                           | 0.0%         |
| Forest Board Interest                                                                                     | 87                  | 172                 | 119                 | 100                 | 350                    | 200                     | 100                         | 100.0%       |
| Forest Board Rentals                                                                                      | 4,890               | 7,281               | 5,079               | 5,500               | 1,000                  | 1,500                   | (4,000)                     | -72.7%       |
| Other Rentals                                                                                             | -                   | -                   | 314                 | -                   | -                      | -                       | -                           | n/a          |
| Timber Sales - State                                                                                      | 77,378              | 271,026             | 89,274              | 120,000             | 37,000                 | 70,000                  | (50,000)                    | -41.7%       |
| <b>Total Revenues</b>                                                                                     | <b>\$ 3,162,345</b> | <b>\$ 3,485,420</b> | <b>\$ 3,371,808</b> | <b>\$ 3,409,800</b> | <b>\$ 3,238,350</b>    | <b>\$ 3,347,000</b>     | <b>\$ (62,800)</b>          | <b>-1.9%</b> |

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Mason County Libraries |                     |                     |                     |                     |                        |                         |                             |             |
|--------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                                     | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                  |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                                         | \$ 1,091,215        | \$ 958,498          | \$ 896,493          | \$ 1,005,586        | \$ 964,690             | \$ 1,131,002            | \$ 125,417                  | 12.5%       |
| Benefits                                                                                         | 412,876             | 366,859             | 342,786             | 395,450             | 341,311                | 431,640                 | 36,191                      | 9.2%        |
| Supplies                                                                                         | 6,863               | 28,206              | 31,028              | 56,200              | 36,700                 | 20,000                  | (36,200)                    | -64.4%      |
| Equipment                                                                                        | -                   | 975                 | 21,888              | 69,200              | 11,900                 | 28,800                  | (40,400)                    | n/a         |
| Professional Services                                                                            | 70,680              | 83,670              | 72,426              | 61,625              | 65,000                 | 64,900                  | 3,275                       | 5.3%        |
| Communications                                                                                   | 16,439              | 10,548              | 7,344               | 14,050              | 13,850                 | 14,050                  | -                           | 0.0%        |
| Mileage, Meals, Trans, Lodging                                                                   | 194                 | 315                 | 672                 | 1,700               | 1,900                  | 1,780                   | 80                          | 4.7%        |
| Operating Rentals                                                                                | 4,596               | 5,677               | 6,278               | 5,985               | 5,900                  | 6,025                   | 40                          | 0.7%        |
| Utilities                                                                                        | 24,004              | 26,155              | 34,072              | 34,500              | 32,000                 | 32,000                  | (2,500)                     | -7.2%       |
| Repairs & Maintenance                                                                            | 11,672              | 8,689               | 28,087              | 17,250              | 20,500                 | 19,650                  | 2,400                       | 13.9%       |
| Memberships & Registrations                                                                      | 2,385               | 1,514               | 639                 | 4,030               | 2,250                  | 8,580                   | 4,550                       | 112.9%      |
| <b>Total Expenditures</b>                                                                        | <b>\$ 1,640,925</b> | <b>\$ 1,491,107</b> | <b>\$ 1,441,713</b> | <b>\$ 1,665,575</b> | <b>\$ 1,496,001</b>    | <b>\$ 1,758,427</b>     | <b>\$ 92,852</b>            | <b>6.4%</b> |

# Hoodsport

| Hoodsport Position Inventory |              |      |            |           |            |      |            |           |            |
|------------------------------|--------------|------|------------|-----------|------------|------|------------|-----------|------------|
| Position Title               | Group        | 2023 |            |           |            | 2024 |            |           |            |
|                              |              | FTE  | Salary     | Benefits  | Total      | FTE  | Salary     | Benefits  | Total      |
| Library Manager 1            | Local 3758-S | 0.80 | \$ 56,694  | \$ 21,406 | \$ 78,100  | 0.80 | \$ 60,731  | \$ 22,203 | \$ 82,934  |
| Library Assistant            | Local 3758   | 0.75 | 29,795     | 16,460    | 46,255     | 0.75 | 31,916     | 17,166    | 49,082     |
| Library Assistant            | Local 3758   | 0.50 | 21,597     | 11,744    | 33,342     | 0.75 | 33,443     | 15,688    | 49,131     |
| Total                        |              | 2.05 | \$ 108,086 | \$ 49,610 | \$ 157,696 | 2.30 | \$ 126,090 | \$ 55,057 | \$ 181,146 |

## Highlighted Changes:

- Salaries and Benefits increased due to the addition of .25 FTE in the branch budget.
- Supplies decreased due to fewer one-time purchase requests compared to prior years.
- Professional Services increased due to the addition of annual carpet cleaning.
- Mileage, Meals, Transportation & Lodging increased due to an analysis of actual costs in 2023.
- Repairs & Maintenance decreased due to an analysis of actual copier-related costs.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Hoodsport |                   |                   |                   |                           |                           |                               |                             |              |
|-------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|--------------|
| Expenditures                                                                        | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                     |                   |                   |                   |                           |                           |                               | \$ Change                   | % Change     |
| Salaries                                                                            | \$ 106,488        | \$ 96,195         | \$ 93,305         | \$ 109,086                | \$ 104,901                | \$ 128,090                    | \$ 19,004                   | 17.4%        |
| Benefits                                                                            | 46,172            | 44,521            | 39,868            | 49,610                    | 42,963                    | 55,057                        | 5,447                       | 11.0%        |
| Supplies                                                                            | 1,853             | 15,691            | 7,985             | 9,080                     | 2,700                     | 2,580                         | (6,500)                     | -71.6%       |
| Equipment                                                                           | -                 | 115               | -                 | 2,700                     | 1,200                     | 3,000                         | 300                         | n/a          |
| Professional Services                                                               | 17,479            | 16,317            | 10,595            | 14,350                    | 11,000                    | 17,500                        | 3,150                       | 22.0%        |
| Communications                                                                      | 5,707             | 3,447             | 2,816             | 5,300                     | 4,650                     | 5,300                         | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                      | 44                | -                 | 260               | 294                       | 1,200                     | 390                           | 96                          | 32.7%        |
| Operating Rentals                                                                   | 1,039             | 963               | 1,275             | 1,210                     | 1,200                     | 1,250                         | 40                          | 3.3%         |
| Utilities                                                                           | 5,210             | 6,318             | 7,701             | 8,500                     | 9,000                     | 9,000                         | 500                         | 5.9%         |
| Repairs & Maintenance                                                               | 289               | 380               | 3,852             | 4,500                     | 2,000                     | 2,200                         | (2,300)                     | -51.1%       |
| Memberships & Registrations                                                         | 230               | 92                | 205               | 500                       | 350                       | 500                           | -                           | 0.0%         |
| <b>Total Expenditures</b>                                                           | <b>\$ 184,511</b> | <b>\$ 184,038</b> | <b>\$ 167,862</b> | <b>\$ 205,130</b>         | <b>\$ 181,164</b>         | <b>\$ 224,866</b>             | <b>\$ 19,736</b>            | <b>11.8%</b> |

# North Mason

| North Mason Position Inventory |              |             |                   |                   |                   |             |                   |                   |                   |
|--------------------------------|--------------|-------------|-------------------|-------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title                 | Group        | 2023        |                   |                   |                   | 2024        |                   |                   |                   |
|                                |              | FTE         | Salary            | Benefits          | Total             | FTE         | Salary            | Benefits          | Total             |
| Library Manager 2              | Local 3758-S | 1.00        | \$ 77,627         | \$ 26,613         | \$ 104,240        | 1.00        | \$ 105,338        | \$ 31,527         | \$ 136,864        |
| Librarian                      | Local 3758   | 1.00        | 54,151            | 21,093            | 75,244            | 1.00        | 54,151            | 20,873            | 75,025            |
| Public Services Specialist     | Local 3758   | 0.63        | 40,632            | 8,994             | 49,626            | 1.00        | 59,489            | 22,735            | 82,223            |
| Library Assistant              | Local 3758   | 1.00        | 48,374            | 20,729            | 69,103            | 1.00        | 51,820            | 21,734            | 73,554            |
| Library Assistant              | Local 3758   | 0.50        | 26,628            | 11,379            | 38,008            | 0.70        | 38,771            | 16,014            | 54,785            |
| Library Assistant              | Local 3758   | 0.50        | 22,744            | 10,642            | 33,386            | 0.70        | 34,108            | 15,153            | 49,260            |
| Library Assistant              | Local 3758   | 0.50        | 20,917            | 10,380            | 31,297            | 0.00        | -                 | -                 | -                 |
| <b>Total</b>                   |              | <b>5.13</b> | <b>\$ 291,073</b> | <b>\$ 109,830</b> | <b>\$ 400,903</b> | <b>5.40</b> | <b>\$ 343,676</b> | <b>\$ 128,035</b> | <b>\$ 471,711</b> |

## Highlighted Changes:

- Salaries and benefits increased due to the addition of 0.27 FTE to the budget.
- Supplies decreased due to fewer one-time purchase requests compared to prior years.
- Utilities decreased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.
- Memberships & Registration increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>North Mason |                   |                   |                   |                     |                        |                         |                             |              |
|---------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                          | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                       |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                              | \$ 284,088        | \$ 306,559        | \$ 282,438        | \$ 292,073          | \$ 325,360             | \$ 344,676              | \$ 52,603                   | 18.0%        |
| Benefits                                                                              | 98,384            | 106,745           | 100,494           | 109,830             | 107,100                | 128,035                 | 18,205                      | 16.6%        |
| Supplies                                                                              | 2,757             | 10,185            | 13,914            | 33,490              | 9,000                  | 5,140                   | (28,350)                    | -84.7%       |
| Equipment                                                                             | -                 | -                 | -                 | 65,000              | 8,400                  | 16,300                  | (48,700)                    | n/a          |
| Professional Services                                                                 | 53,202            | 67,353            | 47,223            | 44,775              | 54,000                 | 44,900                  | 125                         | 0.3%         |
| Communications                                                                        | 6,382             | 5,054             | 3,115             | 5,250               | 6,100                  | 5,250                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                        | 109               | 282               | 221               | 652                 | 500                    | 670                     | 18                          | 2.8%         |
| Operating Rentals                                                                     | 1,273             | 1,741             | 1,541             | 1,475               | 1,500                  | 1,475                   | -                           | 0.0%         |
| Utilities                                                                             | 18,698            | 19,703            | 24,777            | 26,000              | 23,000                 | 23,000                  | (3,000)                     | -11.5%       |
| Repairs & Maintenance                                                                 | 9,400             | 5,987             | 20,341            | 8,900               | 11,000                 | 10,200                  | 1,300                       | 14.6%        |
| Memberships & Registrations                                                           | 105               | 254               | -                 | 1,605               | 1,200                  | 2,605                   | 1,000                       | 62.3%        |
| <b>Total Expenditures</b>                                                             | <b>\$ 474,398</b> | <b>\$ 523,862</b> | <b>\$ 494,064</b> | <b>\$ 589,050</b>   | <b>\$ 547,160</b>      | <b>\$ 582,251</b>       | <b>\$ (6,799)</b>           | <b>-1.4%</b> |

# Shelton

| Property Tax Levies<br>Shelton |                   |                   |                   |                   |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2022 Levy         |
| Property Assessed Values       | \$ 733,130,558    | \$ 862,236,465    | \$ 937,444,461    | \$ 1,134,181,677  |
| Levy Rate                      | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
| <b>Amount Levied</b>           | <b>\$ 249,607</b> | <b>\$ 279,070</b> | <b>\$ 269,982</b> | <b>\$ 267,675</b> |

| Shelton Position Inventory |              |              |                   |                   |                   |              |                   |                   |                   |
|----------------------------|--------------|--------------|-------------------|-------------------|-------------------|--------------|-------------------|-------------------|-------------------|
| Position Title             | Group        | 2023         |                   |                   |                   | 2024         |                   |                   |                   |
|                            |              | FTE          | Salary            | Benefits          | Total             | FTE          | Salary            | Benefits          | Total             |
| Library Manager 2          | Local 3758-S | 1.00         | \$ 78,015         | \$ 26,601         | \$ 104,616        | 1.00         | \$ 83,569         | \$ 27,704         | \$ 111,274        |
| Operations Supervisor      | Local 3758-S | 1.00         | 62,965            | 23,261            | 86,226            | 1.00         | 67,448            | 24,116            | 91,564            |
| Librarian                  | Local 3758   | 1.00         | 63,276            | 23,804            | 87,080            | 1.00         | 63,890            | 24,159            | 88,049            |
| Anywhere Specialist        | Local 3758   | 1.00         | 62,045            | 23,570            | 85,616            | 1.00         | 60,823            | 23,396            | 84,219            |
| Public Services Specialist | Local 3758   | 1.00         | 65,011            | 23,649            | 88,661            | 1.00         | 73,343            | 25,205            | 98,548            |
| Public Services Specialist | Local 3758   | 0.50         | 28,600            | 6,625             | 35,225            | 0.50         | 31,556            | 7,063             | 38,619            |
| Public Services Specialist | Local 3758   | 0.80         | 44,428            | 19,078            | 63,506            | 1.00         | 61,273            | 23,064            | 84,337            |
| Library Assistant          | Local 3758   | 0.80         | 34,728            | 16,283            | 51,011            | 0.80         | 35,673            | 16,669            | 52,342            |
| Library Assistant          | Local 3758   | 0.70         | 31,299            | 16,254            | 47,552            | 0.70         | 33,527            | 16,844            | 50,372            |
| Library Assistant          | Local 3758   | 0.80         | 41,467            | 17,562            | 59,030            | 0.80         | 44,420            | 18,284            | 62,704            |
| Library Assistant          | Local 3758   | 0.70         | 30,236            | 16,052            | 46,289            | 0.88         | 36,062            | 17,901            | 53,963            |
| Library Assistant          | Local 3758   | 0.75         | 32,477            | 16,644            | 49,120            | 0.75         | 34,789            | 17,245            | 52,035            |
| Library Assistant          | Local 3758   | 0.70         | 27,880            | 6,625             | 34,505            | 0.70         | 29,865            | 6,896             | 36,761            |
| <b>Total</b>               |              | <b>10.75</b> | <b>\$ 602,427</b> | <b>\$ 236,010</b> | <b>\$ 838,436</b> | <b>11.13</b> | <b>\$ 656,237</b> | <b>\$ 248,549</b> | <b>\$ 904,785</b> |

