CELEBRATIONS CALENDAR Expectations for Staff **2024**





Welcome to Timberland Regional Library 2024 Celebrations Calendar!

The 2024 Celebrations Calendar Guidelines objectives are for:

- events throughout the year.
- the world at large.
- during days, months, and whole year through.

This calendar includes and involves diverse voices, cultures, intersecting identities, and experiences in tandem with local, regional, and national celebrations and observances the whole year for programming, outreach, and displays.

Please use this guide with attached calendars to plan during the year!

Prepared by:

Sarah Little

• Learning about and understanding culturally significant

• Celebrating a diversity of perspectives, groups that have been historically resilient and underrepresented, and intersecting identities throughout TRL service areas and

• Connecting, celebrating, and honoring our communities

Resources for Branch Staff

Youth & Family Services

Libraries providing programming to the greatest number of community members gives everyone the ability to broaden their understanding of the world, build connections, enriching their lives and those of fellow community members. When planning programs or booking presenters, please use the guiding documents and resources located (on the internal) Programs page.

Collection Services

Highlighted books by diverse authors will be featured throughout the year on the web carousel to align with observances and celebrations at TRL.org. Note that the TRL catalog web links often include additional items by noted authors as well as "read-a-likes". Additionally, the American Library Association Book and Media awards, publications such as School Library Journal, organizations such as We Need **Diverse Books**, "No Name BookClubs" and readers advisory tools such as Novelist feature titles that can assist with display ideas.

Creative Services

Creative Services posts a monthly thematic web page banner for the TRL website and for newsletter distribution. Staff may utilize these in conjunction with any local displays, programs, or community engagement in tandem with local events and outreach. Follow the Publicity and Graphics Team Site for file drops and updates. Be sure to upload photos of how your branch celebrated each month to the EDI Celebrations Campaign Folder.

Universal Celebrations Word File – Crowdsourcing

A Universal Celebrations word file containing TRL resources, local events, state and national resources, will be posted internally for staff to utilize in conjunction with displays, events, promotion, programs, and outreach. 2024 Universal Celebrations Word File

Canva

Canva is great for creating display posters, social media, and sharing with colleagues. Ready to go graphics and elements are located in the TRL EDI Celebrations Folder.

Program Planning

New for 2024 – Celebration Calendar in Storytimes! When choosing books for Storytime, we will need to include 3 out of 5 books from the yearly celebrations, it does not have to be the same monthly celebration as are currently in, it can be a celebration from any part of the year your book is coming from.

When planning programs or booking presenters, please check for the latest guideline updates and resources located on the Program Planning SharePoint page.

Check in with your supervisor or building manager if you have questions regarding programming guidelines or any Performer Presenter Booking Procedures.

Book Groups

New for 2024 – Book Clubs run by TRL Staff! When choosing books for your TRL Book Club please choose a book that includes at least one of our monthly celebration themes. Planning a book discussion group? Check out TRL Book Club webpage.

Events Calendar

Use event calendar to list and schedule events whether in a library or off-site or virtually.

Branch Social Media

When creating your social media, included **#TRLCelebrations**.

- Creating local posts, content and sharing with others using Canva.
- Share posts from the district page and tag other locations with local posts!
- Book or Kanopy reviews of works about the Celebration.
- Support for local organizations Reshare local/regional community content from organizations for related or celebratory events. Tag the organization
- Promote events, post pictures, and images relating to the day, week, or month Celebration.

Tools

TRL Participation

At a minimum branch staff are required to participate in all district wide "Featured Celebrations". These were selected as they emphasize groups that have been historically marginalized. You are required to use a minimum of three of the below-listed recommendations for these noteworthy observances. For example, during Black history month, staff may:

- 1. Create a book display
- 2. Feature Black authors or illustrators for story time
- 3. Feature Black authors for book discussions or book talks
- 4. Share a few social media posts. Sharing from the district platforms counts!
- 5. Take and Make Kits
- Note: If programming, book talks or Take and Makes are not happening at the branch during the month, creating a book display and sharing two social media posts for example, in lieu of is fine.

Refer to the **Program Planning** website for the **Program Manual** which contains guiding templates, documents, performer information, and accessibility guidelines including ASL **Request Process.**

The following are ideas to get started:

- · Connect with local organizations and create a program that celebrates or shares resources about a monthly celebration.
- Cultural and historical programs, events, and activities.
- Featured performers and guest speakers, local or regional with subject expertise in relation to a celebratory event/theme.
- Highlighting a local business or organization relational to the Celebration month, week, day.
- Highlight a performer of music or dance.
- Movie or documentary screening.
- Featured book club selections, books by diverse authors and illustrators for story times.
- Curate a book display for monthly celebrations.
- Playaway's or Launchpad Promotion Relational to Programs and Topics.
- Take and Make Kits.
- Promotion of Early Learning resources.
- Promotion of research and online learning resources.
- Work with organization or community group to host their community display relational to a celebration. Here are TRL display guidelines for guidance.
- Highlight local businesses or organizations who support or align with these themes.



