

Board of Trustees Retreat Minutes

Saturday, March 15, 2025

10:00 a.m.

Lacey Timberland Library

500 College St. SE

Lacey, WA 98503

Toni Gwin, *President, Pacific County*

Brian Mittge, *President Elect, Lewis County*

Hal Blanton, *At-Large, Lewis County*

Mary Beth Harrington, *Thurston County*

Dustin Loup, *Grays Harbor County*

Vacant Position, *Mason County*

Vacant Position, *At-Large, Thurston County*

Present Board: Toni Gwin, Brian Mittge, Hal Blanton, Mary Beth Harrington, Dustin Loup

Present Staff: Cheryl Heywood, Andrea Heisel, Brenda Lane, Rose Enos-Weedmark; recorder

Timberland Regional Library (TRL) Retreat Meeting Minutes

- 1. Call to Order and Pledge of Allegiance** – Toni Gwin called the meeting to order at 10:00 a.m.
- 2. Overview of the Day** – Toni Gwin
- 3. Future Planning** – 10:05 a.m. – 10:53 a.m.
 - Brenda Lane shares a draft of the Facilities Assessment and 5-Year Plan 2025-2030
 - Discussion to add to the document Anywhere Library, Kiosks, and book drops
 - Lane provides a history of the TRL facilities
 - Long term planning, building maintenance, and longevity was also discussed
- 4. Break** 10:53 a.m. – 11:15 a.m.
- 5. Future Planning** – 11:15 a.m. – 12:05 p.m.
 - The city of Tenino offers a proposal to TRL
 - The Service Point Analysis (SPA) to be reviewed at the next Facilities Committee
 - Cheryl provides an update on the South Bend location
- 6. Land Acknowledgement Statement** (working lunch) - 12:05 p.m. – 12:53 p.m.
 - Discussion of changing the wording in the current land acknowledgement
 - Discussion of whether to have it on every agenda, only at in-person meetings, or only at the November Board meeting which it is currently being read at that time
 - Bring back to the Board Working Session May 10th
- 7. Break** 12:53 p.m. – 1:06 p.m.
- 8. Collective Bargaining & Negotiations** – 1:06 p.m. – 2:01 p.m.
 - Cheryl and Brenda provide an overview of the process and timeline
 - Bring back to the Board Working Session May 10th
- 9. Break** 2:01 p.m. – 2:14 p.m.
- 10. Topics for Working Session May 10th** – 2:14 p.m. – 2:43 p.m.
 - Previously scheduled external training to Board members
 - Land Acknowledgement
 - Collective Bargaining & Negotiations
 - SPA review and discussion after the Facilities Committee has reviewed/revised
- 11. Adjournment at 2:43 p.m.**