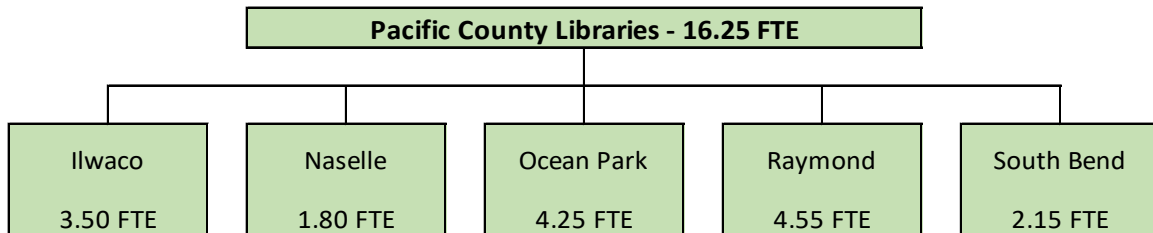
## Highlighted Changes:

- Equipment increased due to additional one-time purchase requests compared to prior years.
- Repairs & Maintenance increased due an analysis of actual copier-related costs in 2023.
- Memberships & Registrations increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Shelton |                   |                   |                   |                     |                        |                         |                             |              |
|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                      | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                   |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                          | \$ 700,640        | \$ 555,745        | \$ 520,751        | \$ 604,427          | \$ 534,429             | \$ 658,237              | \$ 53,810                   | 8.9%         |
| Benefits                                                                          | 268,319           | 215,593           | 202,424           | 236,010             | 191,248                | 248,549                 | 12,539                      | 5.3%         |
| Supplies                                                                          | 2,254             | 2,330             | 9,130             | 13,630              | 25,000                 | 12,280                  | (1,350)                     | -9.9%        |
| Equipment                                                                         | -                 | 860               | 21,888            | 1,500               | 2,300                  | 9,500                   | 8,000                       | 533.3%       |
| Professional Services                                                             | -                 | -                 | 14,608            | 2,500               | -                      | 2,500                   | -                           | 0.0%         |
| Communications                                                                    | 4,350             | 2,047             | 1,412             | 3,500               | 3,100                  | 3,500                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                    | 42                | 34                | 191               | 754                 | 200                    | 720                     | (34)                        | -4.5%        |
| Operating Rentals                                                                 | 2,284             | 2,973             | 3,462             | 3,300               | 3,200                  | 3,300                   | -                           | 0.0%         |
| Utilities                                                                         | 96                | 135               | 1,594             | -                   | -                      | -                       | -                           | n/a          |
| Repairs & Maintenance                                                             | 1,983             | 2,322             | 3,894             | 3,850               | 7,500                  | 7,250                   | 3,400                       | 88.3%        |
| Memberships & Registrations                                                       | 2,049             | 1,168             | 434               | 1,925               | 700                    | 5,475                   | 3,550                       | 184.4%       |
| <b>Total Expenditures</b>                                                         | <b>\$ 982,017</b> | <b>\$ 783,207</b> | <b>\$ 779,787</b> | <b>\$ 871,395</b>   | <b>\$ 767,677</b>      | <b>\$ 951,310</b>       | <b>\$ 79,915</b>            | <b>10.2%</b> |

# Pacific County Library Budgets

| Property Tax Levies  |                          |                  |                  |                  |                  |
|----------------------|--------------------------|------------------|------------------|------------------|------------------|
| Pacific County       |                          |                  |                  |                  |                  |
|                      |                          | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Unincorporated       | Property Assessed Values | \$ 2,264,145,059 | \$ 2,465,937,319 | \$ 2,776,967,472 | \$ 3,713,626,165 |
|                      | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                      | Amount Levied            | \$ 770,869       | \$ 798,120       | \$ 799,761       | \$ 876,442       |
| Ilwaco               | Property Assessed Values | \$ 137,289,250   | \$ 149,889,678   | \$ 167,862,434   | \$ 221,407,789   |
|                      | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                      | Amount Levied            | \$ 46,743        | \$ 48,513        | \$ 48,344        | \$ 52,254        |
| Long Beach           | Property Assessed Values | \$ 327,885,538   | \$ 359,159,627   | \$ 390,745,670   | \$ 512,403,569   |
|                      | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                      | Amount Levied            | \$ 111,635       | \$ 116,245       | \$ 112,534       | \$ 120,931       |
| Raymond              | Property Assessed Values | \$ 173,103,845   | \$ 184,981,752   | \$ 217,890,724   | \$ 283,901,867   |
|                      | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                      | Amount Levied            | \$ 58,936        | \$ 59,871        | \$ 62,752        | \$ 67,003        |
| South Bend           | Property Assessed Values | \$ 99,441,085    | \$ 111,134,054   | \$ 118,168,261   | \$ 160,639,308   |
|                      | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                      | Amount Levied            | \$ 33,857        | \$ 35,969        | \$ 34,032        | \$ 37,912        |
| Pacific County Total | Property Assessed Values | \$ 3,001,864,777 | \$ 3,271,102,430 | \$ 3,671,634,561 | \$ 4,891,978,698 |
|                      | Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
|                      | Amount Levied            | \$ 1,022,039     | \$ 1,058,718     | \$ 1,057,423     | \$ 1,154,541     |



| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund Revenues<br>Pacific County Libraries |                     |                     |                     |                     |                        |                         |                             |             |
|-------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Revenue Type                                                                                                | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted        | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                             |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Property Tax                                                                                                | \$ 1,033,151        | \$ 1,080,205        | \$ 1,050,378        | \$ 1,100,000        | \$ 1,160,000           | \$ 1,220,000            | \$ 120,000                  | 10.9%       |
| Sale of Tax Title Property                                                                                  | -                   | -                   | -                   | -                   | 500                    | 700                     | 700                         | n/a         |
| Leasehold Tax                                                                                               | 10,394              | 10,837              | 8,550               | 7,000               | 11,000                 | 9,000                   | 2,000                       | 28.6%       |
| Timber Excise Tax                                                                                           | 157,206             | 126,021             | 108,378             | 115,000             | 165,000                | 115,000                 | -                           | 0.0%        |
| In Lieu of Taxes                                                                                            | 2,591               | 2,559               | 2,527               | 3,700               | 3,500                  | 3,200                   | (500)                       | -13.5%      |
| DNR Trust                                                                                                   | 114                 | 20,532              | 4,337               | 9,000               | 24,000                 | 17,500                  | 8,500                       | 94.4%       |
| DNR In Lieu of Taxes                                                                                        | 1,404               | 1,404               | -                   | 3,000               | 1,200                  | 1,000                   | (2,000)                     | -66.7%      |
| Forest Board Rentals                                                                                        | 34,144              | 6                   | 38,200              | 3,650               | 100                    | 250                     | (3,400)                     | 0.0%        |
| Timber Sales - State                                                                                        | 50,046              | 78,550              | 20,102              | 40,000              | 3,500                  | 9,000                   | (31,000)                    | -77.5%      |
| <b>Total Revenues</b>                                                                                       | <b>\$ 1,289,050</b> | <b>\$ 1,320,114</b> | <b>\$ 1,232,473</b> | <b>\$ 1,281,350</b> | <b>\$ 1,368,800</b>    | <b>\$ 1,375,650</b>     | <b>\$ 94,300</b>            | <b>7.7%</b> |

| <b>Timberland Regional Library</b><br><b>2024 Preliminary Budget</b><br><b>General Fund</b><br><b>Pacific County Libraries</b> |                     |                     |                     |                           |                           |                               |                             |              |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|--------------|
| Expenditures                                                                                                                   | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                                                                |                     |                     |                     |                           |                           |                               | \$ Change                   | % Change     |
| Salaries                                                                                                                       | \$ 791,420          | \$ 722,348          | \$ 761,245          | \$ 868,160                | \$ 808,575                | \$ 939,374                    | \$ 71,214                   | 8.2%         |
| Benefits                                                                                                                       | 284,553             | 257,996             | 266,595             | 304,998                   | 297,700                   | 363,737                       | 58,739                      | 19.3%        |
| Supplies                                                                                                                       | 16,697              | 24,030              | 39,501              | 33,440                    | 42,900                    | 41,760                        | 8,320                       | 24.9%        |
| Equipment                                                                                                                      | 7,388               | 18,397              | 7,565               | 25,875                    | 15,500                    | 34,050                        | 8,175                       | n/a          |
| Professional Services                                                                                                          | 37,321              | 55,124              | 32,766              | 37,620                    | 42,200                    | 39,255                        | 1,635                       | 4.3%         |
| Communications                                                                                                                 | 24,604              | 12,537              | 9,007               | 20,100                    | 18,450                    | 19,500                        | (600)                       | -3.0%        |
| Mileage, Meals, Trans, Lodging                                                                                                 | 986                 | 1,176               | 2,782               | 2,803                     | 2,250                     | 2,640                         | (163)                       | -5.8%        |
| Operating Rentals                                                                                                              | 2,202               | 6,068               | 6,169               | 6,250                     | 6,000                     | 6,360                         | 110                         | 1.8%         |
| Utilities                                                                                                                      | 10,639              | 10,127              | 12,596              | 13,500                    | 15,700                    | 16,000                        | 2,500                       | 18.5%        |
| Repairs & Maintenance                                                                                                          | 2,257               | 5,166               | 9,046               | 11,100                    | 10,050                    | 10,850                        | (250)                       | -2.3%        |
| Memberships & Registrations                                                                                                    | 872                 | 1,718               | 1,744               | 6,945                     | 1,050                     | 15,470                        | 8,525                       | 122.8%       |
| Capital                                                                                                                        | -                   | -                   | -                   | -                         | -                         | -                             | -                           | n/a          |
| <b>Total Expenditures</b>                                                                                                      | <b>\$ 1,178,938</b> | <b>\$ 1,114,687</b> | <b>\$ 1,149,017</b> | <b>\$ 1,330,792</b>       | <b>\$ 1,260,376</b>       | <b>\$ 1,488,997</b>           | <b>\$ 158,205</b>           | <b>14.2%</b> |

# Ilwaco

| Property Tax Levies<br>Ilwaco |                  |                  |                  |                  |
|-------------------------------|------------------|------------------|------------------|------------------|
|                               | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values      | \$ 137,289,250   | \$ 149,889,678   | \$ 167,862,434   | \$ 221,407,789   |
| Levy Rate                     | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| <b>Amount Levied</b>          | <b>\$ 46,743</b> | <b>\$ 48,513</b> | <b>\$ 48,344</b> | <b>\$ 52,254</b> |

| Ilwaco Position Inventory |              |             |                   |                  |                   |             |                   |                  |                   |
|---------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title            | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                           |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 1         | Local 3758-S | 1.00        | \$ 65,499         | \$ 24,226        | \$ 89,725         | 1.00        | \$ 70,163         | \$ 25,229        | \$ 95,392         |
| Library Assistant         | Local 3758   | 0.75        | 30,613            | 7,178            | 37,790            | 1.00        | 43,940            | 19,864           | 63,804            |
| Library Assistant         | Local 3758   | 0.75        | 31,297            | 15,000           | 46,296            | 1.00        | 42,133            | 19,858           | 61,991            |
| Library Assistant         | Local 3758   | 0.50        | 20,109            | 5,013            | 25,122            | 0.50        | 21,541            | 5,215            | 26,755            |
| <b>Total</b>              |              | <b>3.00</b> | <b>\$ 147,517</b> | <b>\$ 51,417</b> | <b>\$ 198,934</b> | <b>3.50</b> | <b>\$ 177,777</b> | <b>\$ 70,166</b> | <b>\$ 247,943</b> |