All branches are required to participate in the districts Featured Celebration for each month. Please note highlighting a featured celebration on the TRL website is not to the exclusion of other observances. We recognize and honor the intersection of identities across these Celebrations as reflected with one another, the wider community, and in services and programs year-round. We appreciate your feedback with any ideas for the 2024 Celebration Calendar, please feel free to add these to this document: Feedback for the 2024 TRL Celebration Calendar.docx on the EDI Sharepoint page.

Month Celebrations

Month long celebrations are recognized by TRL across the library system. All branches participate in the system wide observance for each month. As there are multiple monthly observances every year, the Celebrations Committee selects a month that will feature most prominently on the website each month. All related graphics and images will be posted on the internal Publicity and Graphics Teams Page.

Days of Observance and Weeks of Recognition

Libraries have the option to celebrate these by featuring the theme/event in programs for the week, through their social media posts, programming, and other community activities.

Themes

Celebration Month themes are selected by those who have been historically underrepresented to broaden understanding and appreciation for depth of history, heritage, and legacy. Themes may be represented through local community events, civic, or public service organizations, and private and/or public institutions locally, regionally, or nationally. Celebratory months may not always have an established theme (or one at time of publication), in which case, one may not be listed.

Duration of Observance

PLANNING MONTH

JANUARY									
Su	Mo	Tu	We	Th	Fr	Sa			
	(1)	2	3	(4)	5	6			
7	() 8	9	10	11	12	13			
14	(15)	16	17	18	19	20			
	22			25	26	27			
28	29	30	31						

Helpful Links: Mental Health Center Well Being Trust

FEBRUARY							
Su	Mo	Tu	We	Th	Fr	Sa	
(4) 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23	3 10 17 24	

FEATURED CELEBRATION **Mental Wellness Month**

- **1** New Year's Day (Closed for Observance)
- 4 World Braille Day
- **13** Korean American Day
- **15** Martin Luther King Jr. Day (Closed for Observance)
- 27 International Day of Commemoration in Memory of Victims of the Holocaust
- **29** Recovery Acceptance and Support

FEATURED CELEBRATION **Black History Month**

THEME: AFRICAN AMERICANS AND THE ARTS

Spanning the many impacts Black Americans have had on visual arts, music, cultural movements, and more

- **1** National Freedom Day
- **3** Take Your Child to the Library Day
- **4** Rosa Parks Birthday
- **10** Lunar New Year (Chinese New Year)
- 14 Frederick Douglass' Birthday (Observed)
- **15** Susan B. Anthony's Birthday
- **19** Presidents Day (Closed for Observance)
- 20 World Day of Social Justice U.N

MARCH Su Mo Tu We Th Fr Sa 1 2 (8)(9)5 6 7 3 4 (10)11 12 13 14 15 16 18 19 20 (21) 22 23 17 24 25 26 27 28 29 30 (31) Helpfullinks

Helpful Links:
Nationalwomenshistoryalliance.org
<u>National Women's History Month</u> <u>Presents Series Channel</u>
Influential Women from the Pacific Northwest



FEATURED CELEBRATION National Arab American Heritage Month

Helpful Links:

https://www.aaiusa.org/library/arab-american-heritage-month

https://www.si.edu/spotlight/arab-american

https://www.pbs.org/articles/celebrate-arab-american-heritage-month

Helpful Links:

Asalh.org/black-history-themes National Endowment for the Humanities Buffalo Soldiers - WA State's 25th Infantry Regiment African American Family History Event : A Proud Heritage, Tacoma

FEATURED CELEBRATION

National Women's History Month

THEME: WOMEN WHO ADVOCATE FOR EQUITY, DIVERSITY AND INCLUSION.

Recognizes women throughout the country who understand that, for a positive future, we need to eliminate bias and discrimination entirely from our lives and institutions.

