

Tobacco and Smoke Free Workplace Policy

Purpose

To outline Timberland Regional Library (TRL)'s expectation that all locations are designated as tobacco and smoke-free workplaces for reasons of public health and workplace safety.

Scope

The following policy applies to all TRL employees, volunteers, and members of the public.

Policy

In compliance with state and local laws prohibiting smoking in public places, all TRL locations and TRL-owned vehicles are to be marijuana tobacco and smoke free, including spaces within twenty-five (25) feet of facility entrances, exits, windows that open and ventilation intakes. As an extension of TRL facilities, TRL property, parking areas, and public spaces in which TRL programming is occurring are included in this policy.

Tobacco products are not to be consumed in any TRL vehicles by the driver or passengers.

Consumption of tobacco products shall be permitted within personal vehicles, provided that said vehicle is parked twenty-five (25) feet from all building entrances, twenty-five (25) feet from windows and/or ventilation intakes. TRL outdoor property and parking areas are smoke free during business hours.

'No Smoking' signs shall be conspicuously posted at the entrance to all buildings, and throughout TRL facilities as deemed necessary by TRL Administration.

Employees found to be in violation of this policy will be subject to disciplinary action.

Members of the public found in violation of this policy will be considered disruptive and subject to the TRL Disruptive Patron Behavior Procedures Manual.

Definitions

Locations: all TRL branches, buildings and kiosks that are operated by TRL as part of the library system.

Tobacco Products: Consumable products that contain nicotine, an addictive chemical compound present in tobacco plants. Tobacco products include, but are not limited to, cigarettes, cigars, dissolvables, hookah, nicotine gels, pipe tobacco, roll-your-own tobacco, smokeless tobacco products (such as dip, snuff, snus and chewing tobacco), and Electronic Nicotine Delivery Systems (such as vaporizers, vape pens, and e-cigarettes), unless specifically designed or prescribed as a nicotine-replacement therapy.

Background

The Washington State Smoking in Public Places Act (previously known as the Washington Clean Indoor Air Act) and the Washington State Uniform Controlled Substances Act state that it is unlawful to consume tobacco products in the workplace, within twenty-five (25) feet of the workplace, and open or consume marijuana products in public places. In order to protect the health and welfare of TRL staff and patrons, these products are prohibited in all TRL locations, grounds, and facilities.

References

TRL Disruptive Patron Behavior Procedures Manual.

Citations

RCW 70.160.030.

RCW 69.50.445.

RCW 69.51A.010.

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Policy Number: 027

By the enactment of this policy the Board of Trustees of Timberland Regional Library is concurrently rescinding any prior policy or procedure within TRL that is either in conflict with or expansive of the matters addressed in this policy.