## Highlighted Changes:

- Salaries and Benefits increased due to the addition of 1.0 FTE to the branch budget.
- Supplies increased due to additional one-time purchase requests compared to prior years.
- Memberships & Registrations increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Ilwaco |                   |                   |                   |                   |                           |                       |                             |              |
|----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------------|-----------------------|-----------------------------|--------------|
| Expenditures                                                                     | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023              | 2023 Year<br>End Estimate | 2024                  | 23 Adopted - 24 Preliminary |              |
|                                                                                  |                   |                   |                   | Adopted<br>Budget |                           | Preliminary<br>Budget | \$ Change                   | % Change     |
| Salaries                                                                         | \$ 173,795        | \$ 113,528        | \$ 133,000        | \$ 156,517        | \$ 166,972                | \$ 180,777            | \$ 24,260                   | 15.5%        |
| Benefits                                                                         | 60,697            | 46,780            | 43,252            | 51,417            | 64,083                    | 70,166                | 18,749                      | 36.5%        |
| Supplies                                                                         | 2,256             | 3,291             | 3,750             | 6,610             | 6,500                     | 11,680                | 5,070                       | 76.7%        |
| Equipment                                                                        | -                 | 719               | -                 | -                 | -                         | 8,500                 | 8,500                       | n/a          |
| Professional Services                                                            | -                 | 2,096             | 506               | 2,500             | 2,200                     | 2,630                 | 130                         | 5.2%         |
| Communications                                                                   | 3,889             | 2,036             | 1,403             | 3,500             | 3,100                     | 3,500                 | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                   | 372               | -                 | 13                | 644               | 1,000                     | 590                   | (54)                        | -8.4%        |
| Operating Rentals                                                                | 559               | 1,313             | 1,378             | 1,400             | 1,500                     | 1,450                 | 50                          | 3.6%         |
| Utilities                                                                        | 58                | -                 | -                 | -                 | -                         | -                     | -                           | n/a          |
| Repairs & Maintenance                                                            | 90                | 823               | 1,467             | 1,600             | 1,500                     | 1,600                 | -                           | 0.0%         |
| Memberships & Registrations                                                      | 50                | 503               | -                 | 1,275             | 500                       | 5,275                 | 4,000                       | 313.7%       |
| <b>Total Expenditures</b>                                                        | <b>\$ 241,766</b> | <b>\$ 171,089</b> | <b>\$ 184,770</b> | <b>\$ 225,463</b> | <b>\$ 247,355</b>         | <b>\$ 286,168</b>     | <b>\$ 60,705</b>            | <b>32.9%</b> |

# Naselle

| Naselle Position Inventory |              |      |            |           |            |      |            |           |            |
|----------------------------|--------------|------|------------|-----------|------------|------|------------|-----------|------------|
| Position Title             | Group        | 2023 |            |           |            | 2024 |            |           |            |
|                            |              | FTE  | Salary     | Benefits  | Total      | FTE  | Salary     | Benefits  | Total      |
| Library Manager 2 (shared) | Local 3758-S | 0.00 | -          | -         | -          | 0.50 | 44,220     | 14,739    | 58,959     |
| Library Assistant          | Local 3758   | 0.75 | 40,835     | 9,118     | 49,953     | 0.65 | 36,806     | 8,141     | 44,947     |
| Library Assistant          | Local 3758   | 0.75 | 32,799     | 16,705    | 49,504     | 0.65 | 27,054     | 14,996    | 42,051     |
| Library Manager 1          | Local 3758-S | 1.00 | \$ 79,955  | \$ 26,970 | \$ 106,925 | 0.00 | \$ -       | \$ -      | \$ -       |
| Total                      |              | 2.50 | \$ 153,589 | \$ 52,793 | \$ 206,382 | 1.80 | \$ 108,080 | \$ 37,877 | \$ 145,957 |

## Highlighted Changes:

- Salaries and benefits decreased due to the removal of 0.7 FTE from the budget.
- Professional Services increased due to an analysis of actual costs in 2023.
- Mileage, Meals, Transportation & Lodging and Repairs & Maintenance decreased due to an analysis of actual costs in 2023.
- Memberships & Registrations increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Naselle |             |             |             |                     |                        |                         |                             |          |
|-----------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------|------------------------|-------------------------|-----------------------------|----------|
| Expenditures                                                                      | 2020 Actual | 2021 Actual | 2022 Actual | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |          |
|                                                                                   |             |             |             |                     |                        |                         | \$ Change                   | % Change |
| Salaries                                                                          | \$ 127,135  | \$ 125,285  | \$ 147,260  | \$ 162,589          | \$ 152,234             | \$ 111,080              | \$ (51,509)                 | -31.7%   |
| Benefits                                                                          | 44,948      | 40,595      | 48,883      | 52,793              | 39,454                 | 37,877                  | (14,916)                    | -28.3%   |
| Supplies                                                                          | 4,048       | 3,747       | 6,623       | 5,470               | 7,100                  | 5,620                   | 150                         | 2.7%     |
| Equipment                                                                         | -           | 3,436       | 5,330       | -                   | -                      | -                       | -                           | n/a      |
| Professional Services                                                             | 12,103      | 23,675      | 15,407      | 15,050              | 13,500                 | 17,050                  | 2,000                       | 13.3%    |
| Communications                                                                    | 6,129       | 3,064       | 2,324       | 4,100               | 3,900                  | 4,500                   | 400                         | 9.8%     |
| Mileage, Meals, Trans, Lodging                                                    | 343         | 1,162       | 742         | 966                 | 250                    | 560                     | (406)                       | -42.0%   |
| Operating Rentals                                                                 | 350         | 1,185       | 1,245       | 1,260               | 1,300                  | 1,280                   | 20                          | 1.6%     |
| Utilities                                                                         | 4,766       | 3,651       | 3,997       | 5,000               | 4,700                  | 5,000                   | -                           | 0.0%     |
| Repairs & Maintenance                                                             | 80          | 2,158       | 2,680       | 4,600               | 1,700                  | 2,500                   | (2,100)                     | -45.7%   |
| Memberships & Registrations                                                       | -           | 180         | 330         | 1,500               | 100                    | 3,500                   | 2,000                       | 133.3%   |
| Total Expenditures                                                                | \$ 199,901  | \$ 208,137  | \$ 234,819  | \$ 253,328          | \$ 224,238             | \$ 188,967              | \$ (64,361)                 | -27.4%   |

# Ocean Park

| Ocean Park Position Inventory |              |      |            |           |            |      |            |           |            |
|-------------------------------|--------------|------|------------|-----------|------------|------|------------|-----------|------------|
| Position Title                | Group        | 2023 |            |           |            | 2024 |            |           |            |
|                               |              | FTE  | Salary     | Benefits  | Total      | FTE  | Salary     | Benefits  | Total      |
| Library Manager 2 (shared)    | Local 3758-S | 1.00 | \$ 101,286 | \$ 30,686 | \$ 131,972 | 0.50 | \$ 44,220  | \$ 14,739 | \$ 58,959  |
| Librarian                     | Local 3758   | 0.75 | 45,178     | 17,635    | 62,813     | 1.00 | 64,527     | 24,189    | 88,716     |
| Library Assistant             | Local 3758   | 0.65 | 26,663     | 14,828    | 41,490     | 1.00 | 46,961     | 20,334    | 67,295     |
| Library Assistant             | Local 3758   | 0.65 | 28,007     | 6,615     | 34,622     | 1.00 | 46,155     | 20,797    | 66,952     |
| Library Assistant             | Local 3758   | 0.50 | 21,651     | 10,434    | 32,086     | 0.75 | 33,362     | 16,982    | 50,344     |
| Total                         |              | 3.55 | \$ 222,785 | \$ 80,197 | \$ 302,983 | 4.25 | \$ 235,225 | \$ 97,041 | \$ 332,266 |

## Highlighted Changes:

- Benefits increased due to the addition of 0.7 FTE to the budget and staff selection of coverage.
- Supplies increased due to additional one-time purchase requests compared to prior years.
- Communications decreased due to the removal of additional telephone service for the branch.
- Utilities increased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.
- Conferences & Training increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Ocean Park |                   |                   |                   |                     |                        |                         |                             |              |
|--------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                         | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                      |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                             | \$ 177,830        | \$ 190,837        | \$ 190,635        | \$ 225,785          | \$ 168,909             | \$ 238,225              | \$ 12,440                   | 5.5%         |
| Benefits                                                                             | 57,166            | 68,596            | 65,898            | 80,197              | 70,698                 | 97,041                  | 16,844                      | 21.0%        |
| Supplies                                                                             | 4,625             | 5,843             | 12,337            | 5,000               | 6,600                  | 9,200                   | 4,200                       | 84.0%        |
| Equipment                                                                            | -                 | 903               | -                 | -                   | -                      | 13,000                  | 13,000                      | n/a          |
| Professional Services                                                                | 25,018            | 22,469            | 12,376            | 15,070              | 24,000                 | 14,575                  | (495)                       | -3.3%        |
| Communications                                                                       | 4,639             | 2,453             | 1,582             | 4,500               | 3,350                  | 3,500                   | (1,000)                     | -22.2%       |
| Mileage, Meals, Trans, Lodging                                                       | 265               | 14                | 1,261             | 680                 | 900                    | 630                     | (50)                        | -7.4%        |
| Operating Rentals                                                                    | 471               | 1,185             | 1,250             | 1,260               | 1,000                  | 1,280                   | 20                          | 1.6%         |
| Utilities                                                                            | 5,814             | 6,079             | 8,568             | 8,500               | 11,000                 | 11,000                  | 2,500                       | 29.4%        |
| Repairs & Maintenance                                                                | 500               | 1,389             | 3,136             | 2,000               | 3,200                  | 3,300                   | 1,300                       | 65.0%        |
| Memberships & Registrations                                                          | 322               | 1,035             | 899               | 1,620               | -                      | 2,620                   | 1,000                       | 61.7%        |
| <b>Total Expenditures</b>                                                            | <b>\$ 276,651</b> | <b>\$ 300,802</b> | <b>\$ 297,944</b> | <b>\$ 344,613</b>   | <b>\$ 289,657</b>      | <b>\$ 394,371</b>       | <b>\$ 49,758</b>            | <b>16.7%</b> |

# Raymond

| Property Tax Levies<br>Raymond |                  |                  |                  |                  |
|--------------------------------|------------------|------------------|------------------|------------------|
|                                | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values       | \$ 173,103,845   | \$ 184,981,752   | \$ 217,890,724   | \$ 283,901,867   |
| Levy Rate                      | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| <b>Amount Levied</b>           | <b>\$ 58,936</b> | <b>\$ 59,871</b> | <b>\$ 62,752</b> | <b>\$ 67,003</b> |

| Raymond Position Inventory |              |             |                   |                  |                   |             |                   |                   |                   |
|----------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title             | Group        | 2023        |                   |                  |                   | 2024        |                   |                   |                   |
|                            |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits          | Total             |
| Library Manager 2 (shared) | Local 3758-S | 0.50        | \$ 46,809         | \$ 15,209        | \$ 62,018         | 0.50        | \$ 50,141         | \$ 15,833         | \$ 65,974         |
| Library Assistant (shared) | Local 3758   | 0.25        | 10,906            | 3,096            | 14,002            | 0.25        | 11,683            | 3,213             | 14,896            |
| Librarian                  | Local 3758   | 1.00        | 60,982            | 23,369           | 84,350            | 1.00        | 65,324            | 24,336            | 89,660            |
| Anywhere Specialist        | Local 3758   | 0.00        | -                 | -                | -                 | 1.00        | 63,576            | 24,101            | 87,677            |
| Library Assistant          | Local 3758   | 0.80        | 34,642            | 17,306           | 51,948            | 0.80        | 37,108            | 17,930            | 55,038            |
| Library Assistant          | Local 3758   | 1.00        | 43,517            | 20,054           | 63,571            | 1.00        | 46,616            | 20,882            | 67,498            |
| <b>Total</b>               |              | <b>3.55</b> | <b>\$ 196,856</b> | <b>\$ 79,034</b> | <b>\$ 275,890</b> | <b>4.55</b> | <b>\$ 274,448</b> | <b>\$ 106,295</b> | <b>\$ 380,743</b> |

## Budget Highlights:

- Salaries and benefits increased due to the addition of a 1.0 FTE Anywhere Library Specialist.
- Supplies and Equipment costs decreased due to fewer one-time purchase requests compared to prior years.
- Mileage, Meals, Transportation & Lodging increased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.
- Memberships & Registrations increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Raymond |                   |                   |                   |                     |                        |                         |                             |              |
|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                      | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                   |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                          | \$ 194,669        | \$ 194,638        | \$ 214,107        | \$ 199,856          | \$ 201,986             | \$ 279,448              | \$ 79,592                   | 39.8%        |
| Benefits                                                                          | 78,291            | 67,375            | 82,187            | 79,034              | 76,851                 | 106,295                 | 27,261                      | 34.5%        |
| Supplies                                                                          | 1,835             | 9,506             | 8,681             | 8,730               | 16,000                 | 7,530                   | (1,200)                     | -13.7%       |
| Equipment                                                                         | -                 | 6,395             | 2,235             | 20,150              | 9,000                  | 4,950                   | (15,200)                    | -75.4%       |
| Professional Services                                                             | -                 | 6,883             | 4,477             | 2,500               | 1,500                  | 2,500                   | -                           | 0.0%         |
| Communications                                                                    | 5,087             | 2,046             | 1,403             | 3,500               | 3,100                  | 3,500                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                    | 6                 | -                 | -                 | 244                 | 100                    | 470                     | 226                         | 92.6%        |
| Operating Rentals                                                                 | 351               | 1,327             | 1,081             | 1,100               | 1,000                  | 1,100                   | -                           | 0.0%         |
| Utilities                                                                         | -                 | 398               | -                 | -                   | -                      | -                       | -                           | n/a          |
| Repairs & Maintenance                                                             | 1,466             | 265               | 1,020             | 2,050               | 2,700                  | 2,550                   | 500                         | 24.4%        |
| Memberships & Registrations                                                       | 50                | -                 | 50                | 1,550               | 100                    | 2,075                   | 525                         | 33.9%        |
| <b>Total Expenditures</b>                                                         | <b>\$ 281,755</b> | <b>\$ 288,833</b> | <b>\$ 315,242</b> | <b>\$ 318,714</b>   | <b>\$ 312,337</b>      | <b>\$ 410,418</b>       | <b>\$ 91,704</b>            | <b>29.1%</b> |