8 International Women's Day

9 Billy Frank Jr. Day, (WA State)

10 Harriet Tubman's Birthday (Observed)

21 World Down Syndrome Day

25 Holi

30 Welcome Home Vietnam Veteran's Day

31 Transgender Day of Visibility

31 César Chavez Day

National Autism Acceptance Month National Deaf History Month National Library Week, April 7 – 13

 World Autism Acceptance Day Library Giving Day Delores Huerta Day 22 Earth Day

MAY									
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12	13	14	15	16	17	18			
(19)	20	21	22	23	24	25			
26	(27)	28	29	30	31				

FEATURED CELEBRATION Haitian Heritage Month

Asian American and Pacific Islander Heritage Month Jewish American Heritage Month

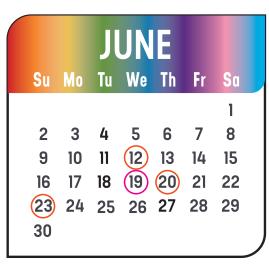
19 Malcolm X's Birthday 27 Memorial Day (Closed for Observance)

JULY							
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7	8	9		11			
				18			
21	22	23	24	25	26	27	
	29		31				

Helpful Links: https://www.haitianheritagemuseum.org/haps-podcast/ https://www.pbs.org/video/haitian-heritage-month-kzh5rr/

Helpful Links:

https://thearc.org/blog/why-and-how-to-celebrate-disability-pride-month-2023/ https://www.ameridisability.com/how-to-display-disability-pride/



Helpful Links: Pride Pacific Northwest PFLAG.org GLSEN (Gav, Lesbian, and Straight Educational Network)

FEATURED CELEBRATION LGBTQIA+ Pride Month

THEME: BEHIND THE LENS

Shine a light on all people who are instrumental in creating TV and film; highlighting the work of LGBTQ+ people in this field, both in the past and present.

Caribbean American Heritage Month

12 Loving Day

19 Juneteenth (Closed for Observance)

20 World Refugee Day

23 Women in Engineering Day

AUGUST									
S	U	Mo	Tu	We	Th	Fr	Sa		
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						16			
18	3	19	20	21	22	23 30	24		
2	5	26	27	28	29	30	31		

26 Women's Equality Day

Helpful Links:

https://www.doinggoodtogether.org/bhf/celebrate-diversity_ https://www.healthhero.com/blog/celebrating-diversity-7-actions-you-can-take https://www.connectionsacademy.com/support/resources/article/7-ways-to-help-kids-celebratecultural-differences/

ATURED CELEBRATION isability Pride Month

Independence Day (Closed for Observance) International Non-Binary Peoples Day Anniversary of Americans with Disabilities Act (Passage)

FEATURED CELEBRATION **Celebrate Diversity Month**

Recognizes the diversity of the world and is a time of understanding differences whether gender, sexual orientation, race, ethnicity, religion, or other factors.

9 International Day of the World's Indigenous People

21 Senior Citizens Day

SEPTEMBER								
Su	Mo	Tu	We	Th	Fr	Sa		
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15	16	17	18	19	20	21		
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FEATURED CELEBRATION

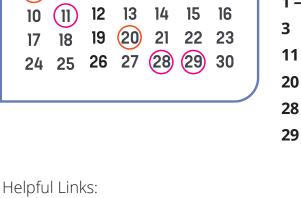
Hispanic American Heritage Month

(Sep 15 – Oct 15)

Library Card Sign-up Month

- **5** Labor Day (Closed for Observance)
- 6 Read a Book Day
- **21** Coastal Cleanup Day
- 21 International Day of Peace

Helpful Links: WA State Commission on Hispanic Affairs Hispanic Heritage Month Cielo



6 7 8 9

12

NOVEMBER

Su Mo Tu We Th Fr Sa

5

(3)

4

Nativeamericanheritagemonth.gov **Burke Museum** Nations and Tribes of WA State Native Art of the Pacific Northwest - Perspectives



FEATURED CELEBRATION

Filipino American History Month

National Disability Employment Awareness Month National Book Month Dyslexia Awareness Month **Bullying Prevention Month**

Girls Lead STEM Month

Banned Books Week

2 – 4 Rosh Hashanah Indigenous People's Day World Mental Health Day International Pronouns Day



Helpful Links:

Human Rights Watch – Inspiring Human Rights Stories

Civil Rights and Labor History Living Project Washington

Civil Rights Organizations – Timeline

Helpful Links: FANHS – Filipino American National History Society

FFATURED CELEBRATION **Native American Heritage Month**

12-18 National Hunger and Homelessness Awareness

1–2 Dia de los Muertos Daylight Savings Time Ends Veterans Day (Closed for Observance) International Transgender Day of Remembrance Thanksgiving (Closed for Observance) Native American Heritage Day (Closed for Observance)

FEATURED CELEBRATION **Universal Human Rights Month**

THEME: 75TH ANNIVERSARY

3 International Day of Persons with Disabilities **7** Pearl Harbor Remembrance Day 7 - 15 Hanukkah **10** International Human Rights Day **24** Christmas Eve (Closed for Observance) **25** Christmas Day (Closed for Observance) 26 – Jan 1 Kwanzaa

January 	Febrary	March
A p r i l	M a y	J u n e
July	A u g u s t	September
O c t o b e r	N o v e m b e r	D e c e m b e r