# South Bend

| Property Tax Levies<br>South Bend |                  |                  |                  |                  |
|-----------------------------------|------------------|------------------|------------------|------------------|
|                                   | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values          | \$ 99,441,085    | \$ 111,134,054   | \$ 118,168,261   | \$ 160,639,308   |
| Levy Rate                         | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| <b>Amount Levied</b>              | <b>\$ 33,857</b> | <b>\$ 35,969</b> | <b>\$ 34,032</b> | <b>\$ 37,912</b> |

| South Bend Position Inventory |            |             |                   |                  |                   |             |                   |                  |                   |
|-------------------------------|------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title                | Group      | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                               |            | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 2 (shared)    | Local 3758 | 0.50        | \$ 46,809         | \$ 15,208        | \$ 62,017         | 0.50        | \$ 50,141         | \$ 15,833        | \$ 65,974         |
| Library Assistant (shared)    | Local 3758 | 0.25        | 10,906            | 3,096            | 14,002            | 0.25        | 11,683            | 3,213            | 14,896            |
| Library Assistant             | Local 3758 | 0.70        | 30,236            | 7,158            | 37,394            | 0.70        | 32,389            | 16,634           | 49,023            |
| Library Assistant             | Local 3758 | 0.70        | 30,462            | 16,095           | 46,557            | 0.70        | 32,631            | 16,679           | 49,310            |
| <b>Total</b>                  |            | <b>2.15</b> | <b>\$ 118,413</b> | <b>\$ 41,557</b> | <b>\$ 159,970</b> | <b>2.15</b> | <b>\$ 126,845</b> | <b>\$ 52,359</b> | <b>\$ 179,203</b> |

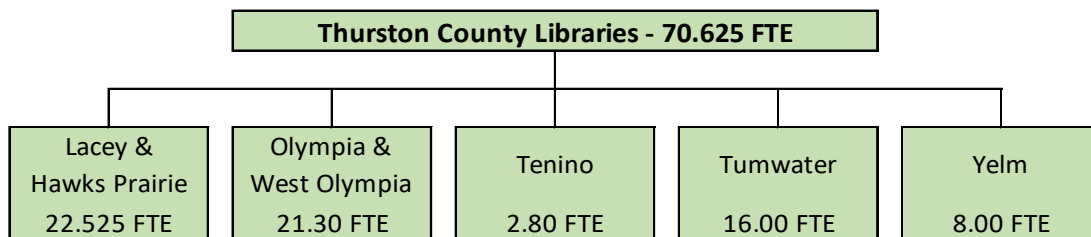
## Highlighted Changes:

- Benefits increased due to staff selection of coverage.
- Equipment increased due to additional one-time purchase requests compared to prior years.
- Mileage, Meals, Transportation & Lodging increased due to an analysis of actual costs in 2023.
- Memberships & Registrations increased due to a one-time request for additional training funds for the branch.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>South Bend |                   |                   |                   |                     |                        |                         |                             |              |
|--------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                         | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                      |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change     |
| Salaries                                                                             | \$ 117,992        | \$ 98,060         | \$ 76,243         | \$ 123,413          | \$ 118,475             | \$ 129,845              | \$ 6,432                    | 5.2%         |
| Benefits                                                                             | 43,450            | 34,651            | 26,375            | 41,557              | 46,614                 | 52,359                  | 10,802                      | 26.0%        |
| Supplies                                                                             | 3,933             | 1,643             | 8,109             | 7,630               | 6,700                  | 7,730                   | 100                         | 1.3%         |
| Equipment                                                                            | 7,388             | 6,945             | -                 | 5,725               | 6,500                  | 7,600                   | 1,875                       | 32.8%        |
| Professional Services                                                                | 200               | -                 | -                 | 2,500               | 1,000                  | 2,500                   | -                           | 0.0%         |
| Communications                                                                       | 4,861             | 2,939             | 2,295             | 4,500               | 5,000                  | 4,500                   | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                       | -                 | -                 | 766               | 269                 | -                      | 390                     | 121                         | 45.0%        |
| Operating Rentals                                                                    | 471               | 1,059             | 1,214             | 1,230               | 1,200                  | 1,250                   | 20                          | 1.6%         |
| Utilities                                                                            | -                 | -                 | 31                | -                   | -                      | -                       | -                           | n/a          |
| Repairs & Maintenance                                                                | 121               | 530               | 744               | 850                 | 950                    | 900                     | 50                          | 5.9%         |
| Memberships & Registrations                                                          | 450               | -                 | 465               | 1,000               | 350                    | 2,000                   | 1,000                       | 100.0%       |
| <b>Total Expenditures</b>                                                            | <b>\$ 178,864</b> | <b>\$ 145,827</b> | <b>\$ 116,242</b> | <b>\$ 188,674</b>   | <b>\$ 186,789</b>      | <b>\$ 209,073</b>       | <b>\$ 20,399</b>            | <b>17.5%</b> |

# Thurston County Library Budgets

| Property Tax Levies   |                          |                   |                   |                   |                   |
|-----------------------|--------------------------|-------------------|-------------------|-------------------|-------------------|
| Thurston County       |                          |                   |                   |                   |                   |
|                       |                          | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Unincorporated        | Property Assessed Values | \$ 17,918,606,159 | \$ 19,275,720,481 | \$ 22,768,109,870 | \$ 27,216,703,365 |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 6,100,712      | \$ 6,238,741      | \$ 6,557,170      | \$ 6,423,333      |
| Bucoda                | Property Assessed Values | \$ 31,568,665     | \$ 36,101,147     | \$ 46,750,796     | \$ 55,514,741     |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 10,748         | \$ 11,684         | \$ 13,464         | \$ 13,102         |
| Lacey                 | Property Assessed Values | \$ 7,268,934,236  | \$ 7,881,846,863  | \$ 9,132,866,690  | \$ 12,539,555,660 |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 2,474,840      | \$ 2,551,023      | \$ 2,630,247      | \$ 2,959,423      |
| Olympia               | Property Assessed Values | \$ 7,694,031,828  | \$ 8,046,605,908  | \$ 8,991,702,610  | \$ 11,688,222,938 |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 2,619,572      | \$ 2,604,348      | \$ 2,589,592      | \$ 2,758,502      |
| Rainier               | Property Assessed Values | \$ 187,435,364    | \$ 208,826,994    | \$ 268,838,997    | \$ 328,323,727    |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 63,816         | \$ 67,589         | \$ 77,425         | \$ 77,487         |
| Tenino                | Property Assessed Values | \$ 131,970,145    | \$ 151,933,687    | \$ 191,383,698    | \$ 233,801,390    |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 44,932         | \$ 49,175         | \$ 55,118         | \$ 55,179         |
| Tumwater              | Property Assessed Values | \$ 3,781,842,537  | \$ 4,053,690,779  | \$ 4,649,454,436  | \$ 6,240,953,641  |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 1,287,596      | \$ 1,312,009      | \$ 1,339,034      | \$ 1,472,909      |
| Yelm                  | Property Assessed Values | \$ 992,606,622    | \$ 1,026,250,718  | \$ 1,225,883,801  | \$ 1,586,502,427  |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 337,951        | \$ 332,154        | \$ 353,052        | \$ 374,426        |
| Thurston County Total | Property Assessed Values | \$ 38,006,995,556 | \$ 40,680,976,577 | \$ 47,274,990,898 | \$ 59,889,577,889 |
|                       | Levy Rate                | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
|                       | Amount Levied            | \$ 12,940,166     | \$ 13,166,724     | \$ 13,615,103     | \$ 14,134,360     |



| <b>Timberland Regional Library</b><br><b>2024 Preliminary Budget</b><br><b>General Fund Revenues</b><br><b>Thurston County Libraries</b> |                      |                      |                      |                      |                        |                         |                             |             |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|-------------------------|-----------------------------|-------------|
| Revenue Type                                                                                                                             | 2020 Actual          | 2021 Actual          | 2022 Actual          | 2023 Adopted         | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                                                          |                      |                      |                      |                      |                        |                         | \$ Change                   | % Change    |
| Property Tax                                                                                                                             | \$ 12,862,828        | \$ 13,154,136        | \$ 13,579,367        | \$ 14,250,000        | \$ 13,870,000          | \$ 14,860,000           | \$ 610,000                  | 4.3%        |
| Sale of Tax Title Property                                                                                                               | 473                  | 2,303                | 72                   | 500                  | 200                    | 600                     | 100                         | n/a         |
| Leasehold Tax                                                                                                                            | 21,587               | 22,368               | 22,361               | 20,500               | 26,000                 | 24,000                  | 3,500                       | 17.1%       |
| Timber Excise Tax                                                                                                                        | 57,512               | 62,572               | 109,807              | 60,000               | 79,000                 | 65,000                  | 5,000                       | 8.3%        |
| In Lieu of Taxes                                                                                                                         | 4,744                | 4,151                | 5,179                | -                    | -                      | -                       | -                           | n/a         |
| DNR Trust                                                                                                                                | 138,991              | 153,680              | 151,007              | 151,000              | 56,000                 | 100,000                 | (51,000)                    | -33.8%      |
| Forest Board Interest                                                                                                                    | 461                  | 318                  | 608                  | 375                  | 1,000                  | 600                     | 225                         | 60.0%       |
| Forest Board Rentals                                                                                                                     | 2,733                | 3,030                | 3,121                | 2,500                | 13,000                 | 7,000                   | 4,500                       | 180.0%      |
| Timber Sales - State                                                                                                                     | 211,805              | 140,531              | 109,931              | 90,000               | 133,000                | 120,000                 | 30,000                      | 33.3%       |
| Timber Sales - County                                                                                                                    | -                    | -                    | -                    | -                    | -                      | -                       | -                           | n/a         |
| <b>Total Revenues</b>                                                                                                                    | <b>\$ 13,301,134</b> | <b>\$ 13,543,089</b> | <b>\$ 13,981,452</b> | <b>\$ 14,574,875</b> | <b>\$ 14,178,200</b>   | <b>\$ 15,177,200</b>    | <b>\$ 602,325</b>           | <b>4.3%</b> |

| <b>Timberland Regional Library</b><br><b>2024 Preliminary Budget</b><br><b>General Fund</b><br><b>Thurston County Libraries</b> |                     |                     |                     |                     |                        |                         |                             |             |
|---------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                                                                    | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                                                                 |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                                                                        | \$ 3,657,855        | \$ 3,419,985        | \$ 3,471,888        | \$ 4,035,253        | \$ 3,642,519           | \$ 4,188,472            | \$ 153,219                  | 3.8%        |
| Benefits                                                                                                                        | 1,463,999           | 1,338,291           | 1,318,121           | 1,543,096           | 1,348,750              | 1,587,950               | 44,854                      | 2.9%        |
| Supplies                                                                                                                        | 86,668              | 29,868              | 72,892              | 59,255              | 78,300                 | 77,980                  | 18,725                      | 31.6%       |
| Equipment                                                                                                                       | 27,603              | 19,209              | 16,169              | 30,500              | 16,600                 | 26,295                  | (4,205)                     | n/a         |
| Professional Services                                                                                                           | 49,258              | 40,819              | 97,792              | 113,700             | 104,900                | 115,730                 | 2,030                       | 1.8%        |
| Communications                                                                                                                  | 23,273              | 13,602              | 13,657              | 37,880              | 23,950                 | 22,450                  | (15,430)                    | -40.7%      |
| Mileage, Meals, Trans, Lodging                                                                                                  | 3,963               | 2,506               | 666                 | 5,002               | 3,000                  | 4,010                   | (992)                       | -19.8%      |
| Operating Rentals                                                                                                               | 8,677               | 10,987              | 10,893              | 96,860              | 89,100                 | 111,800                 | 14,940                      | 15.4%       |
| Utilities                                                                                                                       | 394                 | 2,052               | 1,254               | 5,000               | 4,900                  | 5,900                   | 900                         | n/a         |
| Repairs & Maintenance                                                                                                           | 6,800               | 15,321              | 85,554              | 59,650              | 83,200                 | 78,450                  | 18,800                      | 31.5%       |
| Memberships & Registrations                                                                                                     | 3,202               | 3,066               | 3,348               | 10,160              | 4,400                  | 10,130                  | (30)                        | -0.3%       |
| <b>Total Expenditures</b>                                                                                                       | <b>\$ 5,331,692</b> | <b>\$ 4,895,706</b> | <b>\$ 5,092,232</b> | <b>\$ 5,996,356</b> | <b>\$ 5,399,618</b>    | <b>\$ 6,229,167</b>     | <b>\$ 232,811</b>           | <b>4.6%</b> |

# Lacey

| Property Tax Levies      |                  |                  |                  |                   |
|--------------------------|------------------|------------------|------------------|-------------------|
| Lacey                    |                  |                  |                  |                   |
|                          | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy         |
| Property Assessed Values | \$ 7,268,934,236 | \$ 7,881,846,863 | \$ 9,132,866,690 | \$ 12,539,555,660 |
| Levy Rate                | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007       |
| Amount Levied            | \$ 2,474,840     | \$ 2,551,023     | \$ 2,630,247     | \$ 2,959,423      |

| Lacey & Hawks Prairie Position Inventory |              |              |                     |                   |                     |              |                     |                   |                     |
|------------------------------------------|--------------|--------------|---------------------|-------------------|---------------------|--------------|---------------------|-------------------|---------------------|
| Position Title                           | Group        | 2023         |                     |                   |                     | 2024         |                     |                   |                     |
|                                          |              | FTE          | Salary              | Benefits          | Total               | FTE          | Salary              | Benefits          | Total               |
| Library Manager 3                        | Local 3758-S | 1.00         | \$ 105,106          | \$ 31,411         | \$ 136,517          | 1.00         | \$ 112,590          | \$ 33,062         | \$ 145,653          |
| Assistant Library Manager                | Local 3758-S | 1.00         | 89,991              | 28,627            | 118,619             | 1.00         | 99,786              | 30,590            | 130,376             |
| Operations Supervisor                    | Local 3758-S | 1.00         | 76,873              | 26,052            | 102,925             | 1.00         | 82,346              | 27,282            | 109,629             |
| Operations Supervisor                    | Local 3758-S | 0.00         | -                   | -                 | -                   | 1.00         | 64,049              | 24,188            | 88,238              |
| Librarian                                | Local 3758   | 1.00         | 79,955              | 27,055            | 107,010             | 1.00         | 83,154              | 27,715            | 110,869             |
| Librarian                                | Local 3758   | 0.75         | 48,758              | 19,819            | 68,578              | 0.75         | 53,797              | 20,843            | 74,640              |
| Librarian                                | Local 3758   | 1.00         | 50,200              | 20,838            | 71,038              | 0.80         | 49,870              | 20,198            | 70,068              |
| Public Services Specialist               | Local 3758   | 0.75         | 42,060              | 17,043            | 59,102              | 1.00         | 61,423              | 23,616            | 85,039              |
| Public Services Specialist               | Local 3758   | 0.75         | 48,758              | 18,314            | 67,072              | 0.75         | 54,469              | 19,482            | 73,951              |
| Public Services Specialist               | Local 3758   | 0.75         | 45,625              | 19,224            | 64,849              | 0.75         | 50,340              | 20,204            | 70,544              |
| Anywhere Specialist                      | Local 3758   | 1.00         | 42,876              | 20,017            | 62,893              | 1.00         | 59,780              | 23,313            | 83,093              |
| Library Assistant                        | Local 3758   | 1.00         | 47,670              | 20,510            | 68,179              | 1.00         | 51,064              | 21,507            | 72,571              |
| Library Assistant                        | Local 3758   | 1.00         | 43,625              | 19,915            | 63,540              | 1.00         | 46,731              | 20,742            | 67,473              |
| Library Assistant                        | Local 3758   | 1.00         | 43,087              | 19,488            | 62,576              | 1.00         | 46,270              | 20,206            | 66,477              |
| Library Assistant                        | Local 3758   | 1.00         | 41,425              | 19,657            | 61,081              | 1.00         | 43,082              | 20,033            | 63,115              |
| Library Assistant                        | Local 3758   | 0.85         | 37,446              | 18,244            | 55,690              | 0.85         | 40,113              | 19,016            | 59,129              |
| Library Assistant                        | Local 3758   | 1.00         | 42,980              | 19,468            | 62,448              | 1.00         | 48,844              | 20,682            | 69,525              |
| Library Assistant                        | Local 3758   | 0.75         | 30,016              | 7,150             | 37,166              | 1.00         | 42,871              | 9,603             | 52,474              |
| Library Assistant                        | Local 3758   | 1.00         | 51,449              | 21,312            | 72,761              | 1.00         | 55,112              | 22,342            | 77,454              |
| Library Assistant                        | Local 3758   | 1.00         | 45,266              | 20,139            | 65,405              | 1.00         | 48,607              | 21,141            | 69,748              |
| Library Assistant                        | Local 3758   | 1.00         | 43,087              | 19,640            | 62,727              | 1.00         | 46,155              | 20,601            | 66,756              |
| Library Assistant                        | Local 3758   | 0.63         | 31,686              | 7,296             | 38,983              | 0.63         | 33,942              | 7,595             | 41,537              |
| Library Assistant                        | Local 3758   | 1.00         | 45,598              | 19,965            | 65,563              | 1.00         | 48,844              | 20,682            | 69,525              |
| Library Assistant                        | Local 3758   | 1.00         | 43,517              | 19,570            | 63,087              | 1.00         | 41,724              | 20,067            | 61,791              |
| Librarian 2                              | Local 3758-S | 1.00         | 71,039              | 25,278            | 96,317              | 0.00         | -                   | -                 | -                   |
| Librarian                                | Local 3758   | 1.00         | 62,965              | 23,830            | 86,795              | 0.00         | -                   | -                 | -                   |
| <b>Total</b>                             |              | <b>23.23</b> | <b>\$ 1,311,061</b> | <b>\$ 509,863</b> | <b>\$ 1,820,924</b> | <b>22.53</b> | <b>\$ 1,364,966</b> | <b>\$ 514,709</b> | <b>\$ 1,879,675</b> |

## Highlighted Changes:

- Mileage, Meals, Transportation & Lodging decreased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library    |                     |                     |                     |                     |                        |                         |                             |             |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| 2024 Preliminary Budget        |                     |                     |                     |                     |                        |                         |                             |             |
| General Fund                   |                     |                     |                     |                     |                        |                         |                             |             |
| Lacey                          |                     |                     |                     |                     |                        |                         |                             |             |
| Expenditures                   | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                       | \$ 1,016,486        | \$ 997,440          | \$ 1,095,085        | \$ 1,314,061        | \$ 1,236,304           | \$ 1,365,966            | \$ 51,905                   | 3.9%        |
| Benefits                       | 415,717             | 399,982             | 424,626             | 509,863             | 451,042                | 514,709                 | 4,846                       | 1.0%        |
| Supplies                       | 47,216              | 7,435               | 24,634              | 12,340              | 22,000                 | 13,000                  | 660                         | 5.3%        |
| Equipment                      | 5,108               | 7,511               | 3,179               | -                   | 7,500                  | 1,000                   | 1,000                       | n/a         |
| Professional Services          | 11,906              | (318)               | 2,264               | 2,500               | 400                    | 2,500                   | -                           | 0.0%        |
| Communications                 | 4,934               | 1,961               | 1,347               | 3,500               | 3,000                  | 3,500                   | -                           | 0.0%        |
| Mileage, Meals, Trans, Lodging | 96                  | 101                 | 28                  | 1,322               | 100                    | 1,110                   | (212)                       | -16.0%      |
| Operating Rentals              | 2,824               | 3,068               | 3,551               | 3,300               | 3,300                  | 3,500                   | 200                         | 6.1%        |
| Utilities                      | -                   | -                   | 9                   | -                   | -                      | -                       | -                           | n/a         |
| Repairs & Maintenance          | 2,870               | 5,612               | 13,570              | 12,500              | 18,000                 | 16,000                  | 3,500                       | 28.0%       |
| Memberships & Registrations    | 1,125               | 820                 | 19                  | 3,200               | 850                    | 3,205                   | 5                           | 0.2%        |
| <b>Total Expenditures</b>      | <b>\$ 1,508,280</b> | <b>\$ 1,423,613</b> | <b>\$ 1,568,312</b> | <b>\$ 1,862,586</b> | <b>\$ 1,742,495</b>    | <b>\$ 1,924,490</b>     | <b>\$ 61,904</b>            | <b>3.9%</b> |

# Hawks Prairie

## Highlighted Changes:

- Communications decreased due to an analysis of actual internet costs in 2023 as well as the removal of additional telephone service for the branch.
- Operating rentals increased due to an analysis of actual space rent costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Hawks Prairie |             |                  |                  |                           |                           |                               |                             |             |
|-----------------------------------------------------------------------------------------|-------------|------------------|------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|-------------|
| Expenditures                                                                            | 2020 Actual | 2021 Actual      | 2022 Actual      | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                         |             |                  |                  |                           |                           |                               | \$ Change                   | % Change    |
| Supplies                                                                                | -           | 7,691            | 3,893            | 3,250                     | 6,200                     | 3,500                         | 250                         | 7.7%        |
| Equipment                                                                               | -           | 34,783           | (5,933)          | -                         | -                         | -                             | -                           | n/a         |
| Professional Services                                                                   | -           | 6,772            | 2,247            | 500                       | 1,500                     | 500                           | -                           | 0.0%        |
| Communications                                                                          | -           | -                | (2,392)          | 15,430                    | 1,000                     | 700                           | (14,730)                    | -95.5%      |
| Operating Rentals                                                                       | -           | 12,895           | 66,240           | 60,850                    | 84,000                    | 75,500                        | 14,650                      | 24.1%       |
| Utilities                                                                               | -           | 106              | 3,005            | 3,500                     | 3,800                     | 4,300                         | 800                         | n/a         |
| Repairs & Maintenance                                                                   | -           | -                | 5,525            | 600                       | 300                       | 3,000                         | 2,400                       | 400.0%      |
| Memberships & Registrations                                                             | -           | -                | 200              | -                         | -                         | -                             | -                           | n/a         |
| <b>Total Expenditures</b>                                                               | <b>\$ -</b> | <b>\$ 62,247</b> | <b>\$ 72,786</b> | <b>\$ 84,130</b>          | <b>\$ 96,800</b>          | <b>\$ 87,500</b>              | <b>\$ 3,370</b>             | <b>4.0%</b> |

# Olympia

| Property Tax Levies<br>Olympia |                  |                  |                  |                   |
|--------------------------------|------------------|------------------|------------------|-------------------|
|                                | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy         |
| Property Assessed Values       | \$ 7,694,031,828 | \$ 8,046,605,908 | \$ 8,991,702,610 | \$ 11,688,222,938 |
| Levy Rate                      | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007       |
| Amount Levied                  | \$ 2,619,572     | \$ 2,604,348     | \$ 2,589,592     | \$ 2,758,502      |

| Olympia & West Olympia Position Inventory |              |              |                     |                   |                     |              |                     |                   |                     |
|-------------------------------------------|--------------|--------------|---------------------|-------------------|---------------------|--------------|---------------------|-------------------|---------------------|
| Position Title                            | Group        | 2023         |                     |                   |                     | 2024         |                     |                   |                     |
|                                           |              | FTE          | Salary              | Benefits          | Total               | FTE          | Salary              | Benefits          | Total               |
| Library Manager 3                         | Local 3758-S | 1.00         | \$ 93,386           | \$ 29,035         | \$ 122,421          | 1.00         | \$ 90,864           | \$ 29,051         | \$ 119,916          |
| Assistant Library Manager                 | Local 3758-S | 1.00         | 73,354              | 25,384            | 98,738              | 1.00         | 77,239              | 26,012            | 103,251             |
| Operations Supervisor                     | Local 3758-S | 1.00         | 58,628              | 22,523            | 81,151              | 1.00         | 64,208              | 23,934            | 88,142              |
| Operations Supervisor                     | Local 3758-S | 1.00         | 60,684              | 23,312            | 83,996              | 1.00         | 65,005              | 24,277            | 89,282              |
| Librarian                                 | Local 3758   | 0.80         | 52,529              | 21,026            | 73,555              | 0.80         | 56,269              | 21,918            | 78,187              |
| Librarian                                 | Local 3758   | 1.00         | 64,380              | 24,099            | 88,479              | 1.00         | 68,964              | 25,096            | 94,060              |
| Librarian                                 | Local 3758   | 0.60         | 36,232              | 8,142             | 44,374              | 0.60         | 38,812              | 8,476             | 47,288              |
| Public Services Specialist                | Local 3758   | 1.00         | 61,892              | 23,057            | 84,950              | 1.00         | 68,457              | 24,303            | 92,759              |
| Public Services Specialist                | Local 3758   | 0.80         | 52,009              | 19,563            | 71,572              | 0.80         | 58,674              | 20,916            | 79,590              |
| Public Services Specialist                | Local 3758   | 0.80         | 41,365              | 18,497            | 59,861              | 1.00         | 60,672              | 22,865            | 83,538              |
| Library Assistant                         | Local 3758   | 0.70         | 35,750              | 8,119             | 43,869              | 0.70         | 38,296              | 8,453             | 46,749              |
| Library Assistant                         | Local 3758   | 0.80         | 33,059              | 15,881            | 48,940              | 0.80         | 35,412              | 16,534            | 51,946              |
| Library Assistant                         | Local 3758   | 0.80         | 31,938              | 15,754            | 47,692              | 0.80         | 33,298              | 16,231            | 49,529              |
| Library Assistant                         | Local 3758   | 1.00         | 53,918              | 21,695            | 75,613              | 1.00         | 56,624              | 22,533            | 79,157              |
| Library Assistant                         | Local 3758   | 0.80         | 34,900              | 16,231            | 51,130              | 0.80         | 37,385              | 16,898            | 54,283              |
| Library Assistant                         | Local 3758   | 0.80         | 42,500              | 17,673            | 60,173              | 0.80         | 33,298              | 16,143            | 49,441              |
| Library Assistant                         | Local 3758   | 1.00         | 52,993              | 21,605            | 74,598              | 1.00         | 42,555              | 20,024            | 62,579              |
| Library Assistant                         | Local 3758   | 1.00         | 44,054              | 19,823            | 63,878              | 1.00         | 47,192              | 20,988            | 68,180              |
| Library Assistant                         | Local 3758   | 1.00         | 44,380              | 20,059            | 64,439              | 1.00         | 47,541              | 20,892            | 68,433              |
| Library Assistant                         | Local 3758   | 0.80         | 34,301              | 16,202            | 50,503              | 0.80         | 33,298              | 16,231            | 49,529              |
| Library Assistant                         | Local 3758   | 1.00         | 40,513              | 19,151            | 59,664              | 1.00         | 43,398              | 20,092            | 63,489              |
| Library Assistant                         | Local 3758   | 0.80         | 34,556              | 17,204            | 51,760              | 0.80         | 37,016              | 17,825            | 54,841              |
| Library Assistant                         | Local 3758   | 0.80         | 33,302              | 15,927            | 49,229              | 0.80         | 35,673              | 16,582            | 52,254              |
| Library Assistant                         | Local 3758   | 0.80         | 34,556              | 8,046             | 42,602              | 0.80         | 33,960              | 16,265            | 50,225              |
| Library Assistant                         | Local 3758   | 1.00         | 54,446              | 21,796            | 76,242              | 0.00         | -                   | -                 | -                   |
| <b>Total</b>                              |              | <b>22.10</b> | <b>\$ 1,199,624</b> | <b>\$ 469,805</b> | <b>\$ 1,669,429</b> | <b>21.30</b> | <b>\$ 1,204,110</b> | <b>\$ 472,537</b> | <b>\$ 1,676,647</b> |

## Highlighted Changes:

- Supplies increased due to additional one-time purchase requests compared to prior years.
- Equipment costs decreased due to fewer one-time purchase requests compared to prior years.
- Mileage, Meals, Transportation & Lodging decreased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Olympia |                     |                     |                     |                     |                        |                         |                             |             |
|-----------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                      | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                   |                     |                     |                     |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                          | \$ 1,109,170        | \$ 944,943          | \$ 969,566          | \$ 1,202,624        | \$ 1,054,792           | \$ 1,207,110            | \$ 4,486                    | 0.4%        |
| Benefits                                                                          | 429,696             | 368,506             | 374,891             | 469,805             | 382,014                | 472,537                 | 2,732                       | 0.6%        |
| Supplies                                                                          | 12,762              | 7,489               | 13,412              | 16,300              | 15,000                 | 31,000                  | 14,700                      | 90.2%       |
| Equipment                                                                         | -                   | -                   | 549                 | 28,500              | 7,500                  | 11,345                  | (17,155)                    | -60.2%      |
| Professional Services                                                             | 24,998              | 25,244              | 78,322              | 89,500              | 85,000                 | 89,500                  | -                           | 0.0%        |
| Communications                                                                    | 4,176               | 1,955               | 1,348               | 3,500               | 3,500                  | 3,500                   | -                           | 0.0%        |
| Mileage, Meals, Trans, Lodging                                                    | 224                 | 1,120               | 547                 | 1,400               | 1,200                  | 1,110                   | (290)                       | -20.7%      |
| Operating Rentals                                                                 | 2,912               | 3,173               | 3,553               | 3,300               | 3,400                  | 3,500                   | 200                         | 6.1%        |
| Utilities                                                                         | -                   | -                   | 80                  | -                   | -                      | -                       | -                           | n/a         |
| Repairs & Maintenance                                                             | 2,486               | 5,321               | 10,751              | 10,050              | 17,000                 | 16,350                  | 6,300                       | 62.7%       |
| Memberships & Registrations                                                       | 265                 | 699                 | 2,735               | 2,625               | 1,000                  | 2,625                   | -                           | 0.0%        |
| <b>Total Expenditures</b>                                                         | <b>\$ 1,586,689</b> | <b>\$ 1,358,449</b> | <b>\$ 1,455,753</b> | <b>\$ 1,827,604</b> | <b>\$ 1,570,406</b>    | <b>\$ 1,838,577</b>     | <b>\$ 10,973</b>            | <b>0.8%</b> |

# West Olympia

## Highlighted Changes:

- Supplies increased due to additional one-time purchase requests compared to prior years.
- Repairs & Maintenance increased due to additional copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>West Olympia |             |                  |                  |                     |                        |                         |                             |              |
|----------------------------------------------------------------------------------------|-------------|------------------|------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                                           | 2020 Actual | 2021 Actual      | 2022 Actual      | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                                        |             |                  |                  |                     |                        |                         | \$ Change                   | % Change     |
| Supplies                                                                               | -           | 2,882            | 928              | 3,000               | 6,000                  | 6,000                   | 3,000                       | 100.0%       |
| Equipment                                                                              | -           | 5,530            | (1,000)          | -                   | -                      | 13,350                  | 13,350                      | n/a          |
| Professional Services                                                                  | -           | 30,435           | 7,640            | 500                 | 1,100                  | 500                     | -                           | n/a          |
| Communications                                                                         | -           | 3,557            | 9,754            | 4,250               | 4,250                  | 4,250                   | -                           | 0.0%         |
| Operating Rentals                                                                      | -           | 16,098           | 26,406           | 24,850              | (5,100)                | 25,400                  | 550                         | 2.2%         |
| Utilities                                                                              | -           | 1,044            | 1,149            | 1,500               | 1,100                  | 1,600                   | 100                         | n/a          |
| Repairs & Maintenance                                                                  | -           | 478              | 2,115            | 2,000               | 3,100                  | 3,000                   | 1,000                       | 50.0%        |
| Memberships & Registrations                                                            | -           | 200              | -                | -                   | -                      | -                       | -                           | n/a          |
| <b>Total Expenditures</b>                                                              | <b>\$ -</b> | <b>\$ 60,224</b> | <b>\$ 46,992</b> | <b>\$ 36,100</b>    | <b>\$ 10,450</b>       | <b>\$ 54,100</b>        | <b>\$ 18,000</b>            | <b>49.9%</b> |

# Tenino

| Property Tax Levies<br>Tenino |                  |                  |                  |                  |
|-------------------------------|------------------|------------------|------------------|------------------|
|                               | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values      | \$ 131,970,145   | \$ 151,933,687   | \$ 191,383,698   | \$ 233,801,390   |
| Levy Rate                     | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| <b>Amount Levied</b>          | <b>\$ 44,932</b> | <b>\$ 49,175</b> | <b>\$ 55,118</b> | <b>\$ 55,179</b> |

| Tenino Position Inventory |              |             |                   |                  |                   |             |                   |                  |                   |
|---------------------------|--------------|-------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|-------------------|
| Position Title            | Group        | 2023        |                   |                  |                   | 2024        |                   |                  |                   |
|                           |              | FTE         | Salary            | Benefits         | Total             | FTE         | Salary            | Benefits         | Total             |
| Library Manager 1         | Local 3758-S | 1.00        | \$ 79,955         | \$ 26,637        | \$ 106,593        | 1.00        | \$ 83,154         | \$ 27,431        | \$ 110,585        |
| Library Assistant         | Local 3758   | 0.90        | 39,649            | 18,829           | 58,477            | 0.90        | 42,473            | 19,620           | 62,092            |
| Library Assistant         | Local 3758   | 0.90        | 36,108            | 17,831           | 53,939            | 0.90        | 38,679            | 18,468           | 57,147            |
| Library Assistant         | Local 3758   | 0.50        | 21,920            | 11,805           | 33,725            | 0.00        | -                 | -                | -                 |
| <b>Total</b>              |              | <b>3.30</b> | <b>\$ 177,632</b> | <b>\$ 75,103</b> | <b>\$ 252,734</b> | <b>2.80</b> | <b>\$ 164,305</b> | <b>\$ 65,519</b> | <b>\$ 229,824</b> |

## Highlighted Changes:

- Benefits decreased due to the removal of 0.5FTE from the budget.
- Supplies decreased due to fewer one-time equipment requests compared to prior years.
- Communications decreased due to an analysis of actual costs in 2023.
- Mileage, Meals, Transportation, and Lodging decreased due to an analysis of actual costs in 2023.
- Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Tenino |             |             |             |                           |                           |                               |                             |          |
|----------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------------|---------------------------|-------------------------------|-----------------------------|----------|
| Expenditures                                                                     | 2020 Actual | 2021 Actual | 2022 Actual | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |          |
|                                                                                  |             |             |             |                           |                           |                               | \$ Change                   | % Change |
| Salaries                                                                         | \$ 149,406  | \$ 145,909  | \$ 162,109  | \$ 178,632                | \$ 174,568                | \$ 165,305                    | \$ (13,327)                 | -7.5%    |
| Benefits                                                                         | 61,618      | 59,143      | 67,726      | 75,103                    | 70,146                    | 65,519                        | (9,583)                     | -12.8%   |
| Supplies                                                                         | 6,164       | 4,958       | 4,578       | 6,650                     | 6,100                     | 3,600                         | (3,050)                     | -45.9%   |
| Equipment                                                                        | 2,130       | 5,743       | -           | -                         | -                         | -                             | -                           | n/a      |
| Professional Services                                                            | 1,317       | 2,729       | 2,987       | 2,500                     | 100                       | 2,500                         | -                           | 0.0%     |
| Communications                                                                   | 4,421       | 5,655       | 2,013       | 4,200                     | 4,200                     | 3,500                         | (700)                       | -16.7%   |
| Mileage, Meals, Trans, Lodging                                                   | 588         | 494         | 21          | 580                       | 300                       | 360                           | (220)                       | -37.9%   |
| Operating Rentals                                                                | 470         | 1,883       | 1,325       | 1,260                     | 1,300                     | 1,300                         | 40                          | 3.2%     |
| Utilities                                                                        | -           | 414         | -           | -                         | -                         | -                             | -                           | n/a      |
| Repairs & Maintenance                                                            | 94          | 1,074       | 929         | 1,000                     | 1,200                     | 1,300                         | 300                         | 30.0%    |
| Memberships & Registrations                                                      | 459         | 397         | -           | 550                       | 400                       | 550                           | -                           | 0.0%     |
| Total Expenditures                                                               | \$ 226,668  | \$ 228,399  | \$ 241,690  | \$ 270,474                | \$ 258,314                | \$ 243,934                    | \$ (26,540)                 | -11.0%   |

# Tumwater

| Property Tax Levies<br>Tumwater |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|
|                                 | 2020 Levy        | 2021 Levy        | 2022 Levy        | 2023 Levy        |
| Property Assessed Values        | \$ 3,781,842,537 | \$ 4,053,690,779 | \$ 4,649,454,436 | \$ 6,240,953,641 |
| Levy Rate                       | \$ 0.340468      | \$ 0.323658      | \$ 0.287998      | \$ 0.236007      |
| Amount Levied                   | \$ 1,287,596     | \$ 1,312,009     | \$ 1,339,034     | \$ 1,472,909     |

| Tumwater & Oakville Position Inventory |              |              |                   |                   |                     |              |                   |                   |                     |
|----------------------------------------|--------------|--------------|-------------------|-------------------|---------------------|--------------|-------------------|-------------------|---------------------|
| Position Title                         | Group        | 2023         |                   |                   |                     | 2024         |                   |                   |                     |
|                                        |              | FTE          | Salary            | Benefits          | Total               | FTE          | Salary            | Benefits          | Total               |
| Library Manager 3                      | Local 3758-S | 1.00         | \$ 88,681         | \$ 28,379         | \$ 117,059          | 1.00         | \$ 94,995         | \$ 29,705         | \$ 124,700          |
| Assistant Library Manager              | Local 3758-S | 1.00         | 89,991            | 28,960            | 118,951             | 1.00         | 102,021           | 30,587            | 132,608             |
| Operations Supervisor                  | Local 3758-S | 0.00         | -                 | -                 | -                   | 1.00         | 60,399            | 23,266            | 83,664              |
| Librarian                              | Local 3758   | 1.00         | 62,965            | 23,745            | 86,710              | 1.00         | 67,448            | 24,728            | 92,176              |
| Librarian                              | Local 3759   | 0.00         | -                 | -                 | -                   | 1.00         | 78,577            | 26,586            | 105,163             |
| Librarian                              | Local 3758   | 1.00         | 63,433            | 23,834            | 87,267              | 1.00         | 67,950            | 24,821            | 92,771              |
| Public Services Specialist             | Local 3758   | 1.00         | 60,982            | 13,113            | 74,094              | 1.00         | 60,522            | 23,376            | 83,898              |
| Library Assistant                      | Local 3758   | 1.00         | 52,476            | 21,754            | 74,230              | 1.00         | 56,212            | 11,978            | 68,190              |
| Library Assistant                      | Local 3758   | 0.75         | 33,285            | 16,113            | 49,398              | 1.00         | 48,966            | 18,546            | 67,512              |
| Library Assistant                      | Local 3758   | 1.00         | 53,521            | 21,705            | 75,227              | 1.00         | 56,624            | 22,621            | 79,245              |
| Library Assistant                      | Local 3758   | 1.00         | 43,732            | 9,839             | 53,571              | 1.00         | 46,846            | 10,249            | 57,095              |
| Library Assistant                      | Local 3758   | 0.90         | 36,108            | 17,831            | 53,939              | 0.90         | 38,679            | 18,468            | 57,147              |
| Library Assistant                      | Local 3758   | 0.00         | -                 | -                 | -                   | 0.70         | 28,778            | 16,017            | 44,794              |
| Library Assistant                      | Local 3758   | 0.80         | 37,572            | 16,738            | 54,310              | 0.80         | 35,673            | 16,669            | 52,342              |
| Library Assistant                      | Local 3758   | 0.60         | 25,917            | 6,184             | 32,101              | 0.60         | 27,762            | 6,436             | 34,198              |
| Library Assistant                      | Local 3758   | 1.00         | 44,823            | 19,903            | 64,726              | 1.00         | 48,015            | 20,616            | 68,631              |
| Library Assistant                      | Local 3758   | 1.00         | 43,195            | 19,509            | 62,704              | 1.00         | 46,385            | 20,228            | 66,613              |
| Librarian 2                            | Local 3758-S | 1.00         | 89,991            | 28,875            | 118,866             | 0.00         | -                 | -                 | -                   |
| Public Services Specialist             | Local 3758   | 0.75         | 48,758            | 18,314            | 67,072              | 0.00         | -                 | -                 | -                   |
| <b>Total</b>                           |              | <b>14.80</b> | <b>\$ 875,430</b> | <b>\$ 314,795</b> | <b>\$ 1,190,225</b> | <b>16.00</b> | <b>\$ 965,850</b> | <b>\$ 344,897</b> | <b>\$ 1,310,747</b> |

## Highlighted Changes:

- Salaries increased due to the addition of 1.20 FTE to the budget.
- Supplies increased due to additional one-time requests compared to prior years.
- Mileage, Meals, Transportation & Lodging decreased due to an analysis of actual costs in 2023
- Operating rentals decreased and Repairs & Maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Tumwater |                     |                     |                     |                     |                           |                       |                             |              |
|------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|-----------------------|-----------------------------|--------------|
| Expenditures                                                                       | 2020 Actual         | 2021 Actual         | 2022 Actual         | 2023                | 2023 Year<br>End Estimate | 2024                  | 23 Adopted - 24 Preliminary |              |
|                                                                                    |                     |                     |                     | Adopted<br>Budget   |                           | Preliminary<br>Budget | \$ Change                   | % Change     |
| Salaries                                                                           | \$ 937,325          | \$ 847,383          | \$ 810,373          | \$ 878,430          | \$ 745,398                | \$ 968,850            | \$ 90,420                   | 10.3%        |
| Benefits                                                                           | 367,512             | 319,112             | 290,371             | 314,795             | 290,978                   | 344,897               | 30,102                      | 9.6%         |
| Supplies                                                                           | 8,991               | 6,460               | 14,873              | 9,570               | 12,000                    | 14,400                | 4,830                       | 50.5%        |
| Equipment                                                                          | 19,501              | 1,793               | 6,831               | -                   | -                         | -                     | -                           | n/a          |
| Professional Services                                                              | 352                 | 25                  | 1,308               | 2,500               | 800                       | 2,500                 | -                           | 0.0%         |
| Communications                                                                     | 4,860               | 1,955               | 1,347               | 3,500               | 3,000                     | 3,500                 | -                           | 0.0%         |
| Mileage, Meals, Trans, Lodging                                                     | 2,967               | 791                 | 13                  | 1,176               | 1,200                     | 860                   | (316)                       | -26.9%       |
| Operating Rentals                                                                  | 2,118               | 1,817               | 1,361               | 2,200               | 1,100                     | 1,500                 | (700)                       | -31.8%       |
| Utilities                                                                          | 376                 | 1,638               | 18                  | -                   | -                         | -                     | -                           | n/a          |
| Repairs & Maintenance                                                              | 1,175               | 2,105               | 6,077               | 6,000               | 8,600                     | 8,500                 | 2,500                       | 41.7%        |
| Memberships & Registrations                                                        | 638                 | 900                 | 36                  | 2,000               | 850                       | 2,000                 | -                           | 0.0%         |
| <b>Total Expenditures</b>                                                          | <b>\$ 1,345,814</b> | <b>\$ 1,183,978</b> | <b>\$ 1,132,609</b> | <b>\$ 1,220,171</b> | <b>\$ 1,063,927</b>       | <b>\$ 1,347,007</b>   | <b>\$ 126,836</b>           | <b>11.2%</b> |

# Yelm

| Property Tax Levies<br>Yelm |                   |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|
|                             | 2020 Levy         | 2021 Levy         | 2022 Levy         | 2023 Levy         |
| Property Assessed Values    | \$ 992,606,622    | \$ 1,026,250,718  | \$ 1,225,883,801  | \$ 1,586,502,427  |
| Levy Rate                   | \$ 0.340468       | \$ 0.323658       | \$ 0.287998       | \$ 0.236007       |
| <b>Amount Levied</b>        | <b>\$ 337,951</b> | <b>\$ 332,154</b> | <b>\$ 353,052</b> | <b>\$ 374,426</b> |

| Yelm Position Inventory    |              |             |                   |                   |                   |             |                   |                   |                   |
|----------------------------|--------------|-------------|-------------------|-------------------|-------------------|-------------|-------------------|-------------------|-------------------|
| Position Title             | Group        | 2023        |                   |                   |                   | 2024        |                   |                   |                   |
|                            |              | FTE         | Salary            | Benefits          | Total             | FTE         | Salary            | Benefits          | Total             |
| Library Manager 2          | Local 3758-S | 1.00        | \$ 81,355         | \$ 27,321         | \$ 108,676        | 1.00        | \$ 76,478         | \$ 26,483         | \$ 102,961        |
| Operations Supervisor      | Local 3758-S | 1.00        | 58,483            | 12,724            | 71,207            | 1.00        | 62,647            | 23,930            | 86,577            |
| Librarian                  | Local 3758   | 1.00        | 63,591            | 23,949            | 87,540            | 1.00        | 66,135            | 24,573            | 90,708            |
| Public Services Specialist | Local 3758   | 1.00        | 65,011            | 23,649            | 88,661            | 1.00        | 71,909            | 24,940            | 96,849            |
| Library Assistant          | Local 3758   | 1.00        | 54,446            | 22,128            | 76,574            | 1.00        | 56,624            | 22,730            | 79,354            |
| Library Assistant          | Local 3758   | 0.75        | 37,370            | 16,238            | 53,608            | 0.75        | 40,130            | 16,922            | 57,053            |
| Library Assistant          | Local 3758   | 0.50        | 21,651            | 10,434            | 32,086            | 0.50        | 23,193            | 12,177            | 35,370            |
| Library Assistant          | Local 3758   | 0.75        | 33,866            | 16,907            | 50,774            | 0.75        | 36,277            | 17,520            | 53,798            |
| Library Assistant          | Local 3758   | 1.00        | 43,732            | 20,180            | 63,912            | 1.00        | 46,846            | 21,012            | 67,859            |
| <b>Total</b>               |              | <b>8.00</b> | <b>\$ 459,506</b> | <b>\$ 173,530</b> | <b>\$ 633,037</b> | <b>8.00</b> | <b>\$ 480,241</b> | <b>\$ 190,288</b> | <b>\$ 670,528</b> |

## Highlighted Changes:

- Supplies and Equipment decreased due to fewer one-time requests compared to prior years.
- Professional Services increased due to an analysis of actual janitorial costs in 2023.
- Repairs & maintenance increased due to an analysis of actual copier-related costs in 2023.

| Timberland Regional Library<br>2024 Preliminary Budget<br>General Fund<br>Yelm |                   |                   |                   |                     |                        |                         |                             |             |
|--------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|-------------|
| Expenditures                                                                   | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                |                   |                   |                   |                     |                        |                         | \$ Change                   | % Change    |
| Salaries                                                                       | \$ 445,467        | \$ 484,310        | \$ 434,755        | \$ 461,506          | \$ 431,456             | \$ 481,241              | \$ 19,734                   | 4.3%        |
| Benefits                                                                       | 189,457           | 191,549           | 160,506           | 173,530             | 154,569                | 190,288                 | 16,758                      | 9.7%        |
| Supplies                                                                       | 11,536            | 3,527             | 15,394            | 8,145               | 11,000                 | 6,480                   | (1,665)                     | -20.4%      |
| Equipment                                                                      | 863               | 4,162             | 5,611             | 2,000               | 1,600                  | 600                     | (1,400)                     | -70.0%      |
| Professional Services                                                          | 10,685            | 13,139            | 12,911            | 15,700              | 16,000                 | 17,730                  | 2,030                       | 12.9%       |
| Communications                                                                 | 4,883             | 2,076             | 7,601             | 3,500               | 5,000                  | 3,500                   | -                           | 0.0%        |
| Mileage, Meals, Trans, Lodging                                                 | 89                | -                 | 56                | 524                 | 200                    | 570                     | 46                          | 8.8%        |
| Operating Rentals                                                              | 353               | 1,045             | 1,103             | 1,100               | 1,100                  | 1,100                   | -                           | 0.0%        |
| Utilities                                                                      | 18                | -                 | 1,147             | -                   | -                      | -                       | -                           | n/a         |
| Repairs & Maintenance                                                          | 176               | 1,209             | 54,226            | 27,500              | 35,000                 | 30,300                  | 2,800                       | 10.2%       |
| Memberships & Registrations                                                    | 715               | 250               | 558               | 1,785               | 1,300                  | 1,750                   | (35)                        | -2.0%       |
| <b>Total Expenditures</b>                                                      | <b>\$ 664,241</b> | <b>\$ 701,267</b> | <b>\$ 693,868</b> | <b>\$ 695,291</b>   | <b>\$ 657,225</b>      | <b>\$ 733,558</b>       | <b>\$ 38,268</b>            | <b>5.5%</b> |

## **Part 3 – Technology Fund**

## Technology Fund

The Technology Fund is used to accumulate and expend funds to be used for one-time information technology purchases and projects.

### Highlights of Changes:

- Investment Interest increased due to an analysis of actual funds received in prior years.
- Equipment increased to allocate funds for the purchase of RFID wands and handheld scanners.
- Professional services increased to allocate funds for network-related projects.
- Capital expenditures increased to allocate for IMMS Project implementation costs.

| <b>Timberland Regional Library<br/>2024 Preliminary Budget<br/>Technology Fund</b> |                   |                   |                   |                           |                           |                               |                             |             |
|------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|-------------|
| Revenues                                                                           | 2020 Actual       | 2021 Actual       | 2022 Actual       | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |             |
|                                                                                    |                   |                   |                   |                           |                           |                               | \$ Change                   | % Change    |
| Investment Interest                                                                | \$ 11,800         | \$ 3,958          | \$ 4,435          | \$ 4,000                  | \$ 12,000                 | \$ 6,000                      | \$ 1,565                    | 35.3%       |
| Transfers In                                                                       | 250,000           | 250,000           | 250,000           | 250,000                   | 250,000                   | 250,000                       | -                           | 0.0%        |
| <b>Total Revenues</b>                                                              | <b>\$ 261,800</b> | <b>\$ 253,958</b> | <b>\$ 254,435</b> | <b>\$ 254,000</b>         | <b>\$ 262,000</b>         | <b>\$ 256,000</b>             | <b>\$ 1,565</b>             | <b>0.6%</b> |

| <b>Timberland Regional Library<br/>2023 Final Budget<br/>Technology Fund</b> |                   |                   |                  |                           |                           |                               |                             |                |
|------------------------------------------------------------------------------|-------------------|-------------------|------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|----------------|
| Expenditures                                                                 | 2020 Actual       | 2021 Actual       | 2022 Actual      | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |                |
|                                                                              |                   |                   |                  |                           |                           |                               | \$ Change                   | % Change       |
| Supplies                                                                     | \$ -              | \$ 33,972         | \$ 29,304        | \$ -                      | \$ -                      | \$ -                          | \$ -                        | n/a            |
| Equipment                                                                    | 163,845           | -                 | 4,008            | -                         | -                         | 90,000                        | 90,000                      | 2245.6%        |
| Professional Services                                                        | 4,900             | 18,050            | 23,746           | -                         | -                         | 70,000                        | 70,000                      | 294.8%         |
| Capital                                                                      | 132,563           | 723,342           | (46,542)         | -                         | 25,000                    | 90,000                        | 90,000                      | -193.4%        |
| <b>Total Expenditures</b>                                                    | <b>\$ 301,307</b> | <b>\$ 775,364</b> | <b>\$ 10,516</b> | <b>\$ -</b>               | <b>\$ 25,000</b>          | <b>\$ 250,000</b>             | <b>\$ 250,000</b>           | <b>2377.3%</b> |

## **Part 4 – Unemployment Fund**

## Unemployment Fund

The Unemployment Fund is to accumulate funds to be used to pay future unemployment costs paid to employees that have terminated employment with TRL. Instead of paying into the State unemployment, TRL has opted to reserve funds and reimburse the Employment Security Department for unemployment benefits they pay out to employees who have terminated employment.

### Highlights of Changes:

- Quarterly transfers totaling \$60,185 have been eliminated for budget year 2024.

| Timberland Regional Library<br>2024 Preliminary Budget<br>Unemployment Fund |                  |                  |                  |                           |                           |                               |                             |             |
|-----------------------------------------------------------------------------|------------------|------------------|------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|-------------|
|                                                                             |                  |                  |                  | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |             |
| Revenues                                                                    | 2020 Actual      | 2021 Actual      | 2022 Actual      |                           |                           |                               | \$ Change                   | % Change    |
| Investment Interest                                                         | \$ 3,830         | \$ 2,054         | \$ 3,182         | \$ 2,000                  | \$ 6,000                  | \$ 2,000                      | \$ -                        | 0.0%        |
| Transfer In                                                                 | \$ 60,185        | \$ 64,610        | \$ 64,000        | \$ -                      | \$ -                      | \$ -                          | \$ -                        | n/a         |
| <b>Total Expenditures</b>                                                   | <b>\$ 64,015</b> | <b>\$ 66,664</b> | <b>\$ 67,182</b> | <b>\$ 2,000</b>           | <b>\$ 6,000</b>           | <b>\$ 2,000</b>               | <b>\$ -</b>                 | <b>0.0%</b> |

| Timberland Regional Library<br>2023 Final Budget<br>Unemployment Fund |                  |                  |                  |                           |                           |                               |                             |             |
|-----------------------------------------------------------------------|------------------|------------------|------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|-------------|
|                                                                       |                  |                  |                  | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |             |
| Expenditures                                                          | 2020 Actual      | 2021 Actual      | 2022 Actual      |                           |                           |                               | \$ Change                   | % Change    |
| Unemployment Costs                                                    | \$ 44,417        | \$ 50,362        | \$ 47,488        | \$ 40,000                 | \$ 45,000                 | \$ 40,000                     | \$ -                        | 0.0%        |
| <b>Total Expenditures</b>                                             | <b>\$ 44,417</b> | <b>\$ 50,362</b> | <b>\$ 47,488</b> | <b>\$ 40,000</b>          | <b>\$ 45,000</b>          | <b>\$ 40,000</b>              | <b>\$ -</b>                 | <b>0.0%</b> |

## **Part 5 – Gift Fund**

## Gift Fund

The Gift Fund is used to account for donations and bequests given to the various libraries and the Administrative Service Center. In some instances, restrictions are placed on use of the gifted funds. Gift funds are used for one-time expenditures; therefore the budget varies each year.

### Highlighted Changes:

- Contributions cannot be predicted each year and can vary greatly so a conservative amount of \$50,000 is budgeted.
- Public Services has allocated funds for the purchase of Early Learning supplies and SLP prize books.
- Aberdeen has allocated funds for Mobile Services projects, furniture refreshes in the youth, teen and adult areas and table chargers.
- Chehalis has allocated funds for children's and teen area refreshes.
- Hawks Prairie has allocated funds for the purchase of a youth area rug.
- Lacey has allocated funds for the purchase of a storage shed, teen area furniture, conference room refreshes, and a youth and early learning area refresh.
- Packwood has allocated funds for the purchase of a Nintendo switch and games.
- Westport has allocated funds for a building refresh.

| Timberland Regional Library<br>2024 Preliminary Budget<br>Gift Fund |                  |                  |                  |                     |                        |                         |                             |              |
|---------------------------------------------------------------------|------------------|------------------|------------------|---------------------|------------------------|-------------------------|-----------------------------|--------------|
| Expenditures                                                        | 2020 Actual      | 2021 Actual      | 2022 Actual      | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |              |
|                                                                     |                  |                  |                  |                     |                        |                         | \$ Change                   | % Change     |
| Contributions                                                       | \$ 66,896        | \$ 27,692        | \$ 42,197        | \$ 50,000           | \$ 1,095,000           | \$ 50,000               | \$ -                        | 0.0%         |
| Interest                                                            | 24,045           | 10,576           | 15,377           | 10,000              | 40,000                 | 20,000                  | 10,000                      | 100.0%       |
| <b>Total Expenditures</b>                                           | <b>\$ 90,941</b> | <b>\$ 38,267</b> | <b>\$ 57,574</b> | <b>\$ 60,000</b>    | <b>\$ 1,135,000</b>    | <b>\$ 70,000</b>        | <b>\$ 10,000</b>            | <b>26.1%</b> |

| Timberland Regional Library<br>2024 Preliminary Budget<br>Gift Fund |                   |                 |                   |                     |                        |                         |                             |               |
|---------------------------------------------------------------------|-------------------|-----------------|-------------------|---------------------|------------------------|-------------------------|-----------------------------|---------------|
| Expenditures                                                        | 2020 Actual       | 2021 Actual     | 2022 Actual       | 2023 Adopted Budget | 2023 Year End Estimate | 2024 Preliminary Budget | 23 Adopted - 24 Preliminary |               |
|                                                                     |                   |                 |                   |                     |                        |                         | \$ Change                   | % Change      |
| Location                                                            |                   |                 |                   |                     |                        |                         |                             |               |
| Service Center                                                      | -                 | 72              | \$ 78,695         | 21,000              | 15,000                 | 11,000                  | (10,000)                    | -47.6%        |
| Aberdeen                                                            | \$ 1,094          | \$ 2,941        | 2038.53           | \$ 3,000            | \$ 19,000              | \$ 47,360               | \$ 44,360                   | 1478.7%       |
| Chehalis                                                            | -                 | -               | -                 | -                   | 300                    | 50,000                  | 50,000                      | n/a           |
| Hawks Prairie                                                       | -                 | -               | -                 | -                   | -                      | 500                     | 500                         | n/a           |
| Ilwaco                                                              | -                 | -               | 1,529             | -                   | 2,400                  | -                       | -                           | n/a           |
| Lacey                                                               | -                 | -               | 820               | 4,000               | 6,000                  | 72,500                  | 68,500                      | 1712.5%       |
| Montesano                                                           | -                 | -               | -                 | -                   | 400                    | -                       | -                           | n/a           |
| Naselle                                                             | -                 | -               | -                 | -                   | 100                    | -                       | -                           | n/a           |
| Ocean Park                                                          | -                 | -               | 1,606             | -                   | 1,200                  | -                       | -                           | n/a           |
| Olympia                                                             | -                 | -               | 820               | -                   | 1,600                  | -                       | -                           | n/a           |
| Packwood                                                            | -                 | 645             | -                 | -                   | 300                    | 700                     | 700                         | n/a           |
| Tumwater                                                            | -                 | -               | 820               | -                   | -                      | -                       | -                           | n/a           |
| Westport                                                            | 673               | 2,913           | 32,265            | 50,000              | 28,000                 | 125,000                 | 75,000                      | 150.0%        |
| Yelm                                                                | -                 | -               | 1,998             | -                   | 2,500                  | -                       | -                           | n/a           |
| Transfer to Building Fund                                           |                   |                 |                   |                     |                        | -                       |                             | n/a           |
| Centralia                                                           | -                 | -               | -                 | -                   | -                      | -                       | -                           | n/a           |
| Lacey                                                               | 102,302           | -               | -                 | -                   | -                      | -                       | -                           | n/a           |
| Olympia                                                             | 159,108           | -               | -                 | -                   | -                      | -                       | -                           | n/a           |
| <b>Total Expenditures</b>                                           | <b>\$ 263,177</b> | <b>\$ 6,572</b> | <b>\$ 120,592</b> | <b>\$ 78,000</b>    | <b>\$ 76,800</b>       | <b>\$ 307,060</b>       | <b>\$ 229,060</b>           | <b>189.9%</b> |

## **Part 6 – Building Fund**

## Building Fund

The Building Fund is used for capital projects on TRL buildings as well as approved projects at non-TRL buildings. Budgeted expenditures are for one-time items, so the Building Fund budget will fluctuate depending on the needs of TRL and available funds.

### Highlighted Changes:

- The 2024 projects in the Building Fund are:
  - Public Services: Anywhere Library office builds and youth services space refreshes
  - Aberdeen: staff area refresh
  - Hoodspoint: meeting room refresh and landscape and walkway repairs
  - Montesano: façade painting and wood repair
  - Mountain View: ongoing library build project
  - Naselle: library refresh
  - Ocean Park: library refresh
  - Salkum: library refresh
  - Service Center: additional concrete work
  - Tenino: exterior siding repair and painting

| Timberland Regional Library<br>2024 Preliminary Budget<br>Building Fund |                     |                   |                   |                           |                           |                               |                             |               |
|-------------------------------------------------------------------------|---------------------|-------------------|-------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|---------------|
| Revenues                                                                | 2020 Actual         | 2021 Actual       | 2022 Actual       | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |               |
|                                                                         |                     |                   |                   |                           |                           |                               | \$ Change                   | % Change      |
| Investment Interest                                                     | \$ 43,856           | \$ 41,678         | \$ 52,802         | \$ 30,000                 | \$ 85,000                 | \$ 45,000                     | \$ 15,000                   | 50.0%         |
| Transfers In                                                            | 5,555,383           | 278,650           | 278,650           | 478,650                   | 278,650                   | 278,650                       | (200,000)                   | -41.8%        |
| <b>Total Revenues</b>                                                   | <b>\$ 5,599,239</b> | <b>\$ 320,328</b> | <b>\$ 331,452</b> | <b>\$ 508,650</b>         | <b>\$ 363,650</b>         | <b>\$ 323,650</b>             | <b>\$ (185,000)</b>         | <b>-57.8%</b> |

| Timberland Regional Library<br>2024 Preliminary Budget<br>Building Fund |                   |                   |                     |                           |                           |                               |                             |              |
|-------------------------------------------------------------------------|-------------------|-------------------|---------------------|---------------------------|---------------------------|-------------------------------|-----------------------------|--------------|
| Expenditures                                                            | 2020 Actual       | 2021 Actual       | 2022 Actual         | 2023<br>Adopted<br>Budget | 2023 Year<br>End Estimate | 2024<br>Preliminary<br>Budget | 23 Adopted - 24 Preliminary |              |
|                                                                         |                   |                   |                     |                           |                           |                               | \$ Change                   | % Change     |
| Capital                                                                 |                   |                   |                     |                           |                           |                               |                             |              |
| Public Services                                                         | \$ -              | \$ 4,332          | \$ 872              | \$ 75,000                 | \$ 4,000                  | \$ 115,000                    | \$ 40,000                   | 53.3%        |
| Service Center                                                          | 63,185            | 88,442            | 100,542             | 358,600                   | 170,000                   | 100,000                       | (258,600)                   | -72.1%       |
| Aberdeen                                                                | 31,657            | -                 | -                   | -                         | -                         | 50,000                        | 50,000                      | n/a          |
| Amanda Park                                                             | 1,268             | 124,571           | 20,347              | 125,000                   | 50,000                    | -                             | (125,000)                   | -100.0%      |
| Centralia                                                               | -                 | 11,902            | 9,870               | 30,000                    | 7,500                     | -                             | (30,000)                    | -100.0%      |
| Chehalis                                                                | -                 | -                 | -                   | 50,000                    | 25,000                    | -                             | (50,000)                    | -100.0%      |
| Elma                                                                    | -                 | -                 | 91,164              | 44,000                    | 30,000                    | -                             | (44,000)                    | -100.0%      |
| Hawks Prairie                                                           | -                 | 11,690            | 39,867              | 25,000                    | -                         | -                             | -                           | 0.0%         |
| Hoodspoint                                                              | 2,303             | 60,832            | 23,614              | 61,000                    | 85,000                    | 80,000                        | 19,000                      | 31.1%        |
| Hoquiam                                                                 | -                 | -                 | -                   | 50,000                    | 1,000                     | -                             | (50,000)                    | -100.0%      |
| Ilwaco                                                                  | -                 | -                 | 112,726             | 200,000                   | 230,000                   | -                             | (200,000)                   | -100.0%      |
| Lacey                                                                   | 119,349           | -                 | 52,463              | -                         | -                         | -                             | -                           | n/a          |
| McCleary                                                                | -                 | -                 | 10,433              | 169,567                   | 135,000                   | -                             | (169,567)                   | -100.0%      |
| Montesano                                                               | 88,661            | -                 | -                   | -                         | -                         | 75,000                        | 75,000                      | n/a          |
| Mountain View                                                           | -                 | -                 | 1,991               | 1,000,000                 | 425,000                   | 1,585,000                     | 585,000                     | 58.5%        |
| Naselle                                                                 | 3,264             | 65,241            | 13,056              | -                         | 7,000                     | 75,000                        | 75,000                      | n/a          |
| North Mason                                                             | 6,408             | 137,532           | 51,386              | 50,000                    | 27,000                    | -                             | (50,000)                    | -100.0%      |
| Ocean Park                                                              | 3,872             | 45,010            | 29,454              | -                         | 49,000                    | 200,000                       | 200,000                     | n/a          |
| Olympia                                                                 | 179,980           | 7,937             | -                   | -                         | 30,000                    | -                             | -                           | n/a          |
| Packwood                                                                | 1,689             | 83,698            | 25,277              | 20,000                    | 40,000                    | -                             | (20,000)                    | -100.0%      |
| Raymond                                                                 | 7,000             | 74,232            | -                   | -                         | -                         | -                             | -                           | n/a          |
| Salkum                                                                  | -                 | 49,038            | 31,478              | -                         | 13,000                    | 200,000                       | 200,000                     | n/a          |
| Shelton                                                                 | 14,062            | 38,045            | 246,237             | 17,000                    | 10,000                    | -                             | (17,000)                    | -100.0%      |
| South Bend                                                              | -                 | -                 | 70,939              | -                         | 2,000                     | -                             | -                           | n/a          |
| Tenino                                                                  | -                 | 73,307            | 72,039              | 15,000                    | 10,000                    | 25,000                        | 10,000                      | 66.7%        |
| Tumwater                                                                | -                 | -                 | -                   | 300,000                   | -                         | -                             | (300,000)                   | -100.0%      |
| West Olympia                                                            | -                 | 49,187            | (1,000)             | 150,000                   | 130,000                   | -                             | -                           | 0.0%         |
| Westport                                                                | -                 | 6,801             | 59,383              | -                         | -                         | -                             | -                           | n/a          |
| Winlock                                                                 | 34,554            | 5,518             | 39,133              | -                         | 10,000                    | -                             | -                           | n/a          |
| Yelm                                                                    | -                 | -                 | 11,875              | -                         | -                         | -                             | -                           | n/a          |
| New Service Points                                                      | -                 | -                 | -                   | 100,000                   | -                         | -                             | -                           | 0.0%         |
| <b>Total Expenditures</b>                                               | <b>\$ 557,251</b> | <b>\$ 937,315</b> | <b>\$ 1,113,145</b> | <b>\$ 2,840,167</b>       | <b>\$ 1,490,500</b>       | <b>\$ 2,505,000</b>           | <b>\$ (60,167)</b>          | <b>-5.4%</